

MUNICIPAL YEAR 2019/2020 REPORT NO. 190A

MEETING TITLE AND DATE:

Cabinet 12 February 2020

Council 26 February 2020

REPORT OF:

Executive Director of Resources

Contact officer and telephone number:

Matt Bowmer

E mail: matt.bowmer@enfield.gov.uk

Agenda – Part: 1

Item: 7

Subject: 2020/21 Budget and 2020/21 to 2024/25 Medium Term Financial Plan

Wards: All

Key Decision No:5076

Cabinet Member consulted:

Cllr Maguire

1. EXECUTIVE SUMMARY

1.1. The purpose of this report is to set the general revenue budget and council tax for the 2020/21 financial year. It also updates the Council's Medium Term Financial Plan in the light of those decisions. In summary, it recommends:

- i. A net revenue budget of £236.904m, a 2.56% increase when compared with 2019/20.
- ii. The net revenue budget contains investment in services of £4.5m and savings/income generation proposals of £11.9m.
- iii. A core council tax of £1,244.57 at band D, a 1.99% increase.
- iv. A further £119.20 at band D to pay for Adult Social Care as allowed by Central Government, a 2.00% increase on 2019/20.
- v. This results in a charge for Enfield Council of £1,363.77 at Band D, a 3.99% increase; equivalent to an increase of £1.00p per week for a Band D property.
- vi. Additionally, the Council will levy a council tax of £332.07 at Band D on behalf of the Greater London Authority which is a 3.61% increase on last year.
- vii. In total the impact of these proposals will be total council tax of £1,695.84 at Band D, a 3.91% increase on the 2019/20 level, equivalent to an increase of £1.22p per week for a Band D property.

1.2. These proposals are the culmination of the 2020/21 budget planning process and provide information on:

- the outcome of the recent budget engagement
- the details of the Local Government Finance Settlement
- the details of the Council Tax
- the Council's Medium Term Financial Plan over the next five years including savings proposals and pressures included in the Medium Term Financial Plan

- the financial outlook for the Council and its services
- 1.3. The budget process has sought to protect the most vulnerable in the Borough with the reallocation of resources protecting Children's and Adults Social Care services.
- 1.4. The report also makes recommendations regarding the Schools' Budget.
- 1.5. Please note, the 10 year Capital Strategy and Capital programme 2020/21 to 2029/30 and the 10 year Treasury Management Strategy 2020/21 to 2029/30 are both separate reports on this agenda.
- 1.6. Finally, the report includes recommendations on the appropriate level for the Council's contingencies, balances and earmarked reserves undertaken in the context of the risks and uncertainties associated with the budget and Medium Term Financial Plan.

2. RECOMMENDATIONS

Council is recommended to:

- 2.1 With regard to the revenue budget for 2020/21 to agree to:
 - (i) Set the Council Tax Requirement for Enfield at £133.276m in 2020/21;
 - (ii) Set the Council Tax at Band D for Enfield's services for 2020/21 at £1,363.77 (section 7), being a 1.99% general Council Tax increase and a 2.00% Adult Social Care Precept.
- 2.2 To agree the Medium Term Financial Plan (MTFP), including:
 - (i) the pressures set out in Appendix 3, £30.148m in 2020/21 (partly offset by a £3.600m benefit from the Pensions Actuarial Review to give a net figure of £26.548m), which includes:
 - £1.5m for additional social workers within Children's Social Care to address caseload pressures.
 - a further £10.3m allocated in 2020/21 to address Adults and Children's Social Care pressures, partly funded from further Social Care Support Grant allocated by the Government in 2020/21 (£5.4m).
 - (ii) £2.405m investment in transformation funded by the flexible use of capital receipts.

- (iii) an allocation of £0.5m per annum within the 2019/20 and 2020/21 budgets which is recommended to provide mentoring related to serious youth violence and improve data to better target resources (para 10.7).
 - (iv) full year effects of prior year savings and income generation totalling £3.279m set out in Appendix 2a.
 - (v) the savings of £9.2m and income proposals of £2.7m in 2020/21 set out in Appendix 2b.
 - (vi) adopt the key principles set out in section 11.
 - (vii) note the £3.4m for Capital Financing included within the pressures figure to invest in proposals to deliver long term benefits to the Council.
- 2.3 To agree the Schools Budget for 2020/21 (Section 8.20 and Appendix 5).
- 2.4 To agree the changes in Fees and Charges for 2020/21 as set out in Sections 10.20 to 10.44 and Appendices 11 to 13 and delegate authority to Executive Directors and Directors to negotiate discounts where appropriate.
- 2.5 To note the gap remaining in the MTFP for 2021/22 to 2024/25 and the actions being taken to address this (Section 14).
- 2.6 To agree that the New Homes Bonus funding of £0.646m is applied as a one-off contribution to the General Fund in 2020/21.
- 2.7 To agree the planned flexible use of capital receipts in 2019/20 being £3.256m and approve the planned flexible use of capital receipts in 2020/21, being £2.405m (Section 10.45 and Appendix 10).
- 2.8 To note the feedback and minutes from the Budget Engagement and Overview and Scrutiny Committee Budget Meeting on 19th December 2019 as set out in Appendices 1a and 1b.
- 2.9 With regard to the robustness of the 2020/21 budget and the adequacy of the Council's earmarked reserves and balances to:
- (i) note the risks and uncertainties inherent in the 2020/21 budget and the MTFP (section 11) and agree the actions in hand to mitigate them;
 - (ii) note the advice of the Executive Director of Resources regarding the recommended levels of contingencies, balances and earmarked reserves (section 13 and Appendix 8a) and have regard to the comments of the Director of Finance (section 17) when making final decisions on the 2020/21 budget; and
 - (iii) agree the recommended levels of central contingency and general balances (section 13).
- 2.10 Section 106 of the Local Government Finance Act 1992 requires any Member who is two months or more in arrears on their Council Tax to declare their position and not to vote on any issue that could affect the calculation of the budget or the Council Tax. Any Member affected by Section 106 who fails to declare this could be subject to prosecution.

3. INTRODUCTION

- 3.1. There are a number of components in the budget 2020/21 and MTFP 2020/21 to 2024/25 report. In order to aid reading, a broad list of the sections, tables and appendices within the report is set out below.

Contents, Tables and Appendices

	Contents	Section
	Executive Summary	1
	Recommendations	2
	Introduction	3
	National Context and Local Government Finance Settlement	4
	Local Context and Budget Process 2020/21	5
	Budget Engagement	6
	Summary of budget proposals and impact on Council Tax	7
	Grant Funding (including Schools Budget)	8
	Council Tax, Business Rates and Collection Fund	9
	Revenue Budget Proposals (pressures, savings and income generation proposals, service impact, departmental fees and charges, flexible use of capital receipts)	10
	Medium Term Financial Plan	11
	Budget Risks, Uncertainties and Opportunities	12
	Contingencies, Reserves and Balances	13
	Outlook and Budget Process 2020/21	14
	Alternative Options Considered	15
	Reasons for Recommendations	16
	Comments of the Director of Finance and other Departments	17
	Key Risks	18
	Impact on Council Priorities	19
	Equalities Impact Implications	20
	Performance and Data Implications	21
	Health and Safety Implications	22
	Human Resources Implications	23
	Public Health Implications	24
No.	Chart Title	Section
1	Reductions in Government Spending 2010/11 to 2019/20	4
No.	Table Title	Section
1	Government Funding Allocations for Enfield	4
2	Investment, Pressures and Savings by Service 2020/21	5
3	Budget Position & Council Tax 2020/21	7
4	Council Tax Band D Charge 2020/21	7
5	Council Tax Base 2020/21	9
6	Enfield Collection Fund	9
7	Pressures by Category	10
8	Pressures by Department	10
9	Pressures update since December Cabinet	10
10	New Savings Proposals by Department	10

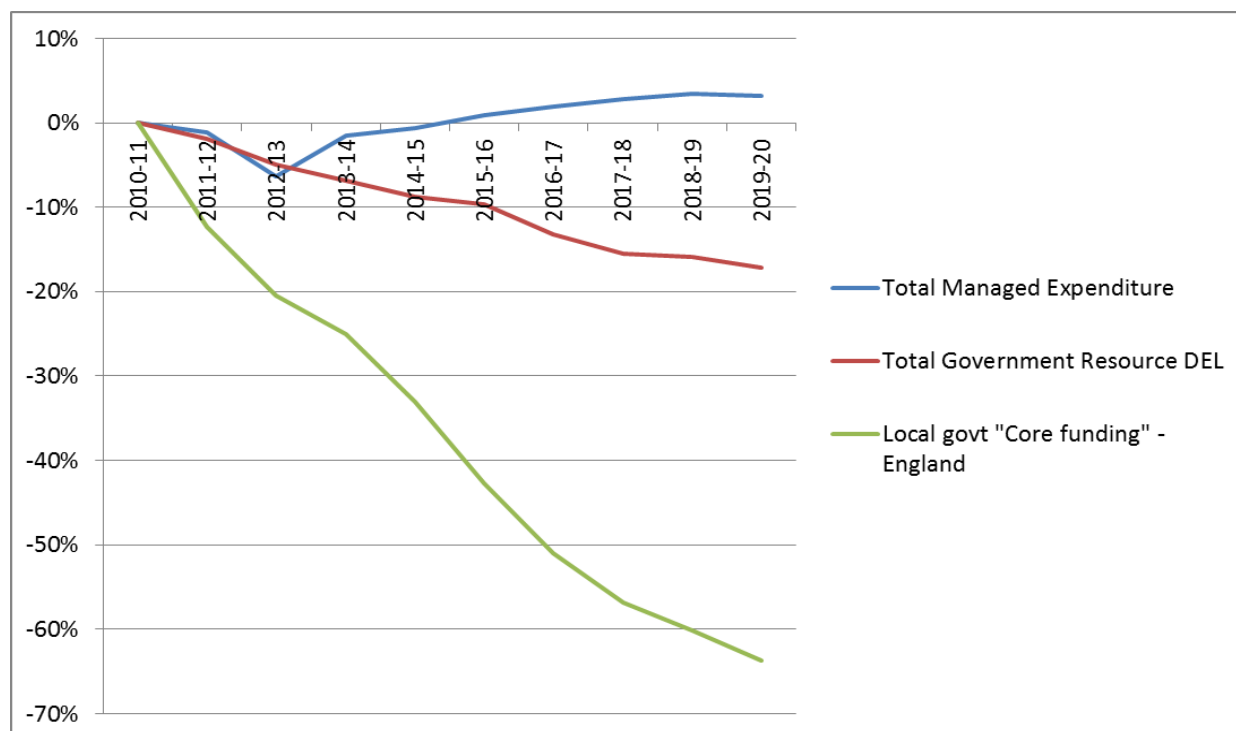
11	New Income Generation Proposals by Department	10
12	Savings update since December Cabinet	10
13	Full Year Effects of Savings Agreed in Prior Years	10
14	Court Costs 2020/21	10
15	Summary Medium Term Financial Plan 2020/21 to 2024/25	11
16	Sensitivity Indicators	12
17	Medium Term Financial Plan Budget Gap 2020/21 to 2024/25	14
No.	Appendices	
1a	Budget Engagement - Summary of Results	
1b	Budget Engagement – Minutes of OSC Budget Meeting	
2a	Full Year Effects of Prior Year Savings	
2b	New Budget Savings and Income Generation Proposals	
2c	Equality Impact Assessments	
3	Pressures in the MTFP	
4	Draft Budget – Departmental Control Totals	
5	Schools Budget	
6	Budget Risks	
7a	Earmarked Reserves	
7b	Estimated Movements in Earmarked Reserves	
8a	Statement of Robustness of Budget Estimates	
8b	Adequacy of Reserves – Risk Evaluation	
9	Specific Grants 2020/21 to 2024/25	
10	Capital Receipts Flexibility Efficiency Statement	
11	Place Department Fees and Charges	
12	People Fees and Charges	
13a	Chief Executive's Fees and Charges	
13b	Resources Fees and Charges	
14	Statutory Calculations and Resolutions	

4. NATIONAL CONTEXT AND LOCAL GOVERNMENT FINANCE SETTLEMENT

- 4.1 The Final Local Government Finance Settlement (LGFS) 2020/21 was announced on 7th February with no changes from the provisional settlement data. This followed 4 weeks of consultation on the Provisional Settlement published on 20th December 2019. The Provisional Settlement was fully in line with the Chancellor's Spending Announcement on 4th September 2019. The settlement announcement outlines the Core Spending Power (CSP) and the Settlement Funding Assessment (SFA) allocations for local authorities for 2020/21. CSP has increased by 6.3% nationally and 5.8% for Enfield and there is a CPI increase of 1.7% for SFA, the first increase in ten years.
- 4.2 It is, however, a one year settlement only and does little to prepare local authorities for the medium and longer term and extends a period of significant uncertainty. Whilst the increase in SFA is welcome, it should be noted that it is the first increase for ten years and there is much ground to make up given the 50.5% or £96.5m reduction since 2010. This is also in the context of continuous rising demand for services especially adult social care, children's social care and housing.

- 4.3 Chart 1 below compares the like-for-like cumulative cuts to core funding with total public and departmental spending, clearly showing that Local Government has shouldered a disproportionate share of funding reductions. Further details of 2020/21 funding are set out in Section 8.

Chart 1. Reductions in Government Spending 2010/11 – 2019/20



- 4.4 Enfield's Settlement Funding Assessment is £91.7m for 2020/21, £94.7m including compensation for under-indexing the business rates multiplier (s31 grant). This represents an increase of £2.1m (2.3%) over 2019/20.
- 4.5 Table 1 below shows the impact of recent settlements on Enfield over the period from 2017/18 to 2020/21 and using the start of austerity (2010/11) as a benchmark. It shows the annual and cumulative impact of Government funding reductions in the core funding of Revenue Support Grant and Business Rates Baselines, with a cumulative cash reduction of £96.5m since 2010/11, which is 50.5%, over the entire period.

Table 1: Government Funding Allocations for Enfield

	2010/11	2017/18	2018/19	2019/20	2020/21
	£m	£m	£m	£m	£m
Settlement Funding Assessment *	191.2	104.3	98.7	92.6	94.7
Annual cash reduction on previous year	N/A	-11.1	-5.6	-6.1	+2.1
Annual percentage change on previous year	N/A	-9.6%	-5.4%	-6.2%	+2.3%

Cumulative cash reduction since 2010/11	0.0	-86.9	-92.5	-98.6	-96.5
Cumulative percentage reduction since 2010/11	0.0	-45.4%	-48.4%	-51.6%	-50.5%

** Settlement Funding Assessment is composed of the Government's estimate of locally retained business rates, the business rates top up, and revenue support grant (RSG). These elements vary in presentation over financial years to reflect the change to the 100% pool in 2018/19, and 75% pool in 2019/20, in which years RSG was rolled into the retained rates. Therefore, for comparison, the combined total figures for the settlement funding assessment rather than the component elements, are shown here. Figures include compensation for under-indexing the business rates multiplier (s31 grant)*

4.6 Alongside the Local Government Finance Settlement (LGFS) 2019/20 published in December 2018, the Government had also published two consultations on the future funding of local government: A technical consultation on the assessment of local authorities' relative needs, relative resources and transitional arrangements and a consultation on business rates retention reform. The reform of the business rates retention system was to sit alongside wider changes to the local government finance system which the Government aimed to introduce in 2020/21. The expectation had been for a full reset of the business rates system in 2020/21. This would have provided for the full implementation of both reforms to the business rates retention system and the outcome of the review into relative needs and resources. The outcome of the review into local authorities' relative needs and resources would have then given all local authorities new funding allocations. The consultation sought views on how business rates baselines should be reset and the Ministry of Housing, Communities and Local Government (MHCLG) promised to work with the sector on the design of the future business rates retention system through 2019.

4.7 There has been insufficient capacity in MHCLG to progress these two pieces of work and implementation is now expected for 2021/22 at the earliest. Enfield has been disadvantaged by the damping arrangements in the existing funding framework and was also likely to have been a beneficiary of the business rates reset. Lack of capacity along with the timing of the General Election have also contributed to the settlement being a single year settlement only.

5. LOCAL CONTEXT AND BUDGET PROCESS 2020/21

5.1 Process

5.2 At the start of the budget process a budget gap of £13.7m was identified for 2020/21 and savings workstreams were established to develop savings and income generation proposals to bridge the gap. Tranche 1 and 2 savings have already been reported to Cabinet for approval. Executive Directors, in consultation with their portfolio holders and working with the Director of Finance, have finalised next years' service budget requirements and put forward savings and additional income proposals to balance the overall budget for 2020/21. Details are set out in Section 10.10 and Appendix 2b and summarised in Tables 10 and 11.

5.3 Cabinet received update reports on 17 July 2019, 16 October 2019 and 4 December 2019.

- 5.4 Work has also been carried out throughout the process to identify ongoing pressures within the budget and allocate resources to address these in the 2020/21 budget and across the Medium Term Financial Plan. Details are set out in section 10.3 and Appendix 3 and are summarised in Tables 7 and 8. Recognition of these pressures in the budget will put the budget on a more resilient and sustainable footing by reducing reliance on one-off resources such as capital receipts whilst giving some protection to front line services and investing in key projects and priorities. However, the remaining funding gap in future years demonstrates the difficult service decisions ahead if funding resources continue at 2020/21 levels.
- 5.5 London's population is growing twice as fast as that of the rest of the country, and the cost of meeting this demand is rising at a time of ever decreasing resources for doing so. This has created pressure across core services. The very real pressures in Adult Social Care (ASC) have been much publicised, but it is important to recognise that other growing demands, including services for children and the homeless, continue to present as great or greater financial threats.
- 5.6 The budget process for 2020/21 has taken into account:
- The Council's Corporate Strategy
 - The Chancellor's Spending Review 2019
 - The Final Local Government Finance Settlement for 2020/21
 - The forecast and prioritisation of the Council's revenue and capital resource requirements over the next five years
- 5.7 Feedback from the Budget Engagement exercise is provided for Cabinet's consideration in finalising the budget – see section 6.
- 5.8 Corporate Plan
- 5.9 The budget decisions in this report are aligned with the Administration's vision and priorities for Enfield. The Council's Corporate Plan, "A lifetime of opportunities in Enfield" sets out Enfield Council's vision, aims and priorities for the period 2018 to 2022. Examples of how the budget contributes to the plan are set out below:
- Good homes in well-connected neighbourhoods - supporting affordable housing delivery in Meridian Water through the financing costs.
 - Sustain strong and healthy communities - over £10m growth in Children's and Adult Social Care to ensure resources are prioritised to support the most vulnerable; £120k investment in a team working with the police to identify and support victims of modern slavery; second year investment of £500k in prevention of serious youth violence; investment of £170k in a team to support those in debt to maximise their benefit income and support them out of poverty.
 - Build our local economy to create a thriving place - £500k invested in keeping Enfield's streets cleaner.

5.10 Climate Change

5.11 Last summer, Cabinet signed a climate emergency pledge, committing to make Enfield Council carbon neutral by 2030. This is a huge challenge, requiring radical changes to how council buildings are used, how staff travel to and from work, how existing council homes are maintained, and new ones built, how goods and services are procured and how Council services are delivered on a day to day basis.

5.12 Enfield Council has already reduced its carbon emissions and influenced better behaviour across the Borough, but more is needed. The Council needs to reduce energy use, switch to renewable energy, and convert our fleet of vehicles to 100% electric. We will also need to offset remaining emissions, and plan to do so through continuing pioneering work in enhancing biodiversity across parks and open spaces, and through reforestation in an exciting new initiative for the north of the Borough.

5.13 The climate emergency pledge also commits the Council to:

- Divest from investment in fossil fuel
- Only use environmentally friendly products where possible
- Make the Council's supply chain carbon neutral
- Work with local partners and communities and positively promote changing behaviours in Enfield to limit activities scientifically linked to climate change.

5.14 The Council is working with consultants Greengage Environmental to develop a new strategy for achieving the pledge and tackling the climate emergency in Enfield and setting out how the Council will reduce to zero carbon over the next ten years. The strategy will also set out the action to be taken with local stakeholders across Enfield and London, so that the huge task ahead is tackled collectively.

5.15 Poverty Commission

5.16 In June 2019, the Council launched an independent and time-limited commission to understand the causes of poverty and inequality in Enfield. This is an identified priority for the local authority as an increasing number of people are managing the effects of poverty in their daily lives and was one of the manifesto commitments the administration pledged to deliver in 2018.

5.17 To deliver on its ambition, the commission spent the remainder of 2019 reviewing data and engaging with local residents and organisations through meetings, events, focus groups and interviews.

5.18 The commission finished its work in December 2019 and in its final published report made 27 recommendations they believe will help Enfield Council and local partner agencies help those affected by issues of poverty and inequality in the Borough. The local authority has pledged to do all it can to help deliver on the recommendations made and the insight provided by the report will be helpful in future service reviews and strategy development.

5.19 As well as setting out actions that could be taken locally, the commission made an overarching recommendation that "Government departments should review

funding formulas to account for emerging geographic patterns of increased poverty and deprivation in outer London boroughs such as Enfield”. The local authority and its partners will be seeking to work together to ensure fair funding from Government is achieved in the future.

- 5.20 To deliver the local recommendations, Enfield Council has committed to work with all partners to identify and implement the actions that can deliver the recommendations in the report. Recommendations 24 and 25 in supporting residents with debt and benefit maximisation have already received £170k investment in the 2020/21 budget.
- 5.21 Young Londoners Fund Grant
- 5.22 The Council has been successful in bidding for a grant award of £1.326m from the Mayor's £45m Young Londoners Fund which will help children and young people to fulfil their potential, particularly those at risk of getting caught up in crime. This grant will be utilised over the period January 2020 to December 2022 and will fund a community led programme of locally delivered support, incorporating a public health approach and working with mainstream services, to help the most challenged young people make positive life choices, reconnect with their neighbourhoods and realise their true potential. The Council has gathered 20 community partners who will deliver a programme of 23 interconnected projects over the lifetime of the fund. The offer provides new opportunities to improve emotional and physical health, employment, mentoring and learning opportunities and access to sport, arts and culture.
- 5.23 Commercial Strategy
- 5.24 The Council's commercial strategy is an integral part of helping to deliver a sustainable budget going forward. This starts from understanding needs and how they are met, through to designing services and delivery models that improve outcomes and value for money. Integral to all of this is preventing spend or reducing unit cost, generating income, maximising the utilisation of the Council's assets and shaping the market. The current focus is to build on existing strengths and do the basics well. To do this, commercial thinking and skills need to be embedded throughout the organisation in the way services are delivered and contracts procured and managed, as well as ensuring current income budgets are realised and good governance of the wholly owned companies. In the 2020/21 budget additional income of £2.7m has been included as part of the contribution towards closing the budget gap. The approach to fees and charges is set out in section 10.20 of the report.
- 5.25 The following table demonstrates how resources including income growth have been reallocated and Council services supporting the most vulnerable in the Borough have been protected in 2020/21.

5.26

Table 2: Investment, Pressures and Savings by Service 2020/21

	Corporate	Chief Exec/ Resources	Adult Social Care	Public Health	Children's and Education	Place	Total
	£m	£m	£m	£m	£m	£m	£m
Demography	0.000	0.000	4.436	0.000	2.179	2.080	8.695
Inflation	6.150	0.000	1.283	0.000	0.000	0.000	7.433
Investment	0.075	1.592	0.120	0.000	1.460	1.240	4.487
Capital Financing	3.403	0.000	0.000	0.000	0.000	0.000	3.403
Pressures	0.000	1.481	1.660	0.937	0.650	1.402	6.130
	9.628	3.073	7.499	0.937	4.289	4.722	30.148
Full Year savings	(1.363)	(0.200)	(0.157)	0.000	0.000	(1.559)	(3.279)
Pension Contributions	(3.600)	0.000	0.000	0.000	0.000	0.000	(3.600)
New Savings	(2.250)	(3.039)	(0.885)	(0.970)	(0.397)	(4.364)	(11.905)
	(7.213)	(3.239)	(1.042)	(0.970)	(0.397)	(5.923)	(18.784)
Net Increase in Resources	2.415	(0.166)	6.457	(0.033)	3.892	(1.201)	11.364
Funding	(1.792)	0.000	(5.283)	0.000	(2.724)	0.000	(9.799)
Gap	0.623	(0.166)	1.174	(0.033)	1.168	(1.201)	1.565
Reserves	(1.565)	0.000	0.000	0.000	0.000	0.000	(1.565)
Total	(0.942)	(0.166)	1.174	(0.033)	1.168	(1.201)	0.000

5.27 The Council has invested heavily in its social care provision, there has been recognition of demographic and spending pressures as well as the need to invest in the workforce in Children's and Adult Social Care totalling £11.788m. The services have been protected with savings from other parts of the Council contributing more greatly. Whilst the £5.4m Social Care Grant and ability to raise the £2.6m through an additional Adult Social Care precept were welcomed they clearly fail significantly to meet the growing demands in these services.

6. BUDGET ENGAGEMENT

6.1 The Council's 2020/21 Budget Engagement was open from 31st October 2019 to 13th December 2019 (6 weeks). This year residents' views were collected through a questionnaire available online.

- 6.2 The 3 questions asked in the questionnaire were:
- How important is it the Council delivers a budget which protects the most vulnerable in the community?
 - Do you agree or disagree with the Council's proposals to increase Council Tax in line with the Government's referendum threshold of 1.99% and collect a 2.00% precept to cover the rising costs of Adult Social Care?
 - If you have any comments on the Budget Proposals presented to Cabinet on 16 October 2019, please let us know.
- 6.3 The purdah period ahead of the 2019 General Election had a negative impact on the scope to raise awareness of the budget engagement exercise. A link to the budget engagement was advertised prominently on the Council's website and information was also included in the Council's e-newsletter sent out to around 40,000 residents.
- 6.4 In order to help set the financial context and provide information to those responding to the public engagement, information was provided on the MTFP position and proposed savings which were considered by Cabinet on 16th October 2019.
- 6.5 In total 83 responses were received through the online questionnaire.
- 6.6 The feedback from the public engagement was presented to the Overview and Scrutiny Committee Budget Meeting on 19th December 2019. Appendix 1a to this report provides a summary of the findings from the engagement exercise. The minutes and recommendations of the OSC Budget Meeting can be found in Appendix 1b.

7 SUMMARY OF BUDGET PROPOSALS AND IMPACT ON COUNCIL TAX

- 7.1 The Localism Act requires Council approval of the Council Tax Requirement.
- 7.2 Table 3 sets out the Council's budget position and council tax requirement after taking into account the proposed changes detailed in this report:

Table 3: Budget Position & Council Tax 2020/21

	2019/20	2020/21
	£'000	£'000
Net revenue budget		
Other Services (base budget)	227,861	230,988
	227,861	230,988
Budget Movements:		
Demographic and Cost Pressures	25,267	22,258
Investment in Services	1,500	4,487
Reduction in Employers Pension Contribution	0	(3,600)
Capital Financing	0	3,403
Social Care Support Grant & iBCF	(5,339)	(5,448)
Flexible Use of Capital Receipts	(1,851)	0

Full Year Effect of previous budget decisions	(3,370)	(3,279)
Proposals for New Savings (Appendix 2b)	(13,080)	(11,905)
Net Budget	230,988	236,904
Less Corporate Funding:		
Settlement Funding Assessment ¹	(94,610)	(98,941)
London Pilot Pool Growth	(2,950)	(425)
Reserves	(1,000)	(1,565)
Corporate Specific Grants	(3,803)	(2,697)
Collection Fund Net (Surplus) / Deficit ²	(1,314)	0
Corporate Funding	(103,677)	(103,624)
Council Tax Requirement	127,311	133,276
Tax Base (Band D equivalents)	97,074	97,726
Council Tax (Band D)	£1,311.48	£1,363.77

¹ includes Revenue Support Grant, Business Rates Income and section 31 grants

² breakdown found in table 6

Schools Budget	2019/20	2020/21
	£'000	£'000
Schools Budget	334,643	351,258
Dedicated Schools Grant	(334,643)	(351,258)
London Borough of Enfield Total	0	0

Housing Revenue Account Budget	2019/20	2020/21
	£'000	£'000
Supervision & Management General & Special	23,084	24,007
Repairs and Maintenance	14,485	14,764
Cost of Capital & Depreciation	23,515	24,592
Bad Debt Provision	812	710
Self-financing contribution	2,787	3,024
Expenditure Total	64,683	67,097
Rents, Service Charges and Other Income	(64,683)	(67,097)
Income Total	(64,683)	(67,097)
Net Total	0	0

- 7.3 The GLA Assembly reviewed the Mayor's draft GLA budget on 18th December 2019 with the final draft budget due to be agreed by the London Assembly on 24th February 2020. This is after the publication of the budget report to Council and so any changes to the GLA precept will be reported as revised statutory calculations and resolutions for approval by Council. The budget was recommended with an increase in the Band D precept from £320.51 to £332.07. The Band D Council Tax payable by Enfield residents for 2020/21 based on the budget proposals (including GLA precept) is £1,695.84. This is made up as set out in Table 4:

Table 4: Council Tax Band D Charge 2020/21

	2019/20	2020/21	Change	Change*
	£	£	£	%
Core Council Tax	1,218.51	1,244.57	26.06	1.99%
Adult Social Care Precept	92.97	119.20	26.23	2.00%
London Borough of Enfield Total	1,311.48	1,363.77	52.29	3.99%
Greater London Authority	320.51	332.07	11.56	3.61%
Total	1,631.99	1,695.84	63.85	3.91%

*The percentage change shown is calculated in reference to the total 2019/20 LBE Total Band D charge of £1,311.48 not the individual elements shown.

7.4 The statutory calculations of the proposed Council Tax for each property band and the formal Council resolutions required under the 1992 Local Government Finance Act will be reported to Full Council on the 26th February 2020 for approval.

8 GRANT FUNDING

8.1 Non-Ring-Fenced Grants

8.2 The local government finance system distributes much of government funding. As noted above, participation in the business rates retention pilot pool for London means that Revenue Support Grant, which was the main source of government funding, is no longer received. Other significant “stand-alone” or specific government grants are set out in detail in Appendix 9. The non-ring-fenced revenue grants can be used to fund the Council's annual budget in the same way as the Revenue Support Grant, even though the grants may refer to specific services such as benefit administration. Further information on specific funding for certain areas is set out below.

8.3 Adult and Children's Social Care Funding

8.4 Additional funding for Adult Social Care (ASC), in the form of Improved Better Care Fund (BCF) allocations was announced in the Spring 2017 budget. Enfield's additional allocations were £5.7m for 2017/18, £3.7m in 2018/19, and £1.8m in 2019/20. The profile of the allocations is intended to even out the allocations in the original BCF allocations, which were back loaded towards the end of the four-year settlement period. The conditions of the additional improved BCF include meeting social care needs, reducing pressures on the NHS by supporting more people to be discharged from hospital when they are ready; and ensuring that the local social care provider market is supported. The budgets of the improved BCF must be agreed with the Clinical Commissioning Group (CCG) and signed off by the Health and Wellbeing Board. Enfield's older adult population (over 65s) is increasing at the rate of about 3,000 people per year (ONS). The funding will also meet additional costs from increased demographics from older people and adults with Learning Disabilities and Mental Health. For 2020/21 the same level of funding as 2019/20 (£10.1m) is assumed, pending confirmation.

8.5 In addition, the Autumn budget 2019 confirmed an increase to the Social Care Support Grant. A national allocation of £1 billion has been made for 2020/21 in addition to the £410m awarded nationally in 2019/20, and which is

continuing into 2020/21. This grant can be used to address Adults or Children's Social Care pressures. £2.2m was built into budgets in 2019/20 and a further £5.4m is being added in 2020/21 for the Social Care Support Grant, which has been allocated 50:50 to Adults' and Children's services in the 2020/21 draft budget. In addition, £2.6m has been allocated to Adult Social Care in respect of the additional council tax raised from increasing the ASC precept by 2.00% in 2020/21.

8.6 New Homes Bonus

8.7 The New Homes Bonus (NHB) is awarded on the basis of new properties eligible for council tax in the borough, and is not ring-fenced, so can be used to support the general budget. For 2020/21 Enfield's allocation has reduced from £1.6m to £0.65m. The methodology for calculating the New Homes Bonus changed in 2018/19 resulting in falling levels of funding in future years. Changes included reducing the number of years that councils would receive funding for eligible increases in the council tax base and reviewing the base line threshold for growth, below which NHB is no longer paid.

8.8 Public Health Grant

8.9 The Public Health Grant is ring fenced for use on public health functions exclusively, for all ages. The Public Health Grant for Enfield in 2019/20 is £16.384m, this being a reduction of £444k or 2.6% from 2018/19. In 2020/21 it is expected the grant will be increased by 3.4% to £16.941m (to be confirmed by Public Health England).

8.10 Flexible Homelessness Support Grant

8.11 Local authorities have sought assurance from central government regarding funding for homelessness and rough sleeping in 2020/21. At the recent Spending Round, the Government allocated £422m funding for these services, an increase of £54m on 2019/20. The Government have stated that they remain committed to reducing homelessness and rough sleeping and intend, at a minimum, to maintain funding for the Flexible Homelessness Support Grant and Homelessness Reduction Act New Burdens at 2019/20 levels. Enfield's allocation of FHSG in 2020/21 is £8.348m.

8.12 Rough Sleeping & Homelessness

8.13 Grant funding for Rough Sleeping Initiatives has been announced for 2020/21 with Enfield set to receive £0.699m.

8.14 Troubled Families Grant

8.15 Following the recent Spending Round, Enfield's allocation for the Troubled Families programme in 2020/21 will be £1.1m.

8.16 Independent Living Fund

8.17 There has been recent confirmation on the 2020/21 grant value funding as per 2019/20 (£0.726m).

8.18 Ring-Fenced Grants

8.19 The main ring-fenced grants are Housing Benefits Grant, which is passported directly to claimants, and Dedicated Schools Grant which is ring-fenced to set

the Schools Budget as detailed below and summarised in Appendices 5a & 5b for approval.

8.20 Dedicated Schools Grant and the Schools Budget

8.21 The Dedicated Schools Grant (DSG) allocation in Enfield is £351.258m for 2020/21, which represents a 5.0% increase on the 2019/20 DSG. Key issues impacting on the DSG are

- The implementation of a National Funding Formula for Schools
- High Needs Cost pressures relating to pupils with SEN
- Deficit DSG Position
- Schools Forum Budget Setting Process

8.22 In August 2019, the Government confirmed that they would continue with their proposal to implement a National Funding Formula (NFF) for the Schools and High Needs Blocks. Additional funding has been made available to support this transition and a one-year spending review confirmed the following increases in school funding of £2.6bn for 2020/21, £4.6bn for 2021/22 and £7.1bn for 2022/23. Enfield's share of this additional funding for 2020/21 is £16.6m and whilst this is welcomed, it does not result in any real terms growth due to funding cuts since 2009/10.

8.23 For 2020/21, as in 2019/20, a 'soft' NFF is in place, whereby local authorities' allocations were based on the NFF, but authorities have some local flexibility regarding the distribution of these funds. There is, however, very limited flexibility to move funds between blocks and other than an allowable 0.5% transfer to the High Needs Block, funding received in the Schools Block must all be delegated to schools.

8.24 Since 2018/19, Enfield has continued with a local funding formula but with a phased move to the NFF unit rates. Following a further consultation exercise with schools in Autumn 2019, Schools Forum agreed at their meeting on 15th January 2020 to continue to move closer to NFF values. For 2020/21, the NFF unit rates have been applied for Enfield priority areas, low prior attainment, English as an additional language and mobility, and approximately 85% of NFF unit rates have been applied for all other factors. The formula allocations include a 1.84% Minimum Funding Guarantee so all schools should see a minimum funding increase of this level per pupil. The draft budget and further details of the funding blocks are included in Appendix 5 for approval.

8.25 There are ongoing risks in the School's Budget for 2020/21 mainly due to the ongoing increase in numbers of children presenting with special educational needs (SEN). This has resulted in a projected DSG deficit of £4.5m in 2019/20 which will be carried forward to 2020/21 and whilst funding for high needs has increased by £7m, the full year effect of current year pressures will leave little funding to address this deficit. The Authority continues to work on various initiatives to develop additional in borough special education provision which will reduce the number of children being educated in independent out borough provision and reduce costs.

8.26 Other Schools' Funding

8.27 Pupil Premium Grant

- 8.28 The Pupil Premium is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals (FSM) at any point in the last six years (known as 'Ever 6 FSM'). The Government has confirmed that the rates for 2020/21 will remain at 2019/20 levels i.e. £1,320 for primary FSM 'Ever 6' and £935 for secondary FSM 'Ever 6' pupils.
- 8.29 Looked After Children (LAC), and children who have been adopted from care, will continue to attract a higher rate of funding than children from low-income families and this will continue at the 2019/20 rate of £2,300 in 2020/21. The NFF does not include a LAC factor and this increase in pupil premium funding will help to compensate schools who previously received formula funding for LAC.
- 8.30 Children who have parents in the armed forces are supported through the Service Child Premium, which remains at £300 per pupil in 2020/21.
- 8.31 The Pupil Premium is a specific grant that the Council has to passport directly on to schools, who can then decide how they will use the additional funding to achieve improved outcomes for this group of children. The latest pupil premium allocation for 2019/20 totals £9.1m and this is expected to stay at a similar level for 2020/21. Allocations for 2020/21 will be based on January 2020 pupil data and will be published in June 2020.
- 8.32 **Early Years Pupil Premium (EYPP)**
- 8.33 EYPP was introduced in 2015/16 with schools, nurseries and child-minders receiving £300 for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3 and 4-year olds taking up their full entitlement of 570 hours. This will continue at the same rate in 2020/21.
- 8.34 **Sixth Form Funding**
- 8.35 The Education, Skills and Funding Agency (ESFA) is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The EFA also distributes resources to local authorities for them to pass on to maintained schools.
- 8.36 Funding is being increased by 4.7% for the 2020/21 academic year, with a base rate of £4,188 for full time students. School sixth forms will receive their 2020/21 indicative allocations by the end of January 2020 followed by final allocations in March 2020. Similarly, to 2019/20, the ESFA will set a deadline in April to receive business cases where exceptional circumstances have affected their 2020/21 indicative allocation. Considerations will be given to:
- Cases where there has been a major error in the data submitted by the institution via the school census
 - Cases where exceptional growth has been experienced based on a minimum threshold of 5% of students or a minimum of 50 students, whichever is lower
 - other cases not covered above, reviewed individually
- 8.37 **Universal Infant Free School Meals**
- 8.38 Funding for free school meals for infant pupils will continue in 2020/21 based on a rate of £2.30 per day.

8.39 Primary PE and Sport Premium

- 8.40 This grant will continue in 2020/21 for schools with pupils in years 1 to 6. The funding rates are expected to continue as a lump sum of £16,000 plus £10 per pupil.

9 COUNCIL TAX, BUSINESS RATES AND COLLECTION FUND

9.1 Local Referendums on Council Tax Increases

- 9.2 The Localism Act requires councils to hold a referendum for proposed Council Tax increases in excess of a threshold set annually by the Secretary of State for Communities and Local Government. The Referendums Relating to Council Tax Increases (Principles) (England) Report 2020/21, published with the settlement, sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2020/21.

- 9.3 For 2020/21, the increase in the relevant basic amount of council tax is excessive if the increase in the authority's relevant basic amount of council tax for 2020/21 is 2.00% or more above the relevant basic amount of council tax for 2019/20. In addition to this, a further amount, known as the Adult Social Care Precept, can be raised for expenditure on Adult Social Care, which should not exceed 2.00% in 2020/21. For 2020/21 Enfield Council is therefore increasing the Council Tax by 3.99%; this is made up of 1.99% general council tax increase and 2.00% on ASC precept.

- 9.4 The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992. The London Borough of Enfield element of the Council Tax, in accordance with the regulation, is not excessive as it is within the thresholds set by the Secretary of State.

- 9.5 Enfield froze council tax for 6 years from 2010/11 to 2015/16, saving taxpayers a potential 15.5% increase. This was partially compensated for between 2012/13 and 2015/16 by a government grant paid to all councils who froze their council tax but has resulted in foregone income of around £14m in the base budget. Enfield's Council Tax Band D charge was in the bottom quartile of charges across English authorities in 2019/20.

9.6 Adult Social Care Council Tax Precept

- 9.7 The capacity for councils to charge an Adult Social Care (ASC) Precept was introduced in the Spending Review and Autumn Statement 2015. This was designed to help local authorities with responsibility for Adult Social Care to meet the needs of their population. The additional Council Tax raised from this precept must be used entirely for Adult Social Care. Enfield has made use of this facility since 2016/17. The 2019 Spending Review confirmed a 2.00% ASC Precept could be charged in 2020/21. The funding from the ASC precept and additional grant funding announced by the Government will be used by the Council directly on maintaining and improving provision of Adult Social Care.

9.8 The Council Tax Base

- 9.9 The local Council Tax Support Scheme, whereby Council Tax benefits are provided through locally determined discounts applied to residents' Council

Tax bills has been in effect since 2013, replacing the previous national Council Tax Benefit Scheme which was abolished by the Government. The 2020/21 scheme was approved by Council on 29th January 2020, with the contribution reduced from 26.5% to 24.5% and the excess income taper increased from 20.0% to 22.5% in 2020/21.

- 9.10 On the 29th January 2020, the Council agreed a Council Tax Base of 97,726 Band D properties for 2020/21 (97,074 in 2019/20), based on the latest composite collection rate of 98.0%. The increase in the Tax Base of 652 is broken down in the table below:

Table 5: Council Tax Base 2020/21

Council Tax Base Change – Band D Equivalent	Band D Equivalent
Tax Base 2019/20	97,074
Increase in Band D Equivalent Properties	588
Change in Council Tax Discounts, including CTS	(459)
Discounts, Exemptions & Empty Homes Premium	523
Tax Base 2020/21	97,726

9.11 National Non-Domestic Rates (NNDR) and Business Rates Retention

- 9.12 As noted in section 4.6, the Government was consulting on proposals to move from the 50% retention system to 75% from 2020/21. There was also be a full business rates reset from 2020 as part of the review of local government funding. However, both of these initiatives have been delayed. A number of 100% pilot schemes were agreed for 2018/19 in advance of the national roll out of the new system and Enfield participated in a London Pilot Business Rates Pool for 2018/19, which included all London Boroughs and the GLA (This was the subject of a Cabinet report in November 2017). The terms of the 2018/19 pool were based on 100% retention of new growth above the baseline (split 64% London Boroughs and 36% GLA) and a “no detriment” clause guaranteeing that participants can be no worse off than under the previous 67% retention scheme (30% London Boroughs and 37% GLA). Enfield’s share of the additional growth across London will be based on the total growth to be distributed and will not be known until April 2020 but is expected to be in the region of £4m. However, the delay in the implementation of the new framework for funding local government has also seen the end of these pilot pools from 1 April 2020.

- 9.13 Enfield has nevertheless opted to participate in the London Pool for Business Rates in 2020/21. The revised terms of the 2020/21 pool arrangements include a reduction from 75% retention (as in the 2019/20 Pool) to the pre-existing 2017/18 67% retention scheme. Where there is sufficient retained income in the pool to guarantee it, each participating authority will receive at least as much from the pool as it would have individually received under the non-pooled 67% retention scheme. From 1 April 2020, as part of the London Pool Enfield will retain 30% of business rates growth above the baseline, GLA will retain 37% and Central Government will take the remaining 33%. Latest modelling by London Councils indicates that Enfield’s share of the growth could amount to around £0.425m in 2020/21.

- 9.14 Enfield will also receive section 31 grants in respect of government changes to the business rates system which reduce the level of business rates income such as the decision to change the annual uprating of the NNDR multiplier from RPI to CPI from April 2018.
- 9.15 **The Collection Fund**
- 9.16 **Council Tax**
- 9.17 The Council's 2018/19 audited accounts reported a surplus of £2.3m (Enfield's share £1.9m) on the Council Tax Collection Fund. After taking account of the budgeted distribution of £3.7m from the fund in 2019/20 (£3.0m to LBE and £0.7m to the GLA) the latest review of the Fund indicates that it will be in a small surplus (£422k).
- 9.18 **Business Rates**
- 9.19 The Council's 2018/19 audited accounts reported a deficit of £7.4m (Enfield's share £2.8m) on the local Business Rates Collection Fund. The latest review of the Fund indicates that there will be an estimated deficit balance of £0.2m at 31st March 2020. Enfield's share (30% of prior year deficit plus 48% of in-year surplus) is a net deficit of £0.522m. However, with Enfield's share of growth from the pool still to be determined, this deficit may not materialise, the Council is choosing to manage this through reserves.
- 9.20 **Collection Fund Deficit**
- 9.21 Enfield's share of the overall net estimated deficit on the Collection Fund as at 31st March 2020 is £0.183m, summarised in Table 6. Unlike in past years this is not included in the 2020/21 Collection Fund deficit position in Table 3 since it will be managed through an equalisation reserve. This is due to forecasting improvements which mean the underlying council tax requirement and business rate share estimates are now more accurate than in previous years.

Table 6: Enfield Collection Fund 31st March 2020

	£'000
Council Tax Surplus	(339)
Local Business Rates Deficit	522
Total Net Deficit	183

10 REVENUE BUDGET PROPOSALS

10.1 TRIENNIAL REVIEW OF PENSION FUND

- 10.2 The triennial review of the pension fund indicated that the employers' contribution rate could be reduced. This has enabled £3.6m to be released in 2020/21 to partly offset the overall pressures figure.

10.3 PRESSURES

- 10.4 The demographic and other pressures the Borough faces are regularly reviewed and updated throughout the lifetime of the Medium Term Financial Plan (MTFP). The Council faces additional service pressures in 2020/21, especially from demographic growth, increased demand on services, changing needs and cost inflation. Services are expected to manage

pressures within existing budgets where possible, but for those pressures that are ongoing and considered to be unmanageable, additional funding has been included in the MTFP in order to set a realistic and sustainable budget.

- 10.5 £15.1m has been allocated to services in 2020/21 to offset demographic and cost pressures. An investment of £1.5m has also been made in Children's Services in 2020/21 to fund additional social workers in response to the ongoing workload pressures in the service as identified in the recent interim Ofsted inspection. In addition, £1.4m has been allocated in 2020/21 to address pressures from prior year savings that are considered to be undeliverable.
- 10.6 £6.1m has been allocated to corporate pressures in 2020/21 to cover inflation, pay awards and the London Living Wage, most of which will be allocated out to services in year when details are confirmed. Within Corporate Pressures, an allocation of £12.8m has been included for 2020/21 to 2024/25 for estimated pay awards and the London Living Wage. A central provision is held for unavoidable inflationary increases e.g. in business rates. Any other inflationary increases must be managed by the service within its existing budget. This has been included as a risk in Appendix 8b and is partly mitigated by the allocation of additional funding to service pressures as detailed in Appendix 3.
- 10.7 It was approved by Council in the 2019/20 budget setting process that £0.5m per annum be allocated within the 2019/20 and 2020/21 budgets to fund an enhanced mentoring programme and data analytics to enable targeted early intervention for young people at risk of involvement in serious youth violence. This has been allocated to service budgets in 2019/20 and will remain for 2020/21.
- 10.8 These pressures are, in part, offset by new funding including funding for Adult Social Care and by the flexible use of capital receipts. The following tables summarise pressures and funding over the next five years by category (Table 7) and by department (Table 8). For full details of the pressures please refer to Appendix 3.

Table 7: Pressures in the MTFP by Category

Category	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Demography	8,695	3,380	3,380	3,380	3,380	22,215
Inflation	7,433	7,146	7,170	7,196	7,222	36,167
Investment	4,487	360	410	150	150	5,557
Capital Financing	3,403	4,709	5,520	4,643	4,800	23,075
Pressure	2,530	99	0	0	0	2,629
NLWA	0	194	753	753	753	2,453
Total	26,548	15,888	17,233	16,122	16,305	92,096

Table 8: Pressures in the MTFP by Department

Department	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Corporate	6,028	10,749	12,143	11,292	11,475	51,687
Place	4,722	1,010	780	780	780	8,072
Chief Executive	653	0	0	0	0	653
Resources	2,420	319	0	0	0	2,739
Adult Social Care	7,499	3,430	3,430	3,300	3,300	20,959
Children's	3,689	880	880	750	750	6,949
Education	600	(500)	0	0	0	100
Public Health	937	0	0	0	0	937
Total	26,548	15,888	17,233	16,122	16,305	92,096

10.9 Since the December Cabinet report the pressures figures have changed slightly as set out below.

Table 9: Update in Pressures since December

	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
December Report	26,148	15,888	17,233	16,122	16,305	91,696
HOS Organisational Development post	87	0	0	0	0	87
Legal monitoring & investigations	20	0	0	0	0	20
Organisational Development training	43	0	0	0	0	43
SEN Transport - further pressure from Q3 monitoring	530	0	0	0	0	530
Children's Services Demographic Growth pressure reduced	(10)	0	0	0	0	(10)
Adults Social Care Demographic Growth pressure reduced	(50)	0	0	0	0	(50)
Reduce IWE £1.5m pressure	(140)	0	0	0	0	(140)
Place Training requirement to be met from existing resources	(80)	0	0	0	0	(80)
Movement from December Cabinet	400	0	0	0	0	400
Final Total	26,548	15,888	17,233	16,122	16,305	92,096

10.10 SAVINGS AND INCOME GENERATION PROPOSALS

10.11 As noted in section 5.1, savings workstreams have developed proposals to bridge the starting budget gap of £13.7m. Tranche 1 & 2 savings have already been reported to Cabinet for approval on 16 October 2019 and 4 December 2019. The final schedule of savings proposals are detailed in Appendix 2b.

10.12 Tables 10 and 11 summarise the final savings and income generation proposals over the 5 year MTFP period:

Table 10: Savings over MTFP period

Department	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executives	(250)	0	0	0	0	(250)
Adult Social Care	(565)	0	0	0	0	(565)
Children's Social Care	(239)	0	0	0	0	(239)
Early Intervention & Partnerships	(68)	0	0	0	0	(68)
Education	(90)	0	0	0	0	(90)
Public Health	(970)	0	0	0	0	(970)
Place	(2,352)	(2,249)	(565)	(600)	(30)	(5,796)
Resources	(2,409)	(1,292)	(260)	(250)	(450)	(4,661)
Corporate	(2,250)	850	(500)	0	0	(1,900)
Total	(9,193)	(2,691)	(1,325)	(850)	(480)	(14,539)

Table 11: Income Generation proposals over MTFP period

Department	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executives	(150)	(50)	0	0	0	(200)
Adult Social Care	(320)	(100)	(100)	(100)	(100)	(720)
Children's Social Care	0	0	0	0	0	0
Early Intervention & Partnerships	0	0	0	0	0	0
Education	0	0	0	0	0	0
Public Health	0	0	0	0	0	0
Place	(2,012)	498	(1,032)	(490)	(1,345)	(4,381)
Resources	(230)	(165)	0	0	0	(395)
Corporate	0	0	0	0	0	0
Total	(2,712)	183	(1,132)	(590)	(1,445)	(5,696)

10.13 Since the December Cabinet report the overall savings/income generation figures have changed slightly as set out below

Table 12: Change in Savings since December

	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
December Report	(11,396)	(2,662)	(3,073)	(2,199)	(1,935)	(21,265)
Reducing use of Microsoft Azure and costs associated with data storage.	300	(300)	0	0	0	0
Expected delay in achieving saving from replacing the digital customer platform	200	(200)	0	0	0	0
Cemeteries Mausoleum and Vaulted graves sales - Southgate Cemetery	(162)	79	16	759	10	702
Holly Hill bunding income	(487)	600	600	0	0	713
Further Meridian Water Meanwhile Use income	(200)	0	0	0	0	(200)
Additional Planning income	(150)	0	0	0	0	(150)
Remove Place Org. Review Saving	150	0	0	0	0	150
Wireless self-printing in libraries	25	(25)	0	0	0	0
Libraries sundry income/efficiencies	(25)	0	0	0	0	(25)
Increase CEX Org. review saving	(100)	0	0	0	0	(100)
Additional Income in Env & Ops services	(60)	0	0	0	0	(60)
Movement from December Cabinet	(509)	154	616	759	10	1,030
Final Total	(11,905)	(2,508)	(2,457)	(1,440)	(1,925)	(20,235)

10.14 EQIAs

10.15 The Council is committed to its responsibilities under the Public Sector Duty of the Equality Act 2010. These duties are set out in paragraphs 20.1 to 20.4 below.

10.16 For 2020/21 there are 60 individual savings proposals, and these have all been evaluated to determine whether an Equality Impact Assessment (EQIA) is required and there is paperwork in place to support this evaluation.

10.17 Of the 60 proposals 36 have required a full EQIA.

10.18 Of the 60 proposals:

- 6 are likely to have an impact on staffing and in these cases Human Resources guidance and principles on managing reorganisations will be used to minimise the impact for staff;
- 18 proposals are considered to have an impact on customers and accessibility requirements. These will be considered and built into the specifications of any new systems and the business case for change;
- 5 proposals are considered to have both an impact on staffing and customers. In these cases, Human Resources guidance and principles on managing reorganisations will be used to minimise the impact for staff accessibility requirements. These will be considered and built into the specifications of any new systems and the business case for change;
- 1 proposal relating to an internal system will impact on staff as users of the system and again accessibility requirements will be built into the system specifications, and
- A further 6 proposals will have no planned reduction on services or impact on the Council's employees.

10.19 In addition to these new savings proposals the MTFP includes the full year effects (FYE) of savings agreed in previous years which total £5.6m with £3.3m in 2020/21. Table 13 summarises FYE by department:

Table 13: Full Year Effects of Savings and Income Generation agreed in Prior Years

Department	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Corporate	(1,363)	0	0	0	0	(1,363)
People – Adult Social Care	(157)	(113)	(377)	0	0	(647)
Place	(1,559)	(1,527)	(62)	0	0	(3,148)
Resources	(200)	(200)	0	0	0	(400)
Total	(3,279)	(1,840)	(439)	0	0	(5,558)

10.20 REVIEW OF FEES AND CHARGES 2020/21

10.21 As part of the budget setting process for 2020/21, officers from the Commercial Services Team and the Finance Team worked together to review the Council's traded services fees and charges. The review assessed the Council's current fees and charges to establish whether the service delivery costs were being covered by the charges set, considered whether income generation opportunities were being maximised, and undertook a benchmarking exercise with other Councils.

10.22 The review was structured into the following six work packages:

- **Capture all fees** – ensure all trading services are captured on the Council's register of fees to ensure open and transparent charging,
- **Cost Recovery** – ensure services are covering the full costs of their delivery,

- **Appropriateness of charges** – assessment of the Council's charges and the identification of areas where charges could justifiably be increased in line with the market,
- **New opportunities** – determine if Enfield is charging for all the services that other Councils do and identify new income opportunities,
- **Benchmarking** – compare Enfield's overall level of income and charges for traded services to other London Councils,
- **Process** – consider how the annual fee setting process could be improved to ensure service managers carefully review their fees on an annual basis.

10.23 The review identified that the majority of services understood the costs of delivering their services and had fee structures in place that cover their costs and support corporate overheads. The Commercial Team and Finance Team will continue to work with services to help them understand the full costs of delivering their service or to develop fee structures that maximise income for the Council.

10.24 The current charges for 2019/20 and proposed charges for 2020/21 for services provided are set out in Appendices 11 to 13 of this report with the main changes noted below in paragraphs 10.25 to 10.44.

10.25 Place Department Fees and Charges 2020/21

10.26 Fees and charges for the majority of services within the Place department have been increased in line with inflation. However, following analysis, charges have been reviewed and increased to reflect the relevant cost analysis or benchmarking data and any relevant market conditions.

10.27 The Statutory Planning Application Fees have been updated to reflect the latest statutory fees and charges.

10.28 The proposed fees and charges as set out in the schedule will contribute towards the Medium Term Financial Plan which includes an expectation of £0.25m that was agreed in the 2020/21 budget setting process for increased fees and charges across the Place department as well as other service specific increased income which are based on price and volume increases.

10.29 Adult Social Care Fees and Charges 2020/21

10.30 Under the Care Act 2014, charges can be made for residential and community based social care services. Each client will be financially assessed taking account of income such as pension and benefits. For community-based care, clients who have savings or investments (not including their home) of more than £23,250 will pay the full cost of their care. People who have savings under £23,250 will be assessed to see if they are able to contribute to the cost of their care and support. For residential care the Council can offer financial support on a temporary basis through the Deferred Payment scheme. This is for people who either do not wish to sell their former home during their lifetime or who cannot sell it quickly enough to pay for their care. Under the Care Act, the Council can charge interest on the amounts deferred and an administration fee. There is a minimum savings and capital threshold that is applied in line with National guidelines.

- 10.31 Other charges such as Safe and Connected and the Blue badge scheme, which are not financially assessed are charged at the full cost of the service and any increases reflect increase in costs.

10.32 Resources and Chief Executive's Fees and Charges 2020/21

- 10.33 Non-statutory land charge fees have been increased in line with RPI (2.6%).
- 10.34 The Registrars service charges have been reviewed and increased to acknowledge market testing conducted. The range of services and fees charged have also increased following a recent review of the service offer.
- 10.35 The Print and Design service charges have been raised slightly above RPI having regard for external market conditions and business costs.
- 10.36 Library charges were reviewed in 2019, in light of consortium unity and localised pricing, to align relevant charges and consider customer demand and the impact of ICT enhancements across the range of services provided. Fees and charges will continue to be reviewed annually and adjusted as required to remain competitive in the market and to maintain where possible cost neutrality.
- 10.37 The Library Service is also keen to promote space in libraries, find new income streams through funding and will work collaboratively with partners to develop income generation by renting out available space and delivering new initiatives.
- 10.38 The Catering Service meal charges have been reviewed to consider the competitiveness of the service and an adjustment to charging will be implemented in the new year and volume incentives also applied.
- 10.39 Music Service tuition fees to parents have been revised to reflect RPI increases, however charges to schools and academies have remained mostly unchanged as these already reflect full cost of delivery.
- 10.40 There has been an increase in the level of court costs charged for council tax and business rates when making an application for a liability order to ensure the council's costs are met.

10.41 Fees & Charges - Council Tax Enforcement

- 10.42 'Regulation 34(7) of the Council Tax (Administration and Enforcement) Regulations 1992 (SI 1992 No.613) provides that when granting a liability order the court shall make an order reflecting the aggregate of the outstanding council tax and "a sum of an amount equal to the costs reasonably incurred by the applicant in obtaining the order."
- 10.43 From the 1st April 2020 the court costs reasonably incurred by the Council to be charged are as follows (significant increase from 2019/20):

Table 14: Court Costs 2020/21

	Issue of a Summons	Issue of a Liability Order	Total Costs
	£	£	£
Council Tax	75.50	27.00	102.50
Business Rates	150.50	50.00	200.50

- 10.44 The recovery of the council's element of court costs has not been reviewed since 2010 and is one of the lowest levels in London. Therefore, these charges are being increased to ensure that the costs of legal action are predominantly met by the non-paying council tax and business rates customer.

10.45 FLEXIBLE USE OF CAPITAL RECEIPTS

- 10.46 With effect from 2016/17 the Government provided a general capitalisation directive to all councils, enabling them to utilise new capital receipts to finance projects that are designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services in future years for any of the public sector delivery partners. The 2018/19 LGFS extended the temporary capital receipts flexibility, under which local authorities can fund transformative revenue costs from capital receipts, for a further three years to 2021/22.
- 10.47 To take advantage of the flexibility local authorities must produce a strategy which discloses the individual projects that will be funded, or part funded, through capital receipts flexibility and this must be approved by full Council or the equivalent. As a minimum, the strategy should list each project that plans to make use of the capital receipts flexibility and provide details, on a project-by-project basis, of the expected savings or service transformation that will result. The strategy should report the impact on the local authority's Prudential Indicators for the forthcoming year and subsequent years. Enfield is planning to use £3.3m of capital receipts to fund transformation projects in 2019/20 and £2.4m in 2020/21. The strategy is therefore set out in Appendix 10, for consideration and for recommendation to Council. The strategy includes details of the proposed schemes for 2019/20 and 2020/21 and a backward look at 2017/18 and 2018/19. The aim is to reduce the reliance on the use of capital receipts to fund transformation over time and to move the budget into an increasingly resilient financial position.

11 MEDIUM TERM FINANCIAL PLAN

- 11.1 The Corporate Plan is linked to the budget through the Medium Term Financial Plan (MTFP) and the annual budget process. The Budget and MTFP 2020/21 to 2024/25 forecasts funding requirements for the Council's General Fund services and provides the mechanism to redirect limited resources to priorities. The Corporate Plan sets out the Council's financial objectives, which aim to "target resources smartly and reinvest income wisely to deliver excellent value for money and reduce inequality" by:
- Continuing to make best use of all available financial resources and balance risks and opportunities;
 - Ensuring effective governance is in place to support the efficient and smart delivery of our services;
 - Maximising the procurement of services and assets to support local businesses and residents wherever possible.
- 11.2 In setting the Council's 2020/21 Budget and MTFP, the Council's aim has been to continue to maintain, and where possible, improve services provided with a

focus on protecting the most vulnerable in the Borough. It has recognised the need to increase Council Tax to balance the growing pressures being faced by the Council especially the increased demand in Children's and Adults Social Care. The focus continues to be on delivering high quality services more efficiently through reductions in costs. The Council routinely, throughout the year, takes action to cut costs and make efficiency savings wherever possible. Every attempt continues to be made to minimise additional costs, but the ability to influence many of them is limited and the ability to make back office savings is increasingly difficult as a result of the scale of public spending cuts. Decisions are becoming more difficult and potentially not without significant impact.

- 11.3 There has been a focus on pressures and the need to invest in services for the five year MTFP. There has been a more robust assessment of future pressures and the MTFP now allows for contractual commitments on Adult Social Care contracts, Children's demographic pressure and increased demand for SEN transport.
- 11.4 All risks related to the delivery of proposals in the MTFP and any future uncertainties will be reviewed on a regular basis, the detailed budget tracker is already in place for 2020/21 savings. The MTFP is based upon the principle that savings identified will be implemented to allow benefit realisation as soon as possible.
- 11.5 There are risks inherent in the MTFP exemplified in Section 12 of this report and Appendix 6. A number of key items in the plan cannot be estimated with 100% accuracy. The figures in the plan also assume that significant savings will be made. In this situation, it is essential to maintain sufficient balances, not only to deal with unforeseen events but also to cover the potential risk of not achieving the savings required. In addition, the Council will need to maintain adequate reserves for future commitments.
- 11.6 No final decision has been taken on taxation levels for 2021/22 and later years, and there is currently no annual increase included in 2021/22 to 2024/25 for planning purposes. The following table summarises the MTFP position over the coming five years and the current forecast of the budget gaps for the period of the MTFP (2020/21 to 2024/25):

Table 15: Medium Term Financial Plan 2020/21 to 2024/25

	2020/21	2021/22	2022/23	2023/24	2024/25
	£'000	£'000	£'000	£'000	£'000
Council Tax Base Provision	127,311	133,276	133,958	134,640	135,321
Movements:					
Inflation/Pay Awards	7,433	7,146	7,170	7,196	7,222
Demography	8,695	3,380	3,380	3,380	3,380
Investment	4,487	360	410	150	150
Capital Financing	3,403	4,709	5,520	4,643	4,800
Pressures	6,130	293	753	753	753
Employer's Pensions	(3,600)	0	0	0	0
Total Pressures	26,548	15,888	17,233	16,122	16,305
Full Year Effect of Previous years' decisions	(3,279)	(1,840)	(439)	0	0
New Savings and Income Generation Proposals	(11,905)	(2,508)	(2,457)	(1,440)	(1,925)
Changes to Specific Grants	(4,342)	1,142	1,128	1,161	903
Business Rates	(3,631)	0	0	0	0
Business Rates - London Pool	2,525	0	0	0	0
Council Tax Discounts/Reduction Scheme	(700)	(1,000)	0	0	0
Collection Fund	1,314	700	(700)	0	0
Use of Reserves	(565)	1,565	0	0	0
Gap Still to be Found	0	(13,265)	(14,083)	(15,162)	(14,601)
Council Tax Requirement	133,276	133,958	134,640	135,321	136,003
Council Tax Base	97,726	98,226	98,726	99,226	99,726
Band D Charge (£)	1,363.77	1,363.77	1,363.77	1,363.77	1,363.77
% tax change	3.99%	0.00%	0.00%	0.00%	0.00%

12 BUDGET RISKS, UNCERTAINTIES AND OPPORTUNITIES

12.1 In the coming years, more than ever, the Council faces huge financial uncertainty, especially in respect of:

- Local Government funding changes
- BREXIT impact
- Pressures on Children's and Adults' Social Services
- Scope to make savings while maintaining services
- Temporary Accommodation

12.2 The 2020/21 budget includes the best estimate of financial achievement of savings and likely pressures. Where there are potential risks of higher cost pressures as in the areas listed above or slippage in realisation of savings these have been factored into the assessment of budget robustness, balances

and reserves to ensure the Council can meet any short-term pressures without an impact on service delivery. Corporate and Service budget risks are detailed in Appendix 6. Many factors affect the Council's future financial position which can be estimated with some degree of confidence for the first year of the plan (2020/21) but become increasingly uncertain for later years. It is therefore essential to test the sensitivity of the plan to changes in the main assumptions. The figures in the following table illustrate the extent to which the plan would be affected by such changes:

Table 16: Sensitivity Indicators

Item	Budget Impact	Total Costs
	£'000	%
1% Change in Pay	1,300	1.0%
1% Increase in Departmental price Inflation across Income and Expenditure	550	0.4%
1% Increase in Community Based Costs	460	0.4%
1% Increase in Residential Care Costs	410	0.3%
1% Change in Settlement Funding Assessment based on 2020/21	980	0.8%

- 12.3 The Government had announced radical changes to Local Government Finance arrangements, the most significant at this stage being the localisation of business rates, and the review of formula funding. Whilst these changes are delayed It is certain that the new arrangements will create winners and losers, and as such represent both opportunity and risk to Enfield and all councils in England. At this stage the MTFP assumes that funding is constant from 2020/21 to 2024/25 and this will be updated as further information becomes available.
- 12.4 Throughout the budget process, officers have kept under review the key risks, uncertainties and opportunities that could have implications for the Council's financial position in 2021/22 and in the medium term. The systematic review, particularly of risks and mitigating actions is a key part of any effective planning system and therefore crucial in the budget setting process. This process was reinforced by the creation in 2018/19 of a Pressures Challenge Board which seeks to find ways to manage in year and ongoing pressures and will continue to operate in 2020/21.

13 CONTINGENCIES, RESERVES AND BALANCES

- 13.1 The Budget includes a central contingency for unforeseen circumstances; the balance in 2020/21 is £3m in recognition of the current level of national and local financial risks. The Council also holds centrally a number of contingent items relating to spending requirements that are expected to arise at some point in the budget year but about which there is some uncertainty regarding the timing or magnitude of the financial impact. These will be allocated to services during the year.
- 13.2 The Council's policy will continue to be one of containing spending within the budgets set for each department, without recourse to the central contingency

other than in exceptional circumstances. However, there are significant risks facing the Council in 2020/21 and through the period of the MTFP. Appendix 6 provides details of the high-risk areas identified corporately and by departments. In view of the level of risks it is recommended that the central contingency be retained at £3m for 2020/21.

- 13.3 The Council's General Fund Balances (excluding schools) stood at £14m as at 31 March 2019. The latest 2019/20 Revenue Monitoring report to Cabinet forecasts an overall overspend position of approximately £5.6m as at the end of December, which may require a drawdown of balances if the position has not improved at outturn.
- 13.4 The level of balances is examined each year, along with the level of reserves and contingencies, in light of the risks facing the Authority in the medium term. Following consideration of risks outlined in Appendix 6, which have been analysed against reserves in Appendices 8a and 8b, it is recommended that the General Fund balance be maintained at £14m.
- 13.5 Earmarked reserves are held to meet the cost of specific one-off projects or specific risks. Any balance on reserves once the projects are completed or the risk has ceased is returned to General Fund balances. A list of the Council's Earmarked Reserves and the purposes for which they are held is set out in Appendix 7a. Planned movements in the reserves' balances over the period of the MTFP are shown in Appendix 7b. These are split between revenue and capital projects which are included in the MTFP and Capital Programme respectively.
- 13.6 The current level of available General Fund specific reserves is forecast to reduce from £74.6m as at 31st March 2020 to £62.7m by 31st March 2025 based on the projects currently planned. The use of reserves will be monitored, and projects revised depending on competing priorities for investment to generate revenue savings.
- 13.7 It is also recommended that any uncommitted departmental resources at year end are added to central reserves, so they can be managed more flexibly to support the achievement of corporate priorities.

14 OUTLOOK AND BUDGET PROCESS 2020/21

- 14.1 The impact of changes to business rates, the funding formula and the future of social care funding cannot yet be determined, leaving great uncertainty over the future of local government finance. The Council's medium term financial planning process recognises this uncertainty, but it is clear that savings in addition to those in this report will be needed between 2021/22 and 2024/25 to balance the budget. For example, as shown in Table 17, the budget gap for 2021/22 to 2024/25 is currently expected to be in the region of £57m, assuming the level of core government funding remains static. This is a challenging target for Enfield in the context of £178m of savings already delivered since 2010 and a further £11.9m to be delivered in 2020/21.
- 14.2 Savings workstreams will commence with immediate effect and there will be work corporately to develop and implement new savings proposals as soon as possible. There will need to be a focus on demand management of social care services as well as driving further commercial savings including generating

greater levels of income and being more efficient in procurement and contract management.

Table 17: Medium Term Financial Plan Budget Gap 2020/21 to 2024/25

	2020/21	2021/22	2022/23	2023/24	2024/25
	£000	£000	£000	£000	£000
Budget (Gap) / Surplus in future years of MTFP	0	(13,265)	(14,083)	(15,162)	(14,601)

14.3 The approach to the 2020/21 budget has been to increase transparency, enabling enhanced levels of scrutiny and appropriate challenge of budget decisions, and this will continue throughout future budget processes. The current capital programme has been extended to include a ten-year forecast of expenditure that will enable the long-term impact on borrowing to be factored into the extended medium-term plan. This will help to ensure that decisions are made in the context of a longer-term financial view.

14.4 For 2021/22, savings workstreams will include:

- demand management strategies in social care to address the significant demographic pressures being experienced
- exploitation of commercial opportunities
- use of digitalisation and system improvement opportunities to improve customer experience and reduce cost
- reduced use of agency staff across the Council
- seeking opportunities to partner with others where this makes financial and operational sense.

15. ALTERNATIVE OPTIONS CONSIDERED

15.1 The Council operates a budget planning and consultation process during which a wide range of options are considered in detail before recommendations are made. Issues raised and discussed have greatly contributed to this report including information from the Budget Engagement exercise set out elsewhere in this report. As part of its planning for both 2020/21 and future years the Council has considered future levels of Council Tax.

16. REASONS FOR RECOMMENDATIONS

16.1 To set the Council's Budget Requirement and level of Council Tax for 2020/21 within the timescales set out in legislation.

17. COMMENTS OF THE DIRECTOR OF FINANCE AND OTHER DEPARTMENTS

17.1 Financial Implications

17.2 The Local Government Act 2003 places a duty on the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves. Statutory guidance in this area is provided by Local Authority Accounting Panel (LAAP) Bulletin 77 (Nov 2008) and is the basis on which the Chief Finance Officer's

annual financial risk assessment has been updated in the Council Budget report. A full statement of robustness is provided at Appendix 8a.

- 17.3 The 2020/21 budget has been prepared taking into account the following:
- Specific cost pressures set out in section 10.3;
 - The uncertainty around changes in central government funding over the period of the Medium Term Financial Plan – the recent settlement only covered 2020/21;
 - Provision for legislative change and changes to the Council's statutory responsibilities; and
 - The estimated impact of underlying cost pressures, as evidenced by financial monitoring reports in the current year.
- 17.4 Taking into account the budget risks and uncertainties, and assuming that the recommendations set out above are agreed, the Council's contingencies and balances are considered prudent.
- 17.5 **Legal Implications**
- 17.6 This report sets out the basis upon which recommendations will be made for the adoption of a lawful budget and setting of the council tax. The report also outlines the financial outlook for the Council and its services.
- 17.7 The setting of the budget is a matter for the Council, having considered recommendations by the Cabinet. The Council's budget-setting process is set out in the Constitution. Before the final recommendations are made to the Council, an Overview and Scrutiny Committee must have been given an opportunity to scrutinise the proposals and the Cabinet must have taken any comments of the OSC into account when making these proposals.
- 17.8 The amount of Council Tax must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget. Members should be mindful of their fiduciary duty to ratepayers when adopting a budget and setting a council tax.
- 17.9 The Council is required by section 33 of the Local Government Finance Act 1992 ("the Act") to calculate for each financial year the basic amount of its council tax. The basic amount of council tax must be calculated from the Council Tax base. This base is created by applying a prescribed formula under the Local Authorities (Calculation of Council Tax Base) Regulations 2012
- 17.10 The Council is required to submit its council tax base to the GLA between 1 December and 31 January in the financial year preceding the financial year for which the calculation of council tax base is made. If the Council does not submit its council tax base to the Greater Local Authority ('GLA'), then the GLA is required to determine the calculation for itself, in the manner prescribed in the above Regulations.
- 17.11 Members are obliged to consider all relevant considerations and disregard all irrelevant considerations in seeking to ensure that the Council acts lawfully in adopting a budget and setting Council Tax. Members should note that where a service is provided pursuant to a statutory duty, the Council cannot fail to

discharge it properly. Where there is discretion as to how to discharge duties, that discretion should be exercised reasonably.

- 17.12 The Council is obliged by section 151 of the Local Government Act 1972 to make proper arrangements for the management of its financial affairs. It is consistent with sound financial management and the Council's obligation under section 151 for the Council to adopt and monitor a Medium Term Financial Strategy as this informs the budget process and is viewed as a related function.
- 17.13 The Council has carried out appropriate budget consultation. Those representations have been taken into account as part of this process and are reflected in this report.
- 17.14 In considering the budget for 2020/21, the Council must have due regard to its ongoing duties under the Equality Act 2010. The Equality Act 2010 requires the council in the exercise of its functions to have due regard to the need to avoid discrimination and other unlawful conduct under the Act, the need to promote equality of opportunity and the need to foster good relations between people who share a protected characteristic and those who do not (the public sector equality duty). The Council should consider how its decisions will contribute towards meeting these duties, against other relevant circumstances such as economic and practical considerations. The relevant departments should undertake detailed impact assessments of major proposals to ensure that any proposals for savings are reasonable and meet Equality Act duties.
- 17.15 Finally, Members should have regard to s106 of the Local Government Finance Act 1992 which provides that members who are in arrears on their Council Tax for two or more months may not vote on matters concerning the level of Council Tax or the administration of it.

17.16 Property Implications

- 17.17 There are no property implications arising directly from this report, however future property implications will need to be further reviewed and aligned as a result of the proposals set out herein.
- 17.18 Strategic Property Services will continue to work collaboratively to achieve the income targets for the Place Directorate.

18. KEY RISKS

- 18.1 As outlined in section 12 and Appendix 6.

19. IMPACT ON COUNCIL PRIORITIES – CREATING A LIFETIME OF OPPORTUNITIES IN ENFIELD

- 19.1 The budget development process for the 2020/21 budget and for future years has been developed in support of the Council's priorities:
- Good homes in well-connected neighbourhoods: The flexible use of capital receipts and adoption of a new Capital Strategy will enable activities to take place that can continue to enhance the infrastructure of the borough and increase its ability to deliver more homes.

- Sustain strong and healthy communities: The additional allocation of resources to increase social worker capacity, address pressures to support those requiring adult social care, and additional allocation to help tackle serious youth violence will impact positively on the local authority ambitions to support strong and healthy communities.
- Build our local economy to create a thriving place: The ability of the local authority to plan effectively for the future and continue to manage its budget effectively will contribute to enabling a confident outward offer being made to those who would invest in the borough and support long term transformational objectives.

20. EQUALITIES IMPACT IMPLICATIONS

- 20.1 Local authorities have a responsibility to meet the Public Sector Duty of the Equality Act 2010. The Act gives people the right not to be treated less favourably because of any of the protected characteristics. It is important to consider the needs of the diverse groups with protected characteristics when designing and delivering services or budgets so people can get fairer opportunities and equal access to services.
- 20.2 The Council aims to serve the whole borough fairly, tackle inequality and protect vulnerable people. The Council will promote equality of access and opportunity for those in our communities from the protected characteristic groups or those disadvantage through socio-economic conditions.
- 20.3 Through the use of Equality Impact Assessments the Council can analyse and identify where and how proposed changes to services, policies and budgets could improve its ability to serve all members of the community fairly. It helps ensure that the Council does not discriminate, and in taking decisions that it does not unduly or disproportionately affect some groups more than others. The Council also recognises that undertaking full assessments will help to improve the efficiency and effectiveness of the Council by ensuring that residents and service users' needs are met through the delivery of the Council's aims and objectives.
- 20.4 The Council's budget is not subject to a single Equality Impact Assessment, as it is far too complex for this approach. Instead, budget proposals requiring change or new services and policies will be required to carry out an Equality Impact Assessment to evaluate how the proposal will impact on all parts of the community. The impact assessment must include consultation with affected people and organisations. Heads of Service will have to identify what actions will be taken to mitigate against the worst adverse impacts at the end of their EQIA. The Corporate Equalities Group will be providing advice and support to Departments in developing appropriate EQIAs.

21. PERFORMANCE AND DATA IMPLICATIONS

- 21.1 The Corporate Performance Scorecard tracks the progress towards achieving the Council's aims and objectives as outlined in the Corporate plan. This scorecard is monitored on a regular basis by officers and members. The scorecard contains a series of key performance indicators (KPIs) as well as borough context that allows us to gauge the effectiveness of our delivery of services to our residents. It is through this mechanism and associated

management structures that officers and members will be able to gauge the effect on performance and outcomes for residents, that any of the proposed changes may bring.

- 21.2 Annually a review is conducted to look at the suitability of the KPIs that feature on the scorecard. This will be conducted again this year. Officers will ensure that suitable and robust KPIs are established to allow us to effectively track areas where changes are occurring to ensure that any impact on our residents is monitored and then minimised.

22. HEALTH AND SAFETY IMPLICATIONS

- 22.1 There are no direct health and safety implications. However, the setting of an appropriate budget to deliver the Council's statutory duties and its services will ensure that the Council is able to meet its responsibilities under the Health and Safety at Work Act 1974.

23. HR IMPLICATIONS

- 23.1 HR should be engaged in relation to any proposals to change organisation structure or posts. The Council's Principles of Managing Restructures should be followed in relation to any proposed changes.

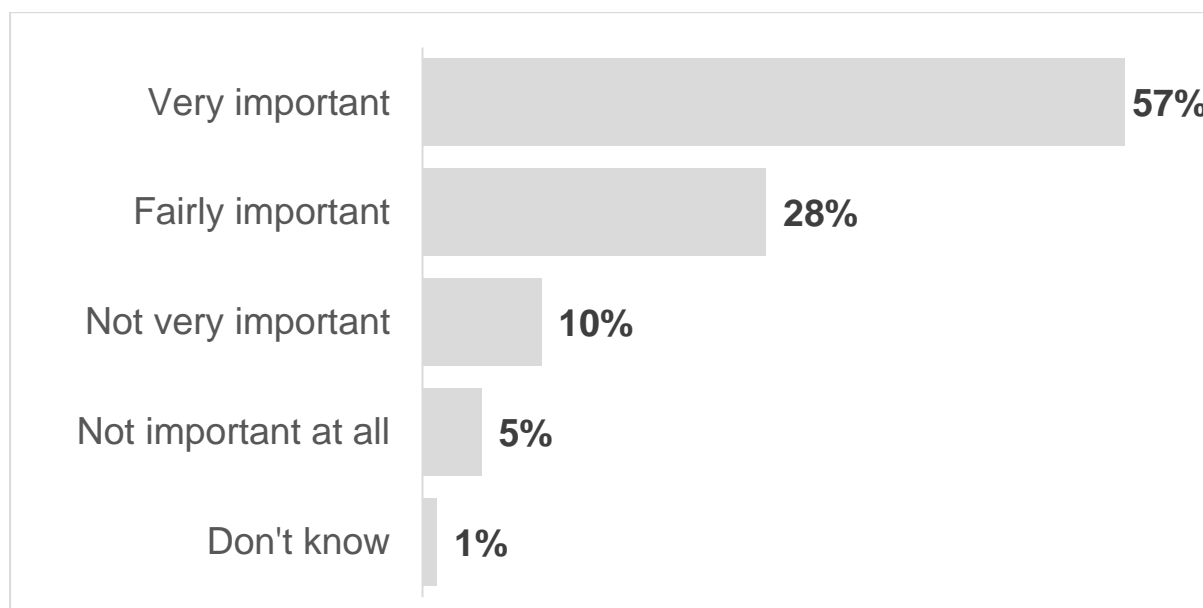
24. PUBLIC HEALTH IMPLICATIONS

- 24.1 The Local Authority is responsible for improving the wellbeing of Enfield residents. This is an organisational responsibility, and as such, the financial stability of the organisation is paramount to the council's ability to execute its functions relating to residents wellbeing and wider service provision.

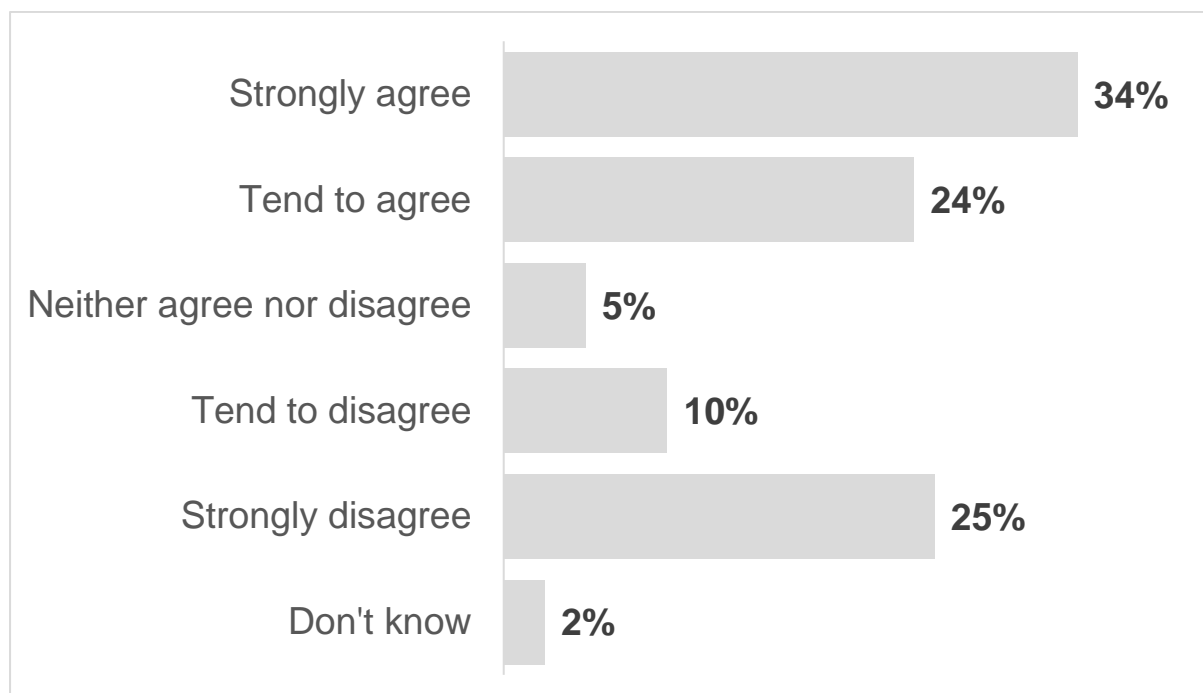
Feedback from 2020/21 Budget Engagement

The 2020/21 Budget Engagement ran for 6 weeks from 31st October 2019 to 13th December 2019. A total of 83 responses were received. Questions 1 & 2 offered a range of possible answers, whilst question 3 was an open ended question. The feedback is set out below.

Q1. How important is it the Council delivers a budget which protects the most vulnerable in the community? *All respondents*



Q2. How much do you agree or disagree with the Council's proposals to increase Council Tax in line with the Government's referendum threshold of 1.99% and collect a 2.00% precept to cover the rising costs of Adult Social Care? *All respondents*



Q3. If you have any comments on the Budget proposals presented to Cabinet on 16 October 2019, let us know.

1. "changes to council bin collections: keep them as they are and raise the council tax accordingly. The impact of fortnightly collections will be horrendous on streets and highways where even more fly tipping will take place"
2. "Our services are being reduced - e.g. bin collections, and now we have to pay extra for our garden waste. The roads are not cleaned anymore. It is left to local residents. Pavements are cracked and surfaces are uneven. Some roads have more potholes than road! Grass verges are not cut very often and left to grow wild. These are just some of the services that we already pay for in our Council Tax, but they are not being dealt with on a regular basis, if they are being dealt with at all. AND NOW THE COUNCIL WANTS TO INCREASE OUR COUNCIL TAX? We will be paying more and receiving even less services in return. That is not good for the residents of Enfield! We have roads that are being made narrower and yet we are asked to have electric vehicles which do not produce the fumes that diesel produces. By making the roads narrower the traffic moves slower and therefore produces more fumes. More housing is being built without any thought regarding the infrastructure - GP surgeries, hospitals, schools, public transport, etc."
3. "Reduce salaries paid to counsellors especially their attendance and maintenance allowances. Ignore all input from residents as you normally do and stop asking for advice that you just don't take."
4. "Most of the residents in Enfield have not had a pay rise in years even though the cost of living keeps going up. 2% might not seem like much but it all adds up and the struggles for household become even more."
5. "In the last I have agreed with your tax increases. Not any more. You have lost my trust. You are cutting back in services and raising taxes. At the same time as continuing to build more and more flats when the borough is full up and the services you provide are already inadequate."
6. "Adult Social should be highest priority Housing for waiting list is second highest priority"
7. "Whilst services are needed for vulnerable groups, Council tax increases are making my monthly payments unaffordable to be honest. My family are not on benefits, so our monthly payment is already £166 monthly which is a huge amount. I believe that residents on benefits should pay a higher subsidy or higher rent, rather than the working man having to subsidise this which is

grossly unbalanced. Those that pay full council tax aren't necessarily in high paid jobs so can struggle as have mortgages to pay for also."

8. If the above questions are the only opinions canvassed, this whole exercise is a waste of time. What about all the other services? Wake up, get real!"
9. "Please do not increase council tax at all. The level of services being provided by the council seems to be dropping (people are feeling less safe). Definitely do not collect a 2% "precept" costs are rising for us across the board."
10. "I am hugely opposed to the changing of the weekly bin collection - on receiving the weekly food waste bin, I'm disappointed with the quality of the bin, the one I received is faulty, the handle comes off when you lock/unlock it - I cannot see this lasting very long and I imagine when this breaks, I will be expected to pay for a replacement. New bins are being rolled out for the fortnightly collection - this will be at a cost, why not keep the existing bins and collection - the whole point is recycling, why take on the task of recycling 10s of thousands of the existing bins, it's madness. When consulted, most of the populations wanted to retain the weekly collection - but still the council went against this. 2 petitions later and we are still having this change forced upon us. I am massively for recycling and take this very seriously, all our food waste used to go in the shared green bin - but even in my household, we fill our small black bin up each week with rubbish. Something should be done regarding the business rates - the high street/shopping centre in Enfield town has loads of charity shops popping up, it's madness. As a parent with young children, I'm concerned with rising crime in the borough - surely something can be done with obtaining more policing, the government has stated that they are making more money available for policing, when are we going to see the results from this."
11. "I feel that it's important to look after the most vulnerable in the Community, but this must be done without homeowners or people who work full-time and therefore pay their full Council tax being overly penalised to compensate for any shortfall. People do not mind paying their way and perhaps paying a little bit extra, but if we are going to be expected to pay much more, then any goodwill that is there already will slowly but surely evaporate and fade away, to be replaced by disdain and a feeling of "here we go again"."
12. "Being a resident of Enfield Borough for 20 years, I would like to voice out my concern over the reducing amount of public services over the years Could you please stop the cuts and listen to the residents because we are running the risk of letting down the most vulnerable of our society or worse. I understand we all should live within our means but increasing the council tax is not the solution because this policy will take more people into debts which in turn makes matters worse as many of us haven't had a pay rise since 2008."

13. "Yes - Why are you still wasting money on consultations on Kurdish/Turkish participation in sports? The borough is a mess with roadworks and litter, crime and antisocial behaviour. Save money on the important things don't just ask for more - this is intellectually lazy."
14. "Where is the growth in jobs in Enfield? At the moment from what I can see you either have the choice to work in a supermarket or in a restaurant. where is the prosperity to attracting well paid jobs that go on beyond minimum wage? The council seem to be able to sell off land to plant large property developments to squeeze more people into an already suffocating borough however can't provide good standing local jobs or careers for established residents. What does the council plan to do in this case? Property developments in the Enfield area are popping up within kilometres of each other, has the council considered the amount of council tax revenue from these new developments in their forecasting? I can't understand the cuts and rise in my council tax bill when there are more inhabitants in this borough than ever. More transparency is need from Enfield council, what is the bigger picture? I believe more money should be put into social care, but you need to provide a better wage to those that do the care work. From experience I have seen the best carers and the worst. Seems obvious that if you want to attract better candidates, better training and a wage that reflects the challenging work that social work brings should be valued highly."
15. "The link with further information came back page not found so it's bit difficult to comment"
16. "The future implications of bringing cleaning into council funded employment- whilst it will allow more control of efficiency of cleaning staff and their commitment to their job it will also put an increased burden on future budgets as regards pensions and on costs depending upon the type of contract envisaged for workers. It is therefore difficult to know if this venture will save money. Council tax increases are not able to give the desired increase because of the number and nature of families in poverty less of the Population will be able to contribute to rises in council tax. Repairs and maintenance of private rented properties must be enforced to ensure families have a healthy home environment whilst encouraging tenants to take responsibility in their community. Youth employment and engagement in local activities should be a priority to prevent crime but not all of the young people are residents of the borough. Many travel into the borough and there needs to be a pan London approach to the issue of anti-social behaviour and Criminal damage."
17. "A plain English easy to read version of the proposals would be very helpful for the community to comment on."
18. "The recent comparative survey of parks in all London Boroughs showed Enfield in a pretty poor light overall. This should be improved as Enfield is in

danger of losing its fine green heritage. I think your question 1 is tendentious and not worthy of a reputable public body. Many other ""costs"" are also very important."

19. "Considering budgets are tight a lot is being wasted on pushing ill thought out initiatives without proper consultation or consideration of outcomes from other boroughs that have implemented similar things with adverse results, but you still go ahead rather than learn those lessons. A couple of examples are the dangerous orcas that continue to cause accidents to pedestrians and vehicles though other boroughs that used them have subsequently removed them prior to them being used in this borough. Further example is the refuse collection reducing to fortnightly when Haringey have experienced considerable deterioration in keeping their streets clean due to fly tipping etc. The imposition of charges for green bins will add to this. It also increases in traffic and pollution as you encourage people to use their cars more on the congested streets around Palmers Green to visit Barrowell Green. Seems ridiculous when you can collect food waste on a weekly basis. Finally why can't you operate a similar system to hospital car parks where blue badge holders register their cars so that they won't be charged for using Palace Gardens car park when ANPR is being used?"
20. "If the products and services for Adult Social Care are so expensive, outsource them, challenge those costs, challenge Central Government, challenge the Mayor of London - it's about time Enfield got a spine and started protecting their income a lot more. Stop building and allowing people who have never heard of Enfield to move in to our Borough, there's no more room! The infrastructure will surely implode very soon, long standing Enfield residents are sick of losing their heritage to the building of rabbit hutches."
21. "I feel that ensuring services are provided is more important than prevention of getting into deficit. There should also be significant pressure on central government to reverse cuts. I think council tax should be raised above the suggested amount, although this is currently not collected in the fairest and more progressive way. It is important that those that can afford it pay more."
22. "Whilst I understand that the residents of Enfield need to contribute a fair level of Council Tax, I feel that the council is not doing enough to make sure that it is operating all its services as efficient as possible. For example, what is the level of rent arrears in social housing ? What is being done to prevent other local authorities placing their homeless families in our borough thus adding to the burden on local services. The Council should make sure that they have done all they could before going for the easy fix of increasing our Council Tax which seems to be the norm now. I understand that we have to pay for services and protect our vulnerable residents, but you must also understand that I am an average working person who has not had a wage rise and

everything is increasing. Unfortunately, because I am employed and not entitled to any assistance"

23. "Raise council tax beyond the threshold to increase revenue. Focus on increasing physical activity amongst the sedentary population to ensure that people get and stay fitter for longer for a healthier community. This should be free or at minimal cost. The burden on health service will be reduced as a result. Re-instate weekly bin collections and free garden waste collections, as the current scheme will lead to more dumping and therefore increased clear-up costs."
24. "I really don't understand the point of this consultation. The budget proposals are at the same time difficult to read without providing sufficient detail about spend. No alternative proposals are on offer. So really all I can do is state whether I agree or disagree about the CT increase. Whereas what I would prefer to say is that I feel the Council should get the £15m over the next 5 years to cover the rising costs of Adult Social Care from efficiencies. However I cannot state where those efficiencies should be made as the documentation does not provide sufficient detail. However I feel the Council should easily be able to find £15m over 5 years without the need to increase CT"
25. "Not much of a consultation. Given the fact you ignored the residents' views on waste collection changes, is there any point pretending to consult?"
26. "I have previously written to the council regarding the waste of funds regarding road resurfacing and the need to further discipline when utility companies return to dig up the road allegedly under "emergency status". Taking Winchmore Hill Rd as an example I cannot believe that the companies have returned to realign the trenches/spots that have clearly sunk below the surface and remain so today. It is simply not good enough to waste these funds on roads when they return back to the same condition they did before the resurfacing was carried out."
27. "While I agree that vulnerable people need to be helped and protected, this should not be to the detriment of residents who are less vulnerable and whose tax money contributes significantly to the council coffers. Sufficient funds should also be allocated for quality of life issues such as maintaining the parks and libraries, preserving and enhancing green space for the benefit of all and preserving and enhancing the character of our heritage places."
28. "Council should waste much less on vanity projects such as the unused cycle lanes which cause congestion and increase pollution, and focus on core responsibilities"

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

MINUTES OF THE MEETING OF THE OVERVIEW & SCRUTINY COMMITTEE HELD ON THURSDAY, 19 DECEMBER 2019

COUNCILLORS: OSC Committee Members:

PRESENT Susan Erbil (Chair), Achilleas Georgiou (Vice-Chair), Tolga Aramaz, Edward Smith, Guner Aydin, Sinan Boztas, Lee David-Sanders and Doug Taylor.

Cabinet Members: Nesil Caliskan (Leader of the Council), Ian Barnes (Deputy), Alev Cazimoglu, Guney Dogan, Rick Jewell, Mary Maguire, Gina Needs, George Savva, Mahtab Uddin.

OFFICERS: Ian Davis (Chief Executive), Sarah Cary (Executive Director Place), Tony Theodoulou (Executive Director People), Fay Hammond (Executive Director, Resources), Jeremy Chambers (Director of Law & Governance), Matt Bowmer (Interim Director of Finance), Mark Bradbury (Director of Property and Economy), Andy Ellis (Scrutiny Officer), Elaine Huckell (Scrutiny Secretary).

Also Attending: Tony Murphy (co-optee), Councillors Dinah Barry and Charith Gunawardena, Councillors Daniel Anderson and Derek Levy (both attending in their capacity as members of the public), Simon Alin (press) and five members of the public

401

WELCOME & APOLOGIES

Councillor Erbil welcomed all attendees to the meeting. Apologies for absence had been received from Councillor Lappage (Councillor Taylor was substituting for her), also from Councillor Nneka Keazor, Bindi Nagra and Stuart Lines.

402

DECLARATIONS OF INTEREST

There were no declarations of interest.

403

LONDON BOROUGH OF ENFIELD BUDGET CONSULTATION 2020/21

The Chair outlined the structure and process for the update and budget consultation. Overview and Scrutiny Committee would provide comments to feed in to the final report to Cabinet and Council in February.

Councillor Maguire introduced this item and spoke of the legal requirement to set a realistic and achievable budget. She spoke of the substantial Government cuts to local authorities since 2010, with a £178m gap for Enfield

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

since 2010 and an additional £18m for this year. The government approach for providing one- off grant funding had not helped the council in their plans to provide a sustainable budget. She said our priorities were to help the most vulnerable. We would be looking to increase Council tax in line with the Government's referendum threshold of 1.99% and collect a 2.00% precept to cover the rising costs of Adult Social Care.

At present £1.5m of reserves are being used on a one- off basis to address the outstanding funding gap. There is ongoing work to identify further savings and income generation proposals to close this gap.

It was essential that we have a sustainable budget to protect our most vulnerable residents under Adult Social Care and Children's Services areas.

Councillor Caliskan endorsed Councillor Maguires comments and said this was a fair budget given the circumstances of a difficult situation. We were facing challenges and were rightly placing an emphasis on the vulnerable, we were also investing in our young people. As custodians of the borough we are looking at the long term to ensure the budget is sustainable.

Fay Hammond (Executive Director, Resources) and Matt Bowmer (Interim Director of Finance) gave a presentation on the 2020/21 to 2024/25 Medium Term Financial plan (MTFP) they spoke of the need to have a resilient budget and highlighted the following:

- The need to deliver on our priorities and Corporate Plan and protect those most in need
- Adult Social Care and Children's Social Care budgets to increase by £6.6m and £3.9m respectively. This includes funding for intervention of £385k (Edge of Care - this programme has already been shown to be successful.)
- It is a long- term budget to ensure decisions are sustainable. We are matching need, for example in the provision of additional social workers.
- The Ten-Year Capital Programme and financing would go to Cabinet January /February 2020.
- We can evidence that our budgets are becoming more resilient – our overspends are reducing and we have a reduced reliance on Capital Receipts.
- In previous years savings put forward have sometimes been overly ambitious. For this year a much smaller area of savings are at risk - as we have worked towards a more resilient budget.
- Relatively stable reserves level maintained over last five years. The budget is in a resilient place
- There are increased demographic pressures with additional numbers of children in need and an increase in the number of referrals. For example, last year 835 children reliant on SEND transport – and for this year - 960 children.
- Adult Social Care and Children's budgets have increased, all other budgets have been reduced to cover for this.
- Higher Value Savings and Income for 2020/21- are all being monitored to ensure deliverable next year.

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

- EQIA's for 2020/21 – services are exploring how any impacts can be mitigated.
- Staffing indicates an overall net increase of 41.0 FTE in staff.
- Public Engagement on the budget – a total of 83 responses with 85% stating that they felt it was important that the budget protects the most vulnerable in the community. 58% agree with the proposals to increase core council tax in line with the Government's referendum threshold of 1.99% and to collect an Adult Social Care Precept of 2.00%.
- After the use of reserves to balance 2019/20, the estimated level of reserves will be £39.0m. This would be 17% (16.2% revenue) of the Council's net budget of £231m.
- There are some risks and uncertainties for the future, for example as single year settlement and spending power grants are only confirmed for one year.
- The funding settlement is due- December 2019/ January 2020. We would continue to review pressures and funding.
- This would be reported to Cabinet and Council in February 2020.

Questions and comments raised

Q. There appears to have been a low level response rate to the public consultation exercise -are we looking at ways to increase public consultation without additional costs?

A. Councillor Maguire said one of the reasons why the budget simulator had not been used this time was to try to bring down the cost of the consultation exercise. There is a problem in trying to get the public to engage with us on this. We have prepared briefing notes for ward councillors on this subject so that they are able to discuss any concerns with their residents. Responses received appear to agree with our direction.

Councillor Caliskan said there are a number of ways in which we engage with the public - for example through committees and forums where it is possible to gather information and gauge priorities.

Q. I am concerned that the funding gap of £1.5m will need to be met from reserves, how can we ensure that reserves are not used in this way in future?

A: Fay Hammond said we would like to maintain our level of reserves and in the past more use has been made of reserves and using capital receipts however we have gradually reduced the need for these. We could have made more ambitious savings however we have been robust in our style of budget setting.

Councillor Maguire said we have realistic income targets, it is important not to use capital receipts as we do not wish to 'sell off the family silver'.

Q. On page 14 of the report para 6.4 refers to savings proposals for block booking semi-independent accommodation for 12 young people - this has halved from £0.125m to £0.060m. Councillor Erbil questioned this.

A. Tony Theodoulou (Executive Director People) said accommodation for young people requires 24hr staffing levels but as they reach adulthood - living semi-independent lives, whilst this requires an adult presence it would not

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

need to be on a 24hour basis. Because of a better procurement process we have a good reputation working with providers. We have approximately 150 young people living in these facilities mainly within the borough.

Q. Appendix 1A of the report refers to Modern Slavery Team - £120k why is this shown under the investment category?

A. This is following on from us signing up on the Modern Slavery Charter – we are to have a joint group working with the police – We have already commenced work with them looking to understand the criminal element involved and looking at the underlying issues. We will be match funded with the police.

Q. Appendix 2A of the report refers to the effect of prior years savings in respect of temporary accommodation - £780k for 2020/21 and £711k for 2021/22.?

A. It was stated that this does not involve cuts to services. It is about being more efficient with less voids and using regeneration properties as decants for temporary accommodation on a short- term basis.

Q. Appendix 2B of the report refers to Savings and Income Generation Proposals 2020/21 – 2024/25 – Meridian Water meanwhile use income £1.109m.

A. This reflects the decision about our approach to delivering this project – for example Enfield film studio - renting out/ leasing – Building Bloqs providing income and job creation for the area. We are looking at the best way to utilise land at Meridian Water for meanwhile use.

Q. Appendix 2B – Savings and Income Generation Proposals 2020/21 – 2024/25 - - New arrangements for hosting ICT applications and mobile phone contract reductions - £1.300m. It was asked how this would affect services?

A. We are confident we can deliver savings – residents experience should be enhanced – the impact will not be seen until next autumn. This should involve savings.

Q. I do not think the three questions asked during the public consultation are adequate. For example, asking people would they wish to protect the vulnerable – this is a leading question. What is the definition of 'vulnerable'?

A. Tony Theodoulou said someone is considered vulnerable if they are unable to look after themselves for example if they have a disability, have a mental health problem or a child is not receiving adequate parenting.

Councillor Caliskan referred to the need to protect front line services so that people are kept safe and that they can fulfil their potential. There are statutory duties we must cover. We also need to provide services for example to ensure that young people are not left behind, and that old people get the care they need.

Q. Would the term 'vulnerable' cover those who are homeless?

A. You cannot allow a child to be without a home, the Council has a duty to find them somewhere to live.

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

Q. You have mentioned that this is a sustainable budget, but you have needed to use reserves this year, and last year. It is stated that there were unrealisable savings and income targets of £2.5m in 2019/20. This seems to indicate that this is a deficit budget.

A. We have unrealisable savings of £600k for the year. Over time our overspends are reducing and the budget is becoming more robust.

Q. Under para 6.3 of the report there is reference to 59 individual savings proposals, of which 36 have required a full EQIA. Where is this information?

A. A summary of this will be available with the February report. It was also mentioned that this information is available through the 'black book' to Labour Councillors.

Q. Councillor Smith said the response to the consultation was poor and with very little information. He suggested we should have said 'we intend to protect the vulnerable by making the following savings...' this may have prompted more responses. He asked how we are going to improve consultation to get a better response?

A. Councillor Caliskan said our political commitment is what is reflected in the budget. We are an active and engaged administration, where people report back views.

Councillor Maguire said over the last two years we have looked at how to get more people involved in the consultation process and we shall do so again. Councillor Smith suggested people are provided with more information and this would encourage more responses.

Q. Regarding future savings in the Medium-Term Financial Plan (MTFP) how much slippage is included?

A. We are not overstating savings.

Reference was made to the Property and Asset Strategy under the remit of Mark Bradbury's team – This would determine the council's assets to consolidate them where possible.

Reference was made to school services and possible demographic pressures. It was stated that the aim was to 'de-risk' the budget – there were 7 top savings which we are monitoring carefully. Additionally, there is a £3m contingency fund to cover for any unforeseen demographic risks.

Q. It appears that £1.0m was used last year and we are looking for £1.5m this year to come from reserves? An additional £6.6m is needed for Adult Social Care and £3.9m for Children's Social Care. Is this coming from the General Fund what is our use of reserves?

A. Fay Hammond referred to slide 10 of the presentation – the increase in pressures for 2020/21 are shown as £29.748m – we have been able to reduce our pension contributions by £3.6m and we have an increase in estimated total funding of £9.908m. Savings and Income generation figures are given which are realistic and we will use £1.5m from reserves. There is a shift for us to be less reliant on capital receipts, as we do not wish to sell our assets.

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

It was pointed out that para 5.23 of the report states that the £39m estimated level of reserves is 17% of the council's net budget of £231m. However, the five-year budget gap as set out in the report totals £45.6m exceeding the Council's level of reserves. It was agreed that this was a challenging situation.

Reference was made to Adult Social Care – Innovation hub. A pilot has been undertaken which allows for assistance from the voluntary sector. This has been beneficial to clients as it has helped them to delay their admission into social care.

Councillor Smith referred to additional resources from the government and said the fairer funding settlement may change things in the future. He was concerned at the pressures in the MTFP of approximately £30m shown in Appendix 1A of this report some of which are quite substantial, this would require careful monitoring and budgeting. This includes costs for Meridian Water.

Councillor Caliskan said the £5m from government was inadequate to cover for the pressures in the MTFP. She spoke of the necessity for us to make investment in Meridian Water to provide affordable homes which are needed. She spoke of the need for people to be paid a decent wage and referred to the 1 in 3 children who are living in poverty.

Councillor Taylor referred to the reduction in pension contributions for this year by £3.6m and said it will be 3 years before the next review takes place. He said it would be useful for a report to be prepared looking at the underlying funds/ assets of the funds and indicating to what extent they may be affected by 'Brexit'. This is to be included on the OSC Work Programme

Action: Fay Hammond

A question was asked by a member of the public asking what can be done to help those families who are losing £25 to £35 a week under benefit changes. It was stated that we have transitional arrangements to help people from the hardship fund.

It was NOTED that the minutes of the Overview and Scrutiny Committee Budget Meeting would form the Scrutiny response to the Budget Consultation 2020/21.

Cabinet is due to consider the response from the budget consultation process at its meeting on 12 February 2020. The final response agreed by the Committee will be referred onto Cabinet for consideration as part of this process. The Council's final 2020/21 budget proposals are due to be considered and approved at the Council meeting on 26 February 2020.

NOTED

It was suggested by Members that OSC should discuss the budget twice a year.

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

Many members and officers left at this point. OSC Members remained to discuss the other items on the agenda.

404**MINUTES OF MEETINGS 30 OCTOBER, 7, 14 AND 21 NOVEMBER 2019**

The minutes of the meetings held on the 30 October 2019, 7 November 2019, 14 November 2019 and 21 November 2019 were AGREED, with the following amendments/ comments from Councillor Aramaz

07.11.19 Minutes:

On the Smith Institute Report Pg4 it mentions that Enfield faces a serious challenge as other inner London boroughs who face high homelessness do not face low level of social housing. So the report makes it quite clear that to meet our ambitions of not having people in TA for more than 6 months, we must maximise social housing in our borough. I asked the question of why this was not mentioned in the council report by Joanne Drew and she accepted the importance of my contribution and that they would seek to incorporate social housing targets in future reports.

14.11.19 Minutes:

I asked the question of why we are making decisions as customers and JV shareholders in separate capacities when both have the same ramifications to the same entity, which is the council?

21.11.19 Minutes:

I mentioned that there should be a column in the performance report of the Annual Targets of the year 2018/19 so that we can compare and contrast whether there has been any progress.'

405**DATES OF FUTURE MEETINGS**Business meetings OSC–

Thursday 30 January 2020, Thursday 13 February 2020 and Thursday 2 April 2020

Provisional Call-In dates –

Thursday 30 January 2020, Thursday 6 February 2020, Wednesday 4 March 2020, Thursday 26 March 2020, Tuesday 28 April 2020

The Associate Cabinet Members (ACM's) would not be attending the OSC Committee on 30 January 2020. The Leader would attend to discuss council priorities.

NOTED

OSC Members disappointment that ACM's would not attend.

OVERVIEW & SCRUTINY COMMITTEE - 19.12.2019

Councillor Erbil thanked everyone for attending the meeting.

APPENDIX 2A

Full Year Effect of Prior Year Savings in 2020/21 - 2024/25

			2020/21	2021/22	2022/23	2023/24	2024/25	Total
Directorate	Department	Title	£000	£000	£000	£000	£000	£000
Corporate	Corporate	Taxbase Growth	(75)					(75)
People	Adult Social Care	Reardon Court - Extra Care		(113)	(377)			(490)
People	Adult Social Care	Reduction in management as a result of service re-modelling	(157)					(157)
Place	Place	Edmonton Cemetery Expansion - sales of mausolea and vaulted graves	(6)	(6)	(6)			(18)
Place	Place	Additional T&T income from recharges to capital			25			25
Place	Place	Cemeteries Mausoleum and Vaulted graves sales - Southgate Cemetery	(390)	(60)	(31)			(481)
Place	Place	Meridian Water Meanwhile Use income - reversal of 2019/20	1,190					1,190
Place	Place	LED Street Lighting	(250)					(250)
Place	Place	Stop School Crossing Patrols	(34)					(34)
Place	Place	Building Control Income	(50)					(50)
Place	Place	Temporary Accommodation - Future Years	(780)	(711)				(1,491)
Place	Place	Market Rentals for Council Properties	(50)	(50)	(50)			(150)
Place	Place	Management actions to contain pressure	(379)					(379)
Place	Place	Increase income across R&E	(250)					(250)
Place	Place	Organisational Review Savings	(198)					(198)
Place	Place	Waste Savings - Corporate NLWA cost reduction (RC0001)	(1,288)					(1,288)
Corporate	Corporate	Waste Savings - Place element of the £2.5m over 2 years	(512)	(700)				(1,212)
Resources	CEX/Resources	Payments Programme - new system allowing efficiencies in Exchequer	(200)	(200)				(400)
Place	Place	Energy Saving Initiatives - reversal of 2019/20 one-off	150					150
			(3,279)	(1,840)	(439)	0	0	(5,558)

Tranche 1&2 Savings and Income Generation Proposals 2020/21 - 2024/25

Reference	Department	Description of Saving/Income Generation Proposal	Tranche	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Corporate									
CORP 20-21 S01	Corporate	Take system credits as a one-off saving, then assume £500k each year ongoing saving	1	(2,000)	1,500				(500)
CORP 20-21 S02	Corporate	Tail spend savings. Supplier manages spend for the council. Savings achieved through economies	2	(150)	(150)				(300)
CORP 20-21 S03	Corporate	Review HRA recharges, MRP policy and capitalisations and application of grants	2		(500)	(500)			(1,000)
CORP 20-21 S04	Corporate	Obtain rebates by using Purchase Cards for energy bills and matrix invoicing	2	(100)					(100)
Corporate Total				(2,250)	850	(500)	0	0	(1,900)
Resources/CEX									
RES 20-21 S01	Resources	Organisational Review Saving	1	(225)					(225)
RES 20-21 S02	Resources	Update of financial systems. Alternative to SAP & BPC.	1				(250)		(250)
RES 20-21 S04	Resources	Payroll Service expansion to schools	1					(200)	(200)
RES 20-21 S05	Resources	Staff savings from implementation of a vendor payment portal	1					(200)	(200)
RES 20-21 S06	Resources	Single view of the customer debt	1					(50)	(50)
RES 20-21 S07	Resources	On line forms and ability to upload information required to go into back office systems for revenues and benefits	1	(20)	(120)				(140)
RES 20-21 S08	Resources	Greater automation to reduce staff resources in administering DWP notifications	1		(60)				(60)
RES 20-21 S09	Resources	Review of out of hours contracting arrangements; early exit termination fees apply.	1	(14)	(42)				(56)
RES 20-21 S10	Resources	Customer Service Centre demand reduction and channel shift	1		(100)				(100)
RES 20-21 S11	Resources	Sustainable council: reduction in printing across the council by 15%	1	(50)					(50)
RES 20-21 S12	Resources	Re-procurement of bulk printing and postage contract	1	(200)					(200)
RES 20-21 S13	Resources	New arrangements for hosting ICT applications and mobile phone contract reductions	1	(1,300)					(1,300)
RES 20-21 S14	Resources	Reducing costs associated with data storage	1		(300)				(300)
RES 20-21 S15	Resources	Reducing cost of maintaining staff laptops and devices	2			(60)			(60)
RES 20-21 S16	Resources	Procurement saving resulting from replacing our digital customer platform	1	(600)	(200)				(800)
RES 20-21 S17	Resources	Application Rationalisation - ongoing reduction of other applications	2		(200)	(200)			(400)
RES 20-21 S18	Resources	Rationalisation of telephony contracts	1		(200)				(200)

Tranche 1&2 Savings and Income Generation Proposals 2020/21 - 2024/25

Reference	Department	Description of Saving/Income Generation Proposal	Tranche	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
RES 20-21 S19	Resources	Automation of routine processes including the exploration of Artificial Intelligence	1		(50)				(50)
RES 20-21 S20	Resources	Reduction in the usage of the interpreting contract	1		(20)				(20)
RES 20-21 S21	Resources	Digital support to the UK immigration and visa verification service.	1	(140)	(140)				(280)
RES 20-21 S21A	Resources		2	(25)					(25)
RES 20-21 S22	Resources	Community libraries. Wireless self service printing to generate income	2	(25)	(25)				(50)
RES 20-21 S23	Resources	Investment in a sensory room for use by individuals, companies and schools	1	(20)					(20)
RES 20-21 S24	Resources	Makerspaces. Equipping community rooms to support crafting and other skill development	1	(20)					(20)
CEX 20-21 S01	CEX	Improve our registration offer to local residents	2		(50)				(50)
CEX 20-21 S02	CEX	Reduce printing	1	(50)					(50)
CEX 20-21 S03	CEX	Organisational Review Saving	1	(250)					(250)
CEX 20-21 S04	CEX	Review of recharges	1	(100)					(100)
Resources/CEX Total				(3,039)	(1,507)	(260)	(250)	(450)	(5,506)
Adults and Public Health									
PEOPLE 20-21 S05	Adult Social Care	Increased income through fees and charges for chargeable Adult Social Care Services	1	(320)	(100)	(100)	(100)	(100)	(720)
PEOPLE 20-21 S06	Adult Social Care	Maximisation of IWE resource for day services	1	(90)					(90)
PEOPLE 20-21 S07	Adult Social Care	Review of residential placements to secure appropriate supported living	1	(200)					(200)
PEOPLE 20-21 S08	Adult Social Care	Increased use of Assistive Technology and support through the VCS	1	(100)					(100)
PEOPLE 20-21 S09	Adult Social Care	Reduced costs of care through early intervention	1	(110)					(110)
PEOPLE 20-21 S10	Adult Social Care	More efficient processing of DoLs and care of Pets	1	(40)					(40)
PEOPLE 20-21 S11	Adult Social Care	Reduction in print costs	1	(25)					(25)
PEOPLE 20-21 S13	Public Health	Review of commissioning contracts and out of borough Sexual Health spend	1	(970)					(970)
Adults and Public Health Total				(1,855)	(100)	(100)	(100)	(100)	(2,255)

Tranche 1&2 Savings and Income Generation Proposals 2020/21 - 2024/25

Reference	Department	Description of Saving/Income Generation Proposal	Tranche	2020/21	2021/22	2022/23	2023/24	2024/25	Total
				£000	£000	£000	£000	£000	£000
Children's and Education									
PEOPLE 20-21 S04	Education	DSG Funding and capital recharges	1	(90)					(90)
PEOPLE 20-21 S03	Children Social Care	Reduction in business support (vacant post)	1	(39)					(39)
PEOPLE 20-21 S01a	Children Social Care	Reduction in early retirement pension budget	1	(58)					(58)
PEOPLE 20-21 S01b	Children Social Care	Reduction in reparation due to Police contribution	1	(10)					(10)
PEOPLE 20-21 S02a	Children Social Care	Block booking semi-independent accommodation	1	(60)					(60)
PEOPLE 20-21 S02b	Children Social Care	Reducing placement costs	1	(140)					(140)
Children's and Education Total				(397)	0	0	0	0	(397)
Place									
PLACE 20-21 S01a	Place	Increase in fee income in the planning service	1	(150)	(170)	(20)			(340)
PLACE 20-21 S01b	Place	Building Control Plan Drawing Service	1		(30)	(20)			(50)
PLACE 20-21 S02a	Place	Genotin Road Car Park Redevelopment	1	93	(1,579)				(1,486)
PLACE 20-21 S02b	Place	Montagu Industrial Estate Redevelopment	1				(300)	(900)	(1,200)
PLACE 20-21 S02d	Place	Security contract saving	1	(78)					(78)
PLACE 20-21 S02g	Place	Reardon Court Development Rental Income	1				(600)	(30)	(630)
PLACE 20-21 S02j	Place	Insource Cleaning Contract ongoing efficiencies	1		(50)				(50)
PLACE 20-21 S02l	Place	Sub-stations rent reviews	1		(50)				(50)
PLACE 20-21 S03	Place	Crematorium Development	1			(1,544)			(1,544)
PLACE 20-21 S02	Place	Rationalisation of property estate	1	156	(408)	(440)			(692)
PLACE 20-21 S04	Place	Traffic order income	1	(160)					(160)
PLACE 20-21 S05a	Place	Meridian Water Meanwhile use income	1	(1,309)	387	86	0	(81)	(917)
PLACE 20-21 S05b	Place	Meridian Water Non-Residential Rental Income	1					(194)	(194)
PLACE 20-21 S06a	Place	Parking Contract Renewal	1	(165)	(35)				(200)
PLACE 20-21 S06b	Place	Crown Road Lorry Park and Shared Pound	1		0				0
PLACE 20-21 S07	Place	Additional LED street light savings	1		(260)				(260)
PLACE 20-21 S08	Place	Scaffolding Permit Income	1	(50)					(50)

Tranche 1&2 Savings and Income Generation Proposals 2020/21 - 2024/25

Reference	Department	Description of Saving/Income Generation Proposal	Tranche	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
PLACE 20-21 S10	Place	Inflation uplift on external clients and receipts income	1		(180)	(180)	(180)	(180)	(720)
PLACE 20-21 S11	Place	Homelessness Service Review	1	(1,000)	(125)	(125)			(1,250)
PLACE 20-21 S12	Place	Southgate Cemetery Cemeteries Mausoleum and Vaulted graves sales	1	156	149	46	(10)	10	351
PLACE 20-21 S13	Place	Vehicle Fleet Replacement – through borrowing instead of leasing.	1	(1,200)					(1,200)
PLACE 20-21 S14	Place	In house Parks/Cemeteries contracts efficiency	1	(50)					(50)
PLACE 20-21 S15	Place	Commercialisation of the Fleet Workshop	1	(50)					(50)
PLACE 20-21 S16	Place	Staff capitalisation to MW, due to increased staffing levels to meet the revised MW scope	1	(70)					(70)
PLACE 20-21 S17	Place	Reprofiled Holly Hill Bunding Income - legal document has been signed	2	(487)	600	600			713
Place Total				(4,364)	(1,751)	(1,597)	(1,090)	(1,375)	(10,177)
Total Savings and Income Generation proposals				(11,905)	(2,508)	(2,457)	(1,440)	(1,925)	(20,235)

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
CEX	Improve our registration offer to local residents	CEX 20-21 S01		(50)					Y				Accessibility requirements will be built into specification/business case for change
CEX	Insourcing work from the current transactional and bulk printing contractor.	CEX 20-21 S02	(50)									Y	
CEX	Organisational Review	CEX 20-21 S03	(250)							Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
CEX	Review of internal recharges	CEX 20-21 S04	(100)									Y	
Corporate	One off saving from Business Rates/Council Tax credits	CORP 20-21 S01	(2,000)	1,500								Y	
Corporate	Tail end expenditure savings	CORP 20-21 S02	(150)	(150)								Y	
Corporate	Review HRA recharges, MRP policy and capitalisations	CORP 20-21 S03		(500)	(500)							Y	
Corporate	Obtain rebates by using Purchasing cards for energy and matrix invoices	CORP 20-21 S04	(100)									Y	
Resources	Organisational Review	RES 20-21 S01	(225)							Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Resources	Update the Council's financial systems: Alternative to SAP & BPC.	RES 20-21 S02				(250)					Y		Accessibility requirements will be built into specification/business case for change
Resources	Payroll sales to schools	RES 20-21 S04					(200)		Y				Accessibility requirements will be built into specification/business case for change

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
Resources	Vendor Payment Portal	RES 20-21 S05					(200)		Y				Accessibility requirements will be built into specification/business case for change
Resources	Single view of the customer	RES 20-21 S06					(50)		Y	Y			-HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff -Accessibility requirements will be built into specification/business case for change
Resources	Implement on line forms and upload information directly into Revenue & Benefits systems	RES 20-21 S07	(20)	(120)					Y	Y			-HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff -Accessibility requirements will be built into specification/business case for change
Resources	Automation of DWP Universal Credit notifications (60%-80% automation)	RES 20-21 S08		(60)						Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Resources	Out of hours service- review of current service.	RES 20-21 S09	(14)	(42)					Y				Accessibility requirements will be built into specification/business case for change

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
Resources	Increase channel shift and automation in Customer services	RES 20-21 S10		(100)					Y	Y			-HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff -Accessibility requirements will be built into specification/business case for change
Resources	Review of the number and reduce use Multi-Functional Device's (MFDs).	RES 20-21 S11	(50)									Y	
Resources	Changing mailing agent.	RES 20-21 S12	(200)									Y	
Resources	Infrastructure Rationalisation Programme	RES 20-21 S13	(1,300)									Y	
Resources	Infrastructure Rationalisation additional opportunities	RES 20-21 S14		(300)								Y	
Resources	Reducing costs of maintaining staff laptops and devices	RES 20-21 S15			(60)				Y	Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Resources	CRM and Customer Platform Replacement	RES 20-21 S16	(600)	(200)					Y				Accessibility requirements will be built into specification/business case for change
Resources	Application Rationalisation - ongoing reduction of other applications	RES 20-21 S17		(200)	(200)							Y	
Resources	Enterprise telephony project to reduce from 6 suppliers to 2	RES 20-21 S18		(200)					Y				Accessibility requirements will be built into specification/business case for change

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
Resources	Application Automation: Supporting services	RES 20-21 S19		(50)						Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Resources	Review use of Interpreting services.	RES 20-21 S20		(20)								Y	
Resources	UK immigration and visa service (work permits etc) verification service.	RES 20-21 S21	(140)	(140)					Y				Accessibility requirements will be built into specification/business case for change
Resources	Additional Library Income	RES 20-21 S21A	(25)						Y				Accessibility requirements will be built into specification/business case for change
Resources	Community libraries. Wireless self service printing to generate income	RES 20-21 S22	(25)	(25)					Y				Accessibility requirements will be built into specification/business case for change
Resources	Investment in a sensory room. Used by individuals and companies and schools	RES 20-21 S23	(20)						Y				Accessibility requirements will be built into specification/business case for change
Resources	Makerspaces, equipping community rooms to support crafting and develop skills e.g. IT	RES 20-21 S24	(20)						Y				Accessibility requirements will be built into specification/business case for change
Place	Planning Service increased income generation	PLACE 20-21 S01	(150)	(200)	(40)							Y	
Place	Long term income/savings from investment in property acquisition/development projects	PLACE 20-21 S02	171	(2,087)	(440)	(900)	(930)		Y	Y			Accessibility requirements will be built into specification/business case for change
Place	Development of twin chapel crematorium within Enfield	PLACE 20-21 S03			(1,544)				Y				Accessibility requirements will be built into specification/business case for change

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
Place	Increased traffic order income	PLACE 20-21 S04	(160)									Y	
Place	Meridian Water Non-residential Meanwhile Income from land and retail	PLACE 20-21 S05	(1,309)	387	86	0	(275)					Y	
Place	Parking Services is exploring savings and revenue options on services delivered	PLACE 20-21 S06	(165)	(35)					Y				Accessibility requirements will be built into specification/business case for change
Place	New LED street lights and Central Management System (additional saving)	PLACE 20-21 S07		(260)								Y	
Place	Additional income generation from Scaffolding Licences	PLACE 20-21 S08	(50)									Y	
Place	Additional income generated from the annual inflation on Fees and Charges.	PLACE 20-21 S10		(180)	(180)	(180)	(180)					Y	
Place	Homeless and Temporary Accommodation Service Review	PLACE 20-21 S11	(1,000)	(125)	(125)					Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
Place	Cemeteries Mausoleum and Vaulted graves expansion programme	PLACE 20-21 S12	156	149	46	(10)	10		Y				Accessibility requirements will be built into specification/business case for change
Place	Vehicle Fleet Replacement – through borrowing (capital) instead of leasing (revenue)	PLACE 20-21 S13	(1,200)									Y	
Place	In house Parks/Cemeteries contracts efficiency	PLACE 20-21 S14	(50)					Y					

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
Place	Commercialisation of the Fleet Workshop	PLACE 20-21 S15	(50)									Y	
Place	Staff capitalisation to Meridian Water	PLACE 20-21 S16	(70)									Y	
Place	Reprofiled Holly Hill Bunding Income	PLACE 20-21 S17	(487)	600	600			Y					
People	Reduction in Youth Offending Unit (YOU) costs.	PEOPLE 20-21 S01	(68)					Y					
People	Reduction in commissioning costs of 'looked after' children and care leavers placements	PEOPLE 20-21 S02	(200)					Y					
People	Staffing reductions	PEOPLE 20-21 S03	(39)							Y			HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
People	Dedicated Schools Grant Substitutions (DSG)	PEOPLE 20-21 S04	(90)									Y	
People	Increased income from fees and charges for chargeable Adult Social Care Services	PEOPLE 20-21 S05	(320)	(100)	(100)	(100)	(100)					Y	
People	Reduced reliance on external placements and increase use of the Council provision	PEOPLE 20-21 S06	(90)					Y					
People	Review of physical disability and mental ill health residential placements	PEOPLE 20-21 S07	(200)						Y				Accessibility requirements will be built into specification/business case for change

APPENDIX 2C

Department	2020/21 Proposal	Ref. No	2020/21	2021/22	2022/23	2023/24	2024/25	No planned reduction in service	Customer impact	Staffing Impact	Internal Systems	EQIA Not required/ to follow	EQIA Part 2 & Action Plan Completed
People	Increased use of Assistive Technology and support by Voluntary & Community Sector	PEOPLE 20-21 S08	(100)						Y				Individual service user needs are considered as part of any changes (on a case by case basis)
People	Reduced costs of care through earlier intervention.	PEOPLE 20-21 S09	(110)						Y				Individual service user needs are considered as part of any changes (on a case by case basis)
People	More efficient processing of Deprivation of Liberty's (DoLs) and care of Pets	PEOPLE 20-21 S10	(40)						Y				Individual service user needs are considered as part of any changes (on a case by case basis)
People	Reduction in print costs	PEOPLE 20-21 S11	(25)									Y	
People	Contract Value reductions in Public Health	PEOPLE 20-21 S13	(970)					Y					

Pressures in the Medium Term Financial Plan 2020/21 - 2024/25									
Ref No.	Department	Proposal Summary (from template)	Category	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Pay Awards and Inflation									
General inflation	Corporate	General inflation	Inflation	3,000	3,000	3,000	3,000	3,000	15,000
Pay Awards	Corporate	Pay Awards	Inflation	2,500	2,526	2,550	2,576	2,602	12,754
Customer Experience & Change 1	Corporate	Inflation specifically for IT contracts	Inflation	320	320	320	320	320	1,600
Environment & Operations	Corporate	Impact of deteriorating commodity prices for dry recycling materials	Inflation	330					330
ASC_P1_1920	People	Customer Pathway Contract Inflation ASC	Inflation	708	720	720	720	720	3,588
ASC_P2_1920	People	Learning Disabilities Contract Inflation ASC	Inflation	494	500	500	500	500	2,494
ASC_P3_1920	People	Mental Health Contract Inflation ASC	Inflation	81	80	80	80	80	401
Total Pay Awards and Inflation				7,433	7,146	7,170	7,196	7,222	36,167
Demographic Pressures									
Demographic Pressures	People	Adult Social Care Demographic Pressures estimated July 2019	Demography	1,967	2,000	2,000	2,000	2,000	9,967
Older People	People	Older People - Overspend forecast for 2019/20 at Q1	Demography	1,159					1,159
Older People	People	Older People - Overspend forecast for 2019/20 at Q2	Demography	72					72
Learning Disabilities	People	Learning Disabilities - Overspend forecast for 2019/20 at Q1	Demography	1,194					1,194
Learning Disabilities	People	Learning Disabilities - Overspend forecast for 2019/20 at Q2	Demography	44					44
Demographic Pressures	People	Children's Social Care Demography estimated July 2019	Demography	387					387
CSC Demographic Pressure	People	Further Children's Social Care Demography	Demography	1,792	750	750	750	750	4,792
Home To School Transport/SEN Transport	Place	Home To School Transport Pressures (ongoing annual demand pressures impact of £530k) + other current pressures	Demography	630	630	630	630	630	3,150
Home To School Transport/SEN Transport	Place	Home To School Transport/SEN Transport - Overspend forecast for 2019/20 at Q1	Demography	1,450					1,450
Total Demographic Pressures				8,695	3,380	3,380	3,380	3,380	22,215
Investment / Capital Financing									
Capital Financing	Corporate	Capital Financing	Cap Fin	1,000	1,000	1,000	1,000	1,000	5,000
Capital Financing existing programme	Corporate	Capital Financing existing programme	Cap Fin	1,500	1,500	1,500	1,500	1,500	7,500
Capital Financing 10 year programme	Corporate	Capital Financing 10 year programme (provisional pending further work)	Cap Fin		1,500	1,500	1,500	1,500	6,000
- Montagu	Corporate	Capital Financing Costs - Montagu	Cap Fin			869			869
- Fleet Replacement	Corporate	Capital Financing Costs - Fleet Replacement	Cap Fin		304	458	360	360	1,482
- Additional Affordable Housing Meridian 1	Corporate	Capital Financing Costs - Additional Affordable Housing Meridian 1	Cap Fin	525	405	193	1	440	1,564
- Crematorium Development	Corporate	Capital Financing Costs - Crematorium Development	Cap Fin				282		282
Invest to Save	Corporate	Capital Financing Costs of Investment in LED Street Lighting	Cap Fin	378					378
Legal	CEX	FOI/MEQ Team restructure	Investment	121					121
Organisational Development	CEX	Continuing Professional Development	Investment	20					20
Organisational Development	Resources	Continuing Professional Development	Investment	50					50
People & Governance	CEX	Director of HR	Investment	150					150
Head of Corporate Strategy	CEX	Head of Corporate Strategy	Investment	110					110
Bid Writing Post	CEX	MM2 post for Bid writing within Law & Governance (new)	Investment	72					72
WIL/EMG/DG	Corporate	Women into Leadership/Ethnic Minorities Group/Disabilities Group	Investment	75					75
ASC	People	Modern Slavery Team	Investment	120					120
Investment in Youth Crime	People	Two Year Pilot on Prevention of Serious Youth Violence ends	Investment		(500)				(500)
Children's Services	People	Permanent increase in the number of front line social workers	Investment	865					865
Summer Uni Programme	People	Summer Uni Programme	Investment	80					80
CSC	People	Children's Social Care - Edge of Care Work - social work team	Investment	385					385
Social Work Apprenticeships	People	Social Work Apprenticeships (new)	Investment	130	260	260			650
Investment in Waste	Place	Investment in Street Cleaning (funded via Waste Savings)	Investment	500					500
Property & Economy	Place	Property Restructure and Asset Management System	Investment	440	100				540
R&M Budget	Place	Repairs and Maintenance budget shortfall (non-capital planned works)	Investment	150	150	150	150	150	750
Property & Economy	Place	Asset Valuations Capital Accounts - Statement of Accounts action plan	Investment	150					150
Commercial	Resources	Procurement Hub staffing	Investment	250					250

Pressures in the Medium Term Financial Plan 2020/21 - 2024/25									
Ref No.	Department	Proposal Summary (from template)	Category	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Customer Experience & Change	Resources	Web Team staffing	Investment	60					60
Customer Experience & Change 2	Resources	IT Team staffing	Investment	350	350				700
Finance	Resources	Debt Strategy - increasing staff levels to focus on debt prevention and benefit maximisation	Investment	170					170
Customer Experience & Change	Resources	Customer Operations - quality manager and training post	Investment	89					89
HOS Organisational Development post	CEX	HOS Organisational Development post	Investment	87					87
Legal monitoring & Investigations	CEX	Legal monitoring & Investigations	Investment	20					20
Organisational Development Training	CEX	Organisational Development Training	Investment	43					43
Total Investment / Capital Financing				7,890	5,069	5,930	4,793	4,950	28,632
North London Waste Authority									
NLWA	Corporate	North London Waste Authority (NLWA) - new waste facility	NLWA		194	753	753	753	2,453
Total NLWA				0	194	753	753	753	2,453
Pressures									
Emergency Planning	CEX	Annual contribution to London Resilience Team (new)	Pressure	30					30
ASC	People	Increasing costs of services delivered by IWE - (original pressure of £2.0m reduced to £1.5m)	Pressure	1,360					1,360
CSC	People	National Accreditation and Assessment System (NAAS) for Social Workers - new requirement (original pressure of £200k reduced to £50k)	Pressure	50					50
Schools Traded	People	Prior year legacy income unrealisable: School traded	Pressure	600					600
ASC/PH	People	Use of one-off Public Health Reserves to support 2019-20 budget reversed	Pressure	937					937
Supporting People	People	Overspend forecast for 2019/2020	Pressure	300					300
R&E_P10_1718	Place	Street Lighting PFI Reserve	Pressure	291					291
R&E_P11_1718	Place	Planning Policy - establish a base budget for the function	Pressure	88					88
ENV_S9_1819_T1	Place	Traffic and Transportation Income (18/19 saving for 3 years only)	Pressure		130				130
Property & Economy	Place	Vacant Properties / Disposals - creation of base budget for function	Pressure	150					150
Trespass and Enforcement Actions On Council Land	Place	Trespass and Enforcement Actions On Council Land £250k per annum	Pressure	250					250
Property & Economy	Place	In sourcing cleaning contract (loss of JV income from NORSE JV £123k)	Pressure	123					123
Property Lease	Place	Increased property lease costs	Pressure	500					500
Customer Experience & Change 3	Resources	Out of hours service-one off contract termination cost	Pressure	31	(31)				0
Commercial	Resources	Procurement Contract review/forward plan legacy savings	Pressure	520					520
Commercial	Resources	Schools Traded Catering Service - Subsidy (originally £200k, now increased to £600k)	Pressure	600					600
IT	Resources	Prior Year Legacy income unrealisable: IT Network Assets and Infrastructure	Pressure	300					300
Total Pressures				6,130	99	0	0	0	6,229
Overall Pressures in the MTFP 2020/21 - 2024/25				30,148	15,888	17,233	16,122	16,305	95,696
Full Year Effect of savings already agreed				(3,279)	(1,840)	(439)	0	0	(5,558)
Spending Pressures net of FYE savings				26,869	14,048	16,794	16,122	16,305	90,138
Pensions - Actuarial Review				(3,600)	0	0	0	0	(3,600)

REVENUE BUDGET- DEPARTMENTAL CONTROL TOTALS 2020/21

APPENDIX 4

	2019/20 Original Controllable Budget	2019/20 Hierarchy Changes	2019/20 Permanent Virements	Revised Base	Full Year Effects	New Services Pressures	New Savings	Reserves & Collection Fund	Core Grants & Business Rates	2020/21 Original Controllable Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Chief Executive	8,042	82	2,149	10,273	0	653	(400)			10,526
People - Adult Social Care	73,242	595	1,843	75,681	(157)	7,499	(885)		(2,724)	79,414
People - Children & Families	33,571	(1,158)	2,271	34,683	0	3,689	(239)		(2,724)	35,409
People - Early Intervention & Partnerships	6,377	(719)	(1,952)	3,705	0	0	(68)			3,637
People - Education	9,375	(5,481)	1,169	5,062	0	600	(90)			5,572
People - Public Health	(4,351)	0	(72)	(4,423)	0	937	(970)			(4,456)
Place	25,459	8,710	1,974	36,144	(1,559)	4,722	(4,364)			34,943
Resources	39,400	(2,028)	799	38,171	(200)	2,420	(2,639)			37,752
Total Departmental:	191,115	0	8,181	199,295	(1,916)	20,520	(9,655)	0	(5,448)	202,796
Corporate Items:										
Levies	9,222		(545)	8,677	(1,288)					7,389
General Contingency	3,000		0	3,000						3,000
Contingent Items	10,012		(7,636)	2,376	(75)	6,028	(2,250)			6,079
Bad Debt Provision	791		0	791						791
Treasury Management	5,473		0	5,473						5,473
Minimum Revenue Provision	11,376		0	11,376						11,376
Corporate Items:	39,873	0	(8,181)	31,693	(1,363)	6,028	(2,250)	0	0	34,108
Budget Requirement	230,988	0	0	230,988	(3,279)	26,548	(11,905)	0	(5,448)	236,904
Collection Fund Surplus	(1,314)		0	(1,314)				1,314		0
Council Tax Discounts/Reduction Scheme	0		0	0				(700)		(700)
London Business Rates Pilot Pool	(2,950)		0	(2,950)				2,525		(425)
Business Rates	(94,610)		0	(94,610)					(3,631)	(98,241)
Use of Reserves	(1,000)		0	(1,000)				(565)		(1,565)
Other Core Grants	(3,803)		0	(3,803)					1,106	(2,697)
Totals	127,311	0	0	127,311	(3,279)	26,548	(11,905)	2,574	(7,973)	133,276

Appendix 5A	
SCHOOLS BUDGET 2020/21	£m
INCOME	
Schools Block - 5-16 year olds	267.872
Central Services Schools Block	2.678
Early Years Block	25.803
High Needs Block	54.905
TOTAL DSG	351.258
TOTAL RESOURCES	351.258
EXPENDITURE	
SCHOOLS BLOCK	
Total Funding	267.872
0.5% Trf to High Needs Block	-1.339
LAC trf to High Needs Block	-0.140
Net Funding	266.393
Schools Delegated Formula Funding	266.093
Growth Fund	0.300
TOTAL SCHOOLS BLOCK EXPENDITURE	266.393
CENTRAL SERVICES SCHOOLS BLOCK (CSSB)	
Total Funding	2.678
Statutory Functions	1.948
Historic Commitments	0.730
TOTAL CSSB	2.678
EARLY YEARS BLOCK	
Total Funding	25.803
3 & 4 Year Allocations - PVI & Maintained	16.559
3 & 4 Year Allocations - PVI & Maintained - 30 Hours	4.118
2 Year Old Allocations - PVI & Maintained	3.783
Early Years Central Functions	1.088
Early Years Pupil Premium	0.169
Disability Access Fund	0.087
TOTAL EARLY YEARS BLOCK	25.803
HIGH NEEDS BLOCK	
Gross High Needs Block (pre recoupment)	54.905
Total High Needs Funding	54.905
0.5% transfer from Schools Block	1.339
LAC transfer from Schools Block	0.140
Total Funding	56.384
Allocations Update to be provided at next meeting	56.384
TOTAL HIGH NEEDS BLOCK	56.384
TOTAL BUDGET	351.258

Dedicated Schools Grant and the Schools Budget

The Dedicated Schools Grant (DSG) is a ring-fenced grant, the majority of which is used to fund Individual Schools Budgets. In August 2019, the Government confirmed that they would continue with their proposal to implement a National Funding Formula (NFF) for the Schools and High Needs Blocks. With effect from 2018/19, a 'soft' NFF has been in place which means the funding provided to local authorities has been calculated using the NFF, but authorities have had some local flexibility regarding the distribution of these funds. Options for the schools' funding formula ranged from continuing with the local funding formula to partly, or fully, implementing the NFF. Following an annual consultation process with schools, Enfield moved approximately 50% towards NFF unit rates in 2018/19 and 60% towards NFF rates in 2019/20 although for 19/20, the full NFF rate was applied for Enfield priority areas of low prior attainment, English as an additional language and pupil mobility.

The Government initially provided £1.3bn over 2 years to support the implementation of the school funding reforms and implementation of the NFF and Enfield received an additional £7m in 2018/19 and £3m for 2019/20. Following a one-year spending review in Autumn 2019, further additional funding has been made available to support this ongoing transition and the DfE confirmed the following increases in school funding of £2.6bn for 2020/21, £4.6bn for 2021/22 and £7.1bn for 2022/23. Enfield's share of this additional funding for 20/21 is £16.6m and whilst this is welcomed, it does not result in any real terms growth due to funding cuts since 2009/10.

In October 2019, the DfE published information on the funding arrangements for 2020/21, together with indicative information using October 2018 census data on funding individual local authorities would receive. The DfE confirmed that they would continue with the use of a 'soft' NFF for 2020/21 as they were satisfied with the progress that individual local authorities had made in moving towards the NFF.

Under Department for Education regulations, certain specific decisions relating to the distribution of the DSG funding are subject to consultation with the Schools Forum, with the Council making the final decision on the allocation of available resources taking account of any recommendations made by the Schools Forum. The draft 2020/21 School's Budget was presented to Schools Forum on 15th January 2020 for agreement of the School Block formula funding allocations prior to submission of the data to the Education, Skills Funding Agency (ESFA) by their deadline of 21st January 2020. The draft budget is detailed in Appendix 5a for approval.

Enfield's initial 2020/21 DSG settlement was announced on 19th December 2019 as £351.258m. The Early Years Block allocations for 2, 3 and 4 year olds are based on January 2019 data and will be updated during 2020/21 to reflect January 2020 census data. The DSG allocation will be adjusted during 2020/21 to reflect the January 2020 census for early years and academy recoupment. Updates will be provided to the Schools Forum as and when revised allocations are received.

There are ongoing, considerable risks in the school's budget for 2020/21, mainly due to the ongoing increase in numbers of children presenting with special educational needs. The projected, cumulative DSG deficit for 2019/20 is £4.5m which will be carried forward to 2020/21 and although we received an additional £7.6m High Needs Block funding as part of our increased allocation for 20/21, this will not match the increased costs on provision for SEND pupils. The authority is working on various initiatives to develop additional in borough special education provision which will reduce the number of children being educated in independent out of borough provision and reduce costs.

Additional information about the individual blocks is detailed below.

Schools Block

Grant Income

- For 2020/21 most of the funding is based on a per pupil allocation calculated on the number of pupils recorded on the October 2019 census. Separate per pupil funding rates have been introduced and for Enfield these are £4,601.49 for primary and £6,103.74 for secondary, which reflects 3.5% and 5.9% increases to the 2019/20 funding rates
- The per pupil funding increases for 2020/21 are the first significant increases for over 5 years but are still insufficient to address the pay and inflationary pressures faced by schools during this period.
- In addition to the per pupil funding, the authority receives a block allocation to cover growth and premises factors. For 2020/21, the premises allocation will continue to be based on historic spend but for growth funding a formulaic approach has been introduced which has resulted in a 34% reduction of funding of £0.615m.

Funding Allocations

- With effect from 2018/19, new funding regulations required the majority of Schools Block funding to be passported to schools via a funding formula. Funding can only be retained centrally to support the requirements of the Growth Fund.
- With the approval of Schools Forum, 0.5% of the Schools Block allocation can be transferred to the High Needs Block. For 2018/19, 2019/20 and 2020/21, this transfer was agreed by the Forum to support the current arrangements for pupils with exceptional needs (special educational needs). In 2020/21, the Forum also agreed to a transfer of £140k to the High Needs Block in respect of funding previously allocated through the formula for Looked After Children (LAC) but following a disapplication request to the DfE this transfer was declined
- 2 formula models were considered for 2020/21 and following consultation with schools and discussion with Schools Forum, it was agreed
 - for 2020/21 – that a model that moves 100% to NFF rates for Low Prior Attainment, English as an Additional Language and mobility factors and 85% towards NFF for other factors will be implemented

- for 2021/22 - that the formula position would be reviewed in line with the guidance and DSG allocation received and would be subject of another consultation exercise with schools

Central Services Schools Block

Grant Income

- The Central Services Schools Block (CSSB) was introduced as part of the new funding arrangements in 2018/19 and brings together funding for the
 - retained duties element of the Education Services Grant (ESG)
 - ongoing central statutory functions
 - historic commitments
- Funding for statutory duties is allocated on an NFF per pupil basis. For Enfield, the rate for 2020/21 is £38.58 per pupil, a 2.5% reduction on the 2019/20 rate. Funding for historical commitments is based on historic spend in 2017/18 but this is gradually been phased out and a 20% funding reduction has been applied for 2010/21 reducing the Enfield allocation from £913k to £730k.

Funding Allocations

- For 2020/21 the reduction in funding of £183k for statutory services has been matched by savings that have been identified through a review of these services
- Schools Forum agreed at their meeting in December 2019 to continue to fund the services that had been funded in previous years.

Early Years Block

Grant Income

- This is a per pupil allocation initially based on the January 2019 census and then updated for the January 2020 census for 3 & 4-year-old free entitlement, 30 hours provision for working parents and 2-year-old free entitlement.
- The Early Years National Funding Formula (EYNFF) was implemented with effect from 2017/18. For 2020/21, Enfield will receive £5,415 per Full Time Equivalent (FTE) pupil for 3 and 4-year olds, a £0.08 per hour increase compared to 2019/20. We are required to pass most funding to providers but can continue to hold back 5% for central early years expenditure.
- The 2020/21 allocation also includes an allocation to reflect the ongoing effect of the 30 hours early years initiative for working parents, which was introduced in September 2017. This allocation will also be revised to reflect the January 2020 census.
- The initial allocation for the 2-year-old free entitlement is also based on January 2019 census data at a rate of £5,453 per pupil (FTE), a £0.08 per hour increase compared to 2019/20. This funding is fully passported to providers
- The overall Early Years Block allocation also includes funding for Early Years Pupil Premium (£169k) and Disability Access Fund (£87k).

Funding Allocations

- 5% of funding received for 3 and 4 years olds will be retained centrally to fund central early years services. The balance of funding will be allocated to providers based on an hourly rate, deprivation allocations and an Inclusion Fund to support pupils with special educational needs.
- Funding received for 2-year olds is fully passed to providers.
- Allocations are made from the Early Years Pupil Premium and Disability Access Fund for pupils who meet specific deprivation and disability criteria.

High Needs BlockGrant Income

- The High Needs Block is calculated via a national funding formula based on proxy indicators, historic spend and pupil numbers
- The authority has also received an additional £7.6m in 2020/21 following the release of additional funding from the DfE to target high needs pressures.

Funding Allocations

- Funding will be delegated to special schools and mainstream schools for Additional Resource Provisions and pupils with exceptional needs;
- Funding for pupils in external school and college payments has been estimated based on current levels of expenditure and full year effects of starters and leavers. There is a risk that these budgets will overspend during the year if current trends continue and there is no contingency available to address this pressure;
- Funding for commissioned and central services is based on 2019/20 budgets.

Other Schools' Funding**Pupil Premium Grant**

The Pupil Premium is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals (FSM) at any point in the last six years (known as 'Ever 6 FSM'). The Government has confirmed that the rates for 2020/21 will remain at 2019/20 levels i.e. £1,320 for primary FSM 'Ever 6' and £935 for secondary FSM 'Ever 6' pupils.

Looked After Children (LAC), and children who have been adopted from care, will continue to attract a higher rate of funding than children from low-income families and this will continue at the 2019/20 rate of £2,300 in 2020/21. The NFF does not include a LAC factor and this increase in pupil premium funding will help to compensate schools who previously received formula funding for LAC.

Children who have parents in the armed forces are supported through the Service Child Premium, which remains at £300 per pupil in 2020/21.

The Pupil Premium is a specific grant that the council has to pass on directly to schools, who can then decide how they will use the additional funding to

achieve improved outcomes for this group of children. The latest pupil premium allocation for 2019/20 totals £9.1m and this is expected to stay at a similar level for 2020/21. Allocations for 2020/21 will be based on January 2020 pupil data and will be published in June 2020.

Early Years Pupil Premium (EYPP)

EYPP was introduced in 2015/16 with schools, nurseries and child-minders receiving £300 for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3 and 4-year olds taking up their full entitlement of 570 hours. This will continue at the same rate in 2020/21.

Sixth Form Funding

The ESFA is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The ESFA also distributes resources to local authorities for them to pass on to maintained schools.

Funding is being increased by 4.7% for the 2020/21 academic year, with a base rate of £4,188 for full time students. School sixth forms will receive their 2020/21 indicative allocations by the end of January 2020 followed by final allocations in March 2020. Similarly, to 2019/20, the ESFA will set a deadline in April to receive business cases where exceptional circumstances have affected their 2020/21 indicative allocation. Considerations will be given to:

- Cases where there has been a major error in the data submitted by the institution via the school census
- Cases where exceptional growth has been experienced based on a minimum threshold of 5% of students or a minimum of 50 students, whichever is lower
- other cases not covered above, reviewed individually

Universal Infant Free School Meals

Funding for free school meals for infant pupils will continue in 2020/21 based on a rate of £2.30 per day.

Primary PE and Sport Premium

This grant will continue in 2020/21 for schools with pupils in years 1 to 6. The funding rates are expected to continue as a lump sum of £16,000 plus £10 per pupil.

Summary of Budget Risks

This Appendix sets out the main financial risks the Council faces over the period of the Medium Term Financial Plan. Risk assessment and planning will minimise risk. Risks have been categorised as:

- Corporate
- Service Specific

CORPORATE RISKS

These are risks that may affect all or a number of Council services.

- **Effects of the Current Economic Climate**

Enfield Council faces a general financial risk if businesses fail in the borough, which is heightened in the current economy. This would result in a loss of rental income, which would also be incurred by businesses moving out of Council owned commercial premises, and a loss of business rates. The current economic climate risks losses of other forms of income to the Council and increased difficulty in income collection. There is also an ongoing increase in the number of residents reliant on Council services.

- **Brexit**

The Council set up a Brexit Panel which first met in December 2018 and has continued to meet regularly since then. This group was established to advise the council on managing its response to the UK leaving the European Union. Workstreams have been set up to research the likely impact of Brexit on council services and local residents. Any identified risks are recorded in a risk register with recommendations of mitigating actions made by the Panel to Cabinet.

Some of the main concerns identified for local government regarding Brexit include data access and storage, insurance provided by companies registered in the EU, the risk of European Parliamentary elections being required to run at short notice, and the resource implications of preparing for Brexit on both staff and finances. There is also the risk of increased community tensions and public disorder, and concerns over the complexity of the settlement scheme application process for vulnerable groups the authority has a statutory responsibility for.

As part of the Local Government Finance Settlement, £56.5m funding was announced in January 2019 to help local authorities prepare for Brexit. Of this amount, Enfield Council has received £0.2m across 2018/19 and 2019/20. A further pot of £20m was announced in with Enfield Council receiving another £0.1m. With Brexit now confirmed, costs are being incurred throughout the Council preparing for it. These are being covered by the grant funding awarded.

- **Spending Review 2020 and Changes to Local Government Funding**

Despite draconian cuts to government funding, the four-year funding deal which took us up to 2019/20 did provide some certainty over the period. The settlement for 2020/21 was only a one year settlement so there is considerable

uncertainty about funding beyond 2021. There are major changes pending within local government finance with the Fair Funding Review aiming to establish new funding baselines for local authorities. The Business Rates retention scheme is also undergoing significant changes, and this is a substantial income stream for the Council. Proposed changes to the distribution formula for government funding will inevitably lead to winners and losers unless the overall funding pot is increased. The green paper on the future of Social Care funding is also still awaited, increasing uncertainty over future finances.

- **Retention of Business Rates**

The future of Business Rates Retention is uncertain. The Government has been consulting on it and delays are being experienced in taking it forward. In general, increased business rates retention for local authorities transfers the risk from lower yields to local government. There are safety net arrangements, but local authorities will still need to bear a share of any shortfalls. Enfield were part of the pilot London pool for business rates in 2018/19 (100% retention) and again in 2019/20 (75% retention). There is a potential budget risk relating to business rates appeals where responsibility for significant backdated refunds fall on local authorities.

- **Litigation and Legal Actions**

All Councils face potential litigation cases and the size and range of services provided by Enfield make this a risk that should not be ignored. There are no single specific legal items to be reported but it is recommended that the Council includes some assessment for any uninsured litigation when assessing the adequacy of balances.

- **Demographic and Other Changes in the Borough**

One of the main risks to the Council's budget relates to the uncertainties surrounding demographic change. The birth rate has increased and residents are living longer, with greater levels of disability, and have greater expectations of independence, care and achievement. Assumptions have been made in the budget about the likely increases in demand for services, particularly in respect of social services clients (both adults and children).

- **New Savings included in the 2020/21 Budget**

New savings and additional income totalling £11.9m have been identified for 2020/21. Although the savings have been scrutinised and the proposals have been assessed as viable and realistic, there is still an element of risk involved in their achievement.

The risks in relation to the achievement of the savings have been taken into account in setting the level of contingencies and general balances. Monitoring the achievement of these savings will, as in previous years, form an integral part of the 2020/21 revenue monitoring process. If required, appropriate action will be taken to ensure that they are delivered, if not the first call will be a review of other savings measures to compensate for any shortfall, failing this reserves and balances will be considered until this major project is fully implemented.

- **Changes in External Factors such as Interest Rates**

Interest rates are outside the Council's control and therefore represent a continuing area of significant risk. An Interest Rate Equalisation Reserve has been in place for several years to reduce the effect of fluctuations in interest rates and this reserve will be used in a planned way to support the MTFP. Interest rates will continue to be closely monitored and planning assumptions will be updated as required. Although the low interest rate environment especially in short term rates gives a reduced return on investment it also does allow the Council to borrow at historically low rates which has resulted in savings in interest costs over the past three years. The Council is, however, aware of the risk that interest rates may start to rise and is taking advantage of opportunities to fix into longer term low interest loans.

- **Inflation and other Cost Increases**

Staff pay represents a significant proportion of the Council's expenditure. Consequently, variations in pay levels represent a significant risk. A two year pay deal was in place for 2018/19 and 2019/20 but the 2020/21 pay award is still being negotiated. Estimated costs of future pay deals have been included in the MTFP. It should also be noted that the Council works in a range of labour markets, and supply and demand in London is pushing up costs in certain sectors. The mandatory living wage introduced from April 2016 has also put pressure on costs to the Council from external suppliers. In addition, in order to make savings, departments have been required to contain inflationary pressures in most areas of the Council's spending. Once again in 2020/21 departments have been asked to contain price inflation. This could be a financial risk given the 6.2% increase, and the revenue monitoring process for 2020/21 will be important in the early identification of these potential cost pressures.

- **Increased Costs of Waste Disposal**

The MTFP reflects the changes in the North London Waste Authority (NLWA) levy to cover the estimated cost of the North London Heat and Power Project (NLHPP). This project will build a new Energy Recovery Facility in Edmonton, replacing the existing Energy from Waste plant at the EcoPark that has served North London for around 50 years but is coming to the end of its operational life. The estimated cost of building this new facility will significantly increase the Council's NLWA levy requirement and, as with all major construction projects, comes with significant risks. Whilst the provision over the 5 years of the MTFP aims to meet these increased costs, as with all major projects there is a risk that estimated costs could rise further in the future.

- **Income, including Fees and Charges**

The budget includes a number of assumptions about income levels. Although all income assumptions have been validated using the most up to date information available, there is inevitably an element of risk in the current economic climate that they might not all be achieved.

- **Future Revaluations of the Pension Fund**

From the actuarial Review in 2019 it was found that the funding level of the pension fund had improved since the last valuation which has allowed a drop in the employers' contribution rate in 2020/21 from 24.8% to 20.2%. The

Pension Board will continue to closely monitor the position on the fund as this may affect the future contributions required from the Council.

- **VAT Exemption Limit**

As a Section 33 Body, the Council is allowed to recover VAT on expenditure related to its exempt supplies & services, **provided** this VAT amount does not exceed 5% of total annual VAT expenditure. This is known as the 'Partial Exemption Threshold'. Theoretically if the Council breached this threshold it would be unable to recover VAT on any of its expenditure, but in reality there is little risk of this happening.

- **Bellwin Scheme**

The Government's Bellwin Scheme provides emergency financial assistance to local authorities. The scheme may be activated where councils incur expenditure on an emergency or disaster to

- safeguard life or property, or
- to prevent suffering or severe inconvenience, in their area or among its inhabitants.

There is no automatic entitlement to financial assistance: Ministers are empowered by Section 155 of the Local Government and Housing Act 1989 to decide whether or not to activate a scheme after considering the circumstances of each individual case.

- **Welfare Benefits and a Challenging Housing Market**

The Government's changes to the benefit system have continued to impact on the Council's budgets as Housing costs paid through Housing Benefit have continued to reduce. Collection rates for rents are impacted and the challenges caused by Universal Credit (UC) are being experienced. The yearly additional funding received for UC burdens continues to be less than the reduction in Housing Benefit Admin Subsidy, so overall funding is reducing. There is also additional work generated dealing with UC with approximately 8,000 households in Enfield receiving it through natural migration following a relevant change. Managed migration to UC due to start July 2020 and be completed by 2023, where those on remaining legacy benefits will be targeted to claim UC.

Combining this with Enfield's challenging housing market and the demand for homelessness services, housing support and Children's Services 'no recourse to public funds' services, costs will continue to rise as a result.

SERVICE SPECIFIC RISKS

Finance staff, working with staff in Departments, have assessed the risks associated with individual budgets. The most significant risks within departmental budgets are set out below:

Schools and Children & Families Services

- **Demand Led Services**

There are a number of areas within the Department's services that are statutory and demand led, meaning that the service must be provided if the client meets the relevant criteria. Examples include supporting the placement of children with special education needs in independent and out of borough settings, purchasing care packages for vulnerable children, paying Special Guardianship Orders allowance, increasing numbers of pupils in primary schools. These budgets are at risk from any change in the numbers of children requiring services. The number of referrals of children possibly at risk remains high which can lead to increases in Child Protection Plans and the number of placements needed. Children's Social Care budgets have been prepared based on known levels of activity, demographic forecasts and historical trends. However, these factors plus changes in welfare benefits, social economics, market factors and population increases will continue to pose a risk because they cannot be fully quantified at this stage, particularly in respect of looked after children. Whilst additional resources have been included in the budget reflecting forecast demand, the following demand led areas have experienced pressures in year, that may continue in 2020/21.

- **Looked After Children**

Historically, Enfield's numbers of looked after children have been and still remain low in comparison with other local authorities. However, with a growing population in Enfield the knock-on effect is likely to result in additional children and young people being taken into council care for their protection. Indeed, there has been an increase in the number of children being received into care over the last few years. In the last year, the number was around 400. Whilst all measures have been taken to control the costs of placements, this is not always possible due to the challenging nature and needs of the individuals which require very high cost specialist placements. There has been a significant increase in high cost placements, such as secure remand and secure welfare, in order to protect the individuals and prevent serious harm. In addition, the complexities of the cohort increased, and more young people are placed in specialised or highly staffed accommodation provision.

- **Parent and Child Assessments**

The number of Parent and Child Assessments have increased, and these families are often placed in an expensive Parent & Child residential unit for a Parenting Capacity Assessment. The assessment usually lasts for 12 weeks and might take a further 2 weeks for the full report to be finalised. At the end of the process, the Court might make the final decision to separate the child from the parent(s). Recently, due to delays in Court, the timescales shifted causing pressure on the budget.

- **Special Guardianship Orders**

The number of Special Guardianship Orders (SGO's) have been growing at a rapid pace over the last 5 years and this trend is expected to continue. SGO's offer children and young people permanency without them becoming looked after children. They are cared for by friends or family, often within the community that they know which is far preferable to them being looked after by the local authority. The significant increase in SGO's has directly contributed to maintaining the relatively low number of looked after children in Enfield in comparison to statistical neighbours and nationally.

- **Leaving Care**

There have been changes relating to the care of 16-year olds and over which has resulted in additional budget pressures arising as local authorities are required to support children who were looked after until they are much older. This means that individual young people may choose to 'stay put' with their existing carers for a few more years rather than be moved into their own independent accommodation when they turn 18. In some circumstances this can be more expensive to the authority and it reduces the number of carers available. There is also a change in the profile of the Looked After Children population in that we are seeing a steep increase in the number of adolescents entering the care system and moving swiftly into the leaving care teams. There are potentially further pressures on this budget with changes in the Children's & Social Work Act 2017 introducing increased expectations requiring all Leaving Care clients up to 25 years of age being offered support in future. Though there has been an increase in the number of clients, the average cost per capita has been reduced to contain the overspend.

- **Former Unaccompanied Asylum Seekers**

Many children present as unaccompanied asylum-seeking children (UASCs) and the local authority supports them fully as looked after children and each local authority receives funds from the Home Office to cover costs of supporting UASCs. When these young people turn 18, they are eligible for support as care leavers until their immigration status is finalised. If the Home Office decision is negative (they have not been given leave to remain) the Home Office funding to the local authority ceases at the point the initial decision is made. There are significant financial pressures as Enfield continues to support young people until they are appeal rights exhausted.

- **In-house Fostering**

As there has been an increase in the number of children being received into care over the last few years, the demand for foster placements has increased thus resulting in more fostering allowances and other costs relating to maintaining a foster placement. The rise in Reg. 24 (Family and Friends) placements causes an extra pressure as each placement is supported with an allowance and other costs relating to setting up such a placement. In addition, Enfield has had to consider enhanced payments for foster carers who are caring for children and young people with significantly high needs, for example, complex medical needs, disabled children and children with severe behavioural challenges. Wherever

possible, Enfield aims to support in-house foster carers as much as possible as the alternatives are far more costly, i.e. independent fostering agency carers or residential placements. As more children come into care, the prospect of them having additional needs is high. Furthermore, there is an increase in older children needing placements and they usually have more challenging behaviours than younger children do and thus require additional support being provided to the carers such as respite care.

- **Staffing**

The Department's salaries budgets include a vacancy factor, which recognises the potential cost savings as a result of staff turnover. This can be difficult to achieve in certain areas where it is necessary to maintain higher staffing levels in order to deliver safe essential services, although some vacancy factors have been removed within some of the social work teams as part of the budget setting process to ease this ongoing pressure. In addition, the area faces significant challenges in recruitment and retention of social workers. The critical vacant posts are filled with agency workers putting further pressure on the budgets. The continuing high number of referrals to the service has resulted in an increased pressure on staffing budgets and additional resources have been allocated to Children's services to address these pressures.

Schools Budget - Dedicated Schools Grant (DSG)

- **School places**

The provision of school places is continually under review and over the past 10 years the Council's Capital Programme has included funding for a primary expansion programme. From 2018/19, the pressure for additional places has passed to secondary schools and currently this increase in demand can be managed due to additional places in the borough being offered by academies. In the future, there could be a risk that the cost of providing additional places required will not be fully funded by central government grant, leaving the Council to meet any shortfall

- **Special Educational Needs (SEN)**

As the school population increases, the number of high needs learners has also increased and short and long-term provision for places is being assessed on an ongoing basis. There is a risk that this may lead to unfunded increased costs to the school's budget, as under current funding arrangements capital and revenue grant funding does not fully cover the costs of the additional places needed for children with Education, Health and Care Plans. There has been a significant increase in the number of pupils with SEN, particularly those on the autistic spectrum and with complex behavioural issues. These pupils are often placed in expensive, specialist independent provision whilst the authority works towards the development of more in house provision. With effect from 2018/19, High Needs DSG funding has been allocated on a formulaic rather than historic basis and for 2020/21 the authority has received a significant increase in high needs funding but this additional funding will not cover the increase in costs which continues to place a significant additional pressure on the DSG budgets overall.

- **National Fair Funding Formula**

The Government has confirmed that they are implementing a National Funding Formula (NFF) and a 'soft' NFF has been implemented for 2020/21. The intention is still to move to a hard NFF but the date for this has not been confirmed. For 2020/21 the funding provided to local authorities has been calculated using the NFF, but authorities retain some local flexibility regarding the distribution of these funds. An additional £2.6bn has been provided in 2020/21 to support the ongoing transition to the NFF and Enfield's share of this is £16.6m. This increase in funding has enabled the authority to apply some protection to school funding allocations with all schools seeing a minimum increase of 1.84% in their per pupil funding but this varies significantly between schools. There will be both gains and losses on an individual school basis as we move towards NFF unit rates. Cost pressures, particularly in terms of pay award and overheads, continue to increase which is an issue for all schools but particularly those who will receive less funding under the NFF which could result in an increased number of schools being unable to set a balanced budget.

Adult Social Care

- **Social Care Demand**

Care purchasing budgets have been prepared based on known levels of activity plus those that might reasonably be foreseen as unavoidable, based on demographic forecasts and historical trends. There remains, however, the possibility that demand will exceed these assumptions. Enfield's older Adult population (over 65s) is increasing at the rate of over 2% a year, however those aged 90 and above, the rate of increase is predicted to be over 9% over the next four years. (ONS). Improved healthcare means that more adults with disabilities are surviving into adulthood and into old age. As older people are living longer this has associated with it longer term health issues. This is driving an increased demand for services and the ability to offer appropriate and sustainable levels of support to an increasing number of people and delivering savings in 2020/21 is not without risk. There has been for some years a sustained growth in the number of adults living with a learning disability. This is forecast to continue, in particular with larger numbers of younger adults with multiple and complex needs.

- **Contractual Price**

The Government increased the National Minimum wage for over 25s to £8.72 per hour from 1st April 2020. This is an increase of 6.2% from 2019/20. As the majority of care costs are for labour, this will have a significant impact on providers of social care. The majority of these services are to local people with eligible needs are provided by the independent and voluntary sectors. In negotiating contracts with these providers the Council seeks to strike a fair balance between a meaningful recognition of providers' costs, affordability to local taxpayers and quality of services. The Council also needs to be mindful of those areas of service provision where there is a shortage or risk of insufficient capacity to meet demand. These are factors which can push prices up and working with the market and with other authorities to increase capacity which achieves value for money remains a priority. The procurement and

commissioning service is also working with providers of services to understand price structures and how the cost of services provided is broken down. Retaining skilled staff, payment for travel time, pension scheme requirements, paying a living wage and investing in new technologies as well as cost of living pressures are all factors which can push prices up. An analysis will be completed for other types of provision in order to achieve best value and deliver our duty around market sustainability as defined within the Care Act 2014. Social Care is a labour intensive service, with direct employee costs often equating to 70-80% of overall service costs, further national increases in the living wage will inevitably result in further price pressures in coming years.

- **Provider Failure**

There is a risk that provider failures may occur. The Council has a duty under the Care Act, however there is a possibility of interruptions to care and support services with additional cost implications should a business fail. The Council's priority is to work with all registered care providers in the borough, to avoid the risk of business failure and to minimise the disruption and impact for service users of any such failure. The Council will focus its activity on those providers where there is assessed to be greater risk of business failure to ensure a targeted approach and efficient use of resources.

IWE Ltd, the Council's provider company for Adult Social Care will be brought back in house in 2020/21. This service will continue to be a provider of last resort for failed providers and therefore there may be costs implications if this service is used for this purpose.

- **Pressures on the Local NHS**

Sustained increases in demand upon local NHS services, many of whom are currently overspending, often lead to both additional demand for social care and actions to contain NHS overspends that pose a risk of costs being transferred, directly or indirectly to social care, this will continue to be kept under close review.

- **Fees & Charges paid by service users**

Given the significant income assumptions in the budget, there is a risk that they might not be achieved in full. This is especially the case in the current economic climate, where vulnerable residents may be making difficult choices regarding basic living requirements and paying charges.

Public Health

The government have announced that the Public Health Grant which is £16.384m in 2019/20 will be increased in line with CPI. The exact amount is to be confirmed by Public Health England.

The Council has NHS contracts with North Middlesex Hospital and Enfield Barnet and Haringey (BEH) Mental Health Trust, for 0-19s, Substance Misuse and Sexual Health, totalling some of £8.5m. These mainly pay for NHS staff. The NHS introduced Agenda for Change (AfC) in April 2019 for most NHS staff, which harmonises pay scales and career progression. As part of the AfC, the

employer contribution rate for the period 1 April 2019 to 31 March 2023 was increased from 14.3 to 20.6 per cent of pensionable pay.

In 2019/20, NHS providers were directly funded for this increase in 2020/21, but the Government have not provided any additional funding to date for increases in 2020/21 and beyond. The currently risk is calculated in excess of over £600k.

London has a significantly higher population than other parts of the country of key risk groups for sexually transmitted infections (STIs) and HIV. Local authorities are required by law to provide 'open access' sexual health services for everyone present in their area. In practice this means that people can access services anywhere, providers then bill the local authority of residence. There is a high and rising demand for sexual health services which takes up 30% of the public health budget. The clinics at Silverpoint and Enfield Town, are designed to reduce the number of out of borough treatments and hence help to control costs. The nature of this risk is expected to lead to additional activity and cost pressures.

Place Department

- **Temporary Accommodation (TA)**

There continue to be a number of factors giving rise to pressure within the TA budgets, such as increases in demand, price, changes in the way that benefits are paid, and market pressure brought about by reduced availability of affordable rented accommodation. We propose to mitigate this with a new service structure across TA and homelessness that focuses on prevention activity further 'upstream' in order that households wherever possible remain in the Private Rented Scheme (PRS). We also, subject to Cabinet approval, intend to join Capital Letters, a Ministry of Housing, Communities and Local Government funded pan London letting agency that should assist us with a further supply of PRS properties to assist in discharging our homeless duties.

- **Empty Property Compulsory Purchase Order (CPO) programme**

The Council is liable to make 'Basic Loss payments'. Basic Loss Payments are statutory entitlements payable to former owners for interest in land, subject to certain criteria being met and up to a maximum amount. There is currently a potential exposure on one CPO case which the Council may be liable to make payments for in the future.

- **Special Educational Need (SEN) Transport**

SEN Transport costs continue to rise driven by a large increase in passenger numbers in 2019/20 (743 per day in July, and 885 per day as of 31st December). It is anticipated that these numbers will continue to rise year on year, with the distinct possibility that next school year numbers will exceed 1,000 per day, if we are to follow trends and data about pupil numbers analysed from 2016 onwards. Additionally more provision is being requested for children with complex needs. Whilst we are mitigating the costs as best as possible with new initiatives between transport, SEN and the brokerage team, many new

provisions are for the more costly options of out of borough transport requirements due to in borough education places being at capacity.

- **Commercial Property Portfolio**

The Council's commercial property portfolio is expected to generate gross rental income in excess of £10m in 2020/21. The economic uncertainty, together with current regeneration initiatives and level of disposals continues to impact adversely on income streams. A number of rent reviews and lease renewals will seek to mitigate the downturn. In addition, major income producing regeneration schemes will in the longer term increase rental growth.

- **Security of Council Premises**

Due to the heightened risk of the Council's vacant and open spaces being illegally occupied, there are potential additional costs on security to prevent illegal occupation of Council land.

- **Meridian Water**

In July 2018 Cabinet took the decision to place the Council as the master developer for Meridian Water and for the Council to lead the project on a phase by phase basis. Since then the Council has appointed Vistry to deliver the first 900 homes, delivered the new Meridian Water Station, won £156m of government funding, submitted a planning application for 2,300 homes and opened the Drumsheds music venue. The Council are committed to negotiating the delivery of, as a minimum, 10,000 homes and thousands of new jobs over the contract period. Meridian Water is a significant financial undertaking for the Council, there are therefore a number of associated financial risks which are managed within the Meridian Water financial model and monitored on a regular basis.

- **Development Management**

The following risks are noted for development management. Economic downturn or uncertainty could impact on income from planning fees, pre-app fees, Planning Performance Agreement fees and Building Control fees; continued difficulties recruiting permanent staff will require continued reliance on agency staff with associated budget pressures and costs associated with appeals, hearings, public inquiries over-and-above what would normally be expected.

- **Maintenance of Reservoirs**

The authority has a statutory requirement to maintain all reservoirs within the borough. The last 10-year inspection was carried out in April 2018. No major works are required, some minor works have been identified but these are likely to cost no more than £20k.

Resources Department

- **Income Generation**

There are significant income generation expectations across traded services. There will be a risk that these are not achieved as planned due to events outside the services control e.g. economic climate.

- **IT & Transformation**

There are savings expectations from contract reviews, but these have yet to be concluded and therefore remain a risk for 2020/21. There is a risk that the annual maintenance/licence costs associated with the capital programme continue to be a financial pressure should the efficiencies anticipated to be delivered not be realisable. This could be magnified by the dual running of applications and annual licence costs not included in the budget. There is also a risk of increased costs of Contracts and Licence renewals through market pressure.

Council Investment in Companies

- **energetik**

The energetik Business Plan and investment value is sensitive to the rate of build-out of new build developments. This risk is greatest at Meridian Water, where 10,000 homes will be connected to the Meridian Water Heat Network. Due to the master developer negotiations being incomplete in 2016, the funding strategy for energetik was amended to be based on two tranches. This was to allow the Meridian Water development strategy to take form and be agreed before energetik receive funding approval for Tranche 2 and commit to the bulk of their capital expenditure.

Tranche2 funding was approved by Full Council in the autumn 2019 subject to receiving low cost funding via HNIP (BEIS) and MEEF. The HNIP funding application, made up of £5m grant and £10m low cost loan has been successful with Terms and Conditions received. For the £5m grant, it must be drawn down in full by March 2020 or it is lost. There are several tasks that are conditions precedent to drawdown of this grant, and if all tasks are not completed then this may leave a shortfall of £5m in 2020/21, a minor risk at present but noteworthy. The MEEF match funding of £15m has also been applied for and Heads of terms have been received.

Managing the MW development risk, as detailed previously energetik delayed the build of its energy centre to match the delay to the first homes being connected. The first phase of Meridian Water, Meridian One, is near to contract completion with the Council. Assuming this continues on programme, Meridian One is predicted to commence building in 2020 with the first substantive number of homes being delivered in 2022. energetik's energy centre and heat network is presently programmed to be completed towards the end of 2021 to align with this programme and to ensure that monies are spent in line with the two funding streams as detailed above.

- **Housing Gateway Ltd**

Housing Gateway Ltd (HGL) has invested £121m in properties in and around Enfield, now valued upwards of £125m. HGL continues to align to its original business plan with a Year-on-Year growth anticipated over the next 50 years, although the pace of growth is slower compared with earlier years due to the incongruent property prices as compared to LHA rate, the Council's directive to only purchase within the Borough and properties not meeting HGL's minimum yield. It is expected that the proposed shareholder equity injection will facilitate the next 100 property purchase supporting HGL's continued long-term expansion. However, in the short-term, the pressures continue to be debt financing, property prices and rental incomes posing immediate risk to the model as detailed below:

Debt financing – HGL's existing portfolio is fully funded through Debt and the increase in the PWLB rates will further increase the strain on HGL's operating cashflow. In order to mitigate this risk, HGL will put measures in place and regularly update its financial model to establish the cash flow pressure points in advance and actively make use of its working capital facility. Additionally, HGL has reviewed alternative finance streams through the proposed equity injection of £5m.

Property market fluctuations – HGL's portfolio is valued annually in line with audit expectations and, as such, any appreciation/depreciation in local property prices may have an impact on the value of HGL's asset base. However, HGL has reached a point of significant gearing where expected minor market fluctuations will not impact the overall model. In the long term, the market is expected to increase over 50 years and HGL's asset base will appreciate accordingly.

Rental Income – HGL's initial business model aligned rents to Local Housing Allowance (LHA) rates, which were predicted to increase at a rate of 2% per annum. Further to the 5-Year Freeze by Central Government, there has been a steady increase in LHA rates in 2019/20 and a further increase of 1.7% in 2020/21. Further increases beyond 2020/21 is unknown and may pose a potential risk in HGL meeting its income target in future years.

- **Enfield Innovations Ltd**

Enfield Innovations is part of a wider housing development strategy. It is focused on developing new, energy efficient homes to increase the supply of good quality housing. Some of the key risks are set out below, together with the ways in which these risks are being mitigated.

Deflation in the housing market – EIL requires the remaining properties held to be sold for current values in order to repay its outstanding loan commitments to the Council, with the risk that properties will be sold lower than valued. This risk is low as offers on the all properties being sold (except for 3) have been received by EIL.

Delay in sale of properties – if EIL is unable to find a buyer for the remaining 3 properties i.e. without offers, it will continue to incur additional operational costs, interest charges on its loan repayments, and be unable to repay its loan to the Council. Similarly, if the Council do not consent to the sale of the properties to the identified purchaser, additional costs will be incurred. As mitigation against this risk, EIL has intensified its marketing campaign to ensure disposal of the properties is prioritised before the end of the current financial year end. Furthermore, EIL has secured a Housing Association to purchase 21 of its properties. The sale is progressing well, but until the sale completes there remains a risk that it could fall through. EIL is mitigating this risk by pressing for an immediate exchange on the portfolio.

Earmarked Reserves Summary

This Appendix explains the purpose of the Council's main earmarked reserves. The reserves table also shows planned movements in the balances over the period of the Medium Term Financial Plan. Comments regarding the adequacy of the reserves held are set out below while Appendix 7b summarises forecast use and commitment of the reserves.

Specific Reserves	
Council Development Reserve	This reserve helps support the implementation of Council initiatives, and funds various one-off projects.
Regeneration Reserve	This reserve is used for contributions towards and funding for the Council's regeneration agenda.
Vehicle & Equipment Replacement Fund	The Fund is to finance the planned programme of replacement vehicles and equipment.
General Fund Capital Reserve	This resource is available to fund new capital investment in the approved Capital Programme over the medium term. It supports the delivery of the Capital Programme set out in the Capital Strategy 2019/20 and Four Year Capital Programme Report 2019/23.
ICT Investment Fund	This reserve has in the past supported IT upgrades, new developments and implementation costs and was the principal source of funding for the corporate ICT Work Plan.
Waste Recycling Reserve	This funding is set aside for invest to save initiatives to improve waste recycling and contamination rates, which are designed to mitigate or reduce the implications of recycling and contamination costs.
European Social Fund Match Funding	This fund has not been used for several years. It is proposed to move this to the Risk Reserve.
Enfield Community Capacity Building Fund	As part of the Council's determination to actively assist and build the capacity of all of our communities in Enfield, ring-fenced funding of £1.9m was set aside for defrayment over several years to build community capacity in the Borough.
Industrial Estates Improvements	Support to the North London Chamber of Commerce, to the Enfield Business & Retailers Association; to North London Business and North London Strategic Alliance, etc. to improve the state of repairs of industrial estates in order to make them attractive for letting.
Empty Properties (New Homes Bonus)	This reserve represents Government Grant Funding for New Homes Bonus. This has been allocated to the Private Sector Housing Team to be spent on their empty properties programme to bring back empty properties into use.
New Homes Bonus	Authorities that deliver new homes are awarded a New Homes Bonus. The Council is fully committed to the delivery of more homes in the borough and continues to progress a number of major housing renewal schemes including the Alma and Ladderswood Estates.
Public Health	From April 2013, local authorities took on responsibility from the NHS, for improving the health & well-being of their local population and reducing health inequalities. The Authority was awarded ring-fenced grant in 2013/14 with specific grant conditions including the carry forward of underspends to future years.

Reserves set aside to smooth expenditure between years and meet contingent risks	
Public Finance Initiative Investment Reserve	These balances will equalise the funding available for the PFI Street Lighting project over the whole life. Holding an earmarked reserve for this purpose is considered prudent and good practice.
Insurance Fund	The internal Insurance Fund provides cover in full for tree root damage claims, burglary and “all risks” on specified equipment. The Fund also meets the cost of all claims within the external policy excesses for general building fire damage (including housing properties), motor, cash and public and employer liability claims. In addition, there is a potential liability with a former insurer of the council which would be a call on this fund.
Repair & Maintenance of Council buildings	The revenue budget includes an annual contribution to the R & M fund. The fund supports day-to-day repairs, responsive maintenance, and service contracts in respect of Council buildings. With an ageing portfolio of buildings, the risk of expensive repairs and maintenance is increasing.
Interest Equalisation Reserve	This reserve is intended to address increases in interest rates. The global economic turbulence has had significant effects on the UK economy, of which the reduction in interest rates is one of the most significant. This reserve is designed to provide some cushioning against further fluctuations.
Restructuring and Redundancy Reserve	This reserve refers to funding set aside to meet the one-off costs associated with service restructuring to achieve efficiency savings.
Repairs Fund for private sector housing leased to Council	This funding is set aside to cover the cost of repairs to PSL properties when the leases come to an end and the properties are handed back to their owners. It is “routine” business, with a low risk, and this reserve acts as a buffer to support the repairs work.
Welfare Reforms & Hardship Fund	The changes in the benefit regime increase the risk of residents being unable to pay council tax bills and additional costs relating to the new benefit administration and regulations. This reserve will be available to meet these potential pressures. In recognition of the hardship faced by working age households affected by the changes to Council Tax support, the Council established a Hardship Fund in 2013/14. The balance of this fund will be continuously rolled forward for use in future years.
Collection Fund Equalisation Reserve	This reserve was created in 2017/18 primarily in order to smooth business rates receipts during the transition to the new funding regime. Additional business rates growth income received via the London Pilot Pool will be initially held in the reserve and allocated to the general fund in the following year in accordance with budget decisions.
Minimum Revenue Provision Equalisation Reserve	Following a change in MRP policy in 2017/18 this reserve was created to smooth annual MRP requirements
Other Reserves	
HRA Repairs Fund and Capital Reserve	These funds represent the resources available for major repairs to the Housing stock and works to achieve the Decent Homes Standard.
Risk Reserve	Set aside as a contingency sum in order to provide financial funding over the period of the Medium Term Financial Plan for potential pressures.

**MOVEMENT IN EARMARKED RESERVES 2019/20 and FUTURE USE
FORECAST**

APPENDIX 7B

RESERVE	Balance at 31 March 2019	Estimated Net Transfers 2019/20	Forecast Balance at 31 March 2020	2020/21 to 2024/25 Programmes		Forecast Reserves as at 31 March 2025
				Revenue	Capital	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
General Fund Reserves						
Projects / Programmes						
Council Development Reserve	351	(70)	281	(280)		1
Regeneration Reserve	861	0	861		(861)	0
Vehicle and Equipment Replacement Fund	0	0	0			0
Capital Reserve - General Fund	257	(150)	107		(107)	0
ICT Investment Fund	871	0	871		(871)	0
Homelessness Initiatives	1,577	(787)	790	(790)		0
Waste Recycling Reserve	97	0	97	(97)		0
European Social Fund match funding	0	0	0			0
Enfield Community Capacity Building Fund	358	(128)	230	(230)		0
Troubled Families	1,373	0	1,373	(1,373)		0
Troubled Families UASC Migration Fund	197	0	197	(197)		0
Industrial Estates Improvements	78	0	78	(78)		0
Empty Properties (New Homes Bonus 2011/12)	0	0	0			0
Performance reward grant receivable (LSP)	292	(30)	262	(220)		42
Residents Priority Fund	150	0	150	(150)		0
New Homes Bonus	1,456	0	1,456	0		1,456
EU Exit Grant	105	150	255	(255)		0
Other General Fund Reserves for small projects	4,269	0	4,269	(2,100)		2,169
Projects / Programmes Total	12,293	(1,015)	11,278	(5,770)	(1,839)	3,670
Risk / Smoothing reserves						
PFI Investment Reserves	494	(240)	254	0		254
Insurance Fund	6,563	0	6,563	0		6,563
Repair & Maintenance of Council buildings	1,863	(900)	963	(963)		0
Restructuring and redundancy reserve	0	0	0	0		0
Repairs Fund for private sector housing leased to the Council	591	(90)	501	(360)		141
Risk Reserve	12,236	(5,600)	6,636	197		6,833
Welfare Reforms & Hardship Fund	2,084	(200)	1,884	(800)		1,084
Housing Benefits Smoothing Reserve	1,777		1,777			1,777
NLWA Reserve	1,000	0	1,000	(1,000)		0
Invest to Save	2,000	0	2,000	(200)		1,800
Collection Fund Equalisation Reserve	10,543	3,000	13,543	(3,000)		10,543

**MOVEMENT IN EARMARKED RESERVES 2019/20 and FUTURE USE
FORECAST**

APPENDIX 7B

RESERVE	Balance at 31 March 2019	Estimated Net Transfers 2019/20	Forecast Balance at 31 March 2020	2020/21 to 2024/25 Programmes		Forecast Reserves as at 31 March 2025
				Revenue	Capital	
Capital Financing Reserves (MRP & IRER)	22,751	5,469	28,220	1,801		30,021
Risk/Smoothing Reserves Total	61,903	1,439	63,342	(4,325)	0	59,017
General Fund Reserves	74,196	424	74,620	(10,095)	(1,839)	62,687
Other Ring-Fenced Reserves						
Dedicated Schools Grant	1,094	(681)	413	(413)		0
Public Health	2,046	(1,300)	746	(746)		0
S106 Receipts	345	(345)	0	0		0
	3,485	(2,326)	1,159	(1,159)	0	0
Total General Fund Earmarked Reserves	77,681	(1,902)	75,779	(11,253)	(1,839)	62,687
Housing Revenue Account Reserves						
HRA - Repairs Fund	11,076	(1,200)	9,876	0	0	9,876
HRA - Major Repairs Reserve	0	220	220	0	0	220
HRA - Capital Reserve	908	17,400	18,308	0	0	18,308
HRA Insurance Fund	177	150	327	0	0	327
Total HRA Earmarked Reserves	12,161	16,570	28,731	0	0	28,731
Total GF and HRA Earmarked Reserves	89,665	14,518	104,183	(11,253)	(1,839)	91,091
Summary of Reserves & Balances						
General Fund Balances	14,000	0	14,000	0	0	14,000
Schools Balances	700	(700)	0	0	0	0
General Fund Earmarked Reserves	77,681	(1,902)	75,779	(11,253)	(1,839)	62,687
General Fund Balances and Reserves	92,381	(2,602)	89,779	(11,253)	(1,839)	76,687
HRA Balance	4,620	80	4,700	0	0	4,700
HRA Earmarked Reserves	12,161	16,570	28,731	0	0	28,731
HRA Balance and Reserves	16,781	16,650	33,431	0	0	33,431

**STATEMENT OF THE SECTION 151 OFFICER UNDER THE
REQUIREMENTS OF SECTION 25 OF THE LOCAL GOVERNMENT ACT
2003**

**ROBUSTNESS OF BUDGET ESTIMATES AND ADEQUACY OF THE
RESERVES - FEBRUARY 2020**

1 Introduction

The Local Government Act 2003 places a duty on the Chief Finance Officer (the Council's Section 151 Officer) to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves.

Guidance on balances and reserves is provided by Local Authority Accounting Panel (LAAP) Bulletin 77 (Nov 2008) which is the basis on which the Chief Finance Officer's annual financial risk assessment has been updated in this report. The LAAP emphasises the importance of taking account of the Council's medium-term plans and forecasts of resources, and not to focus solely on short term considerations. The majority of Council services face external demand and cost pressures in future years, and in addition, the Council continues to need to transform in order to meet rising demand with fewer resources and invest in capital projects to ensure the long-term viability of Council assets.

This Appendix focuses on the robustness of estimates and the adequacy of reserves which are central to the Council's risks and uncertainties and need to be considered together.

2 Processes

Budget estimates are made at a point in time and this statement about the robustness of estimates cannot give a guaranteed assurance about the budget, but, instead, gives members reasonable assurances that the budget has been based on the best available information and assumptions.

To meet the requirement on the robustness of estimates a few key processes are in place, including:

- the issuing of clear guidance to all officers involved in the preparation of budgets including the importance of proposed savings and income generation proposals to be realistic and deliverable;
- the use of budget monitoring in 2019/20 to re-align budgets with current demand where possible, and, for 2020/21 to update the Medium-Term Financial Plan (MTFP) and build in known pressures;
- development of savings and income generation proposals by savings workstreams;
- scrutiny and review via weekly meetings of the Executive Management Team (EMT) and by Overview and Scrutiny budget challenge in December 2019 of the proposed savings and their achievability;
- weekly meetings with the Cabinet Member for Finance and Procurement and regular meetings with the Leader to review key issues and provide ongoing direction to the process.

- the Chief Financial Officer providing advice throughout the process on robustness, including reflecting current demand and service standards (unless standards and eligibility are to be changed through a change in policy);

In addition to these arrangements, which are designed to test the budget throughout its various stage of development, reliance is placed on the Service Managers having proper arrangements in place to identify issues, project demand data, and consider value for money and efficiency. These arrangements are managed via Departmental Management Teams, drawing on monthly information in the financial monitor, performance reporting systems and the Council's risk management strategy (which in itself results in the strategic risk register being reported to and challenged by the Audit Committee on a regular basis).

3 Robustness of Revenue Estimates

The 2020/21 draft budget includes £11.9m of new service savings and increased income proposals and £3.3m of prior year savings and income savings, totalling £15.2m overall. Service and corporate pressures totalling £30.1m have been reflected in the 2020/21 budget to address demand and cost pressures as detailed in section 10.3 of the report. The savings identified to balance the 2020/21 budget have been closely scrutinised by both officers and members, and where appropriate Equality Impact Assessments (EQIAs) have been completed by departments. Savings and income generation proposals approved in the budget round will be closely monitored through 2020/21 until they are fully embedded into the Council's budget.

The risks in relation to the achievement of all savings are taken into account in setting the level of contingencies and general balances. The monitoring of the achievement of these savings, as in previous years, will form an integral part of the 2020/21 revenue monitoring process, which culminates in quarterly reporting to Cabinet. During 2019/20 the Pressures Challenge Board continued to focus on areas of key pressures to develop action plans to ensure that pressures contained. Where no recourse was identified to manage 2019/20 pressures and unachieved savings these were built into the MTFP in 2020/21, and remaining pressures will be monitored alongside new savings in 2020/21 to ensure delivery.

In the event that management action fails to ensure delivery of savings, income generation and containment of pressures, a contingency of £3m has been retained in the Corporate Budget. Should a temporary in-year call on general fund balances be required, balances would need to be restored to at least the minimum prudent level in the following year.

The Treatment of Inflation and Interest Rates

Services are required to manage inflation pressures within their budgets through procurement efficiencies. An allowance has been provided for inflation in the MTFP.

Interest rates for 2020/21 have been assumed at 0.90% for temporary investment (up to 6 months). Most of the Council's debt is long term with fixed interest rates, with 3.5% prudent assumption for any new long-term new borrowing resulting from the draft Capital Programme. The revenue financing costs for the approved Capital Programme are provided for in the draft revenue budget. Interest rate risk is mitigated by a reserve specifically set aside for this purpose.

The Availability of other Funds and Insurance to deal with Major Contingencies

Besides the general budget contingency of £3m, there are also General Balances of £14m and General Fund Earmarked Reserves estimated at 31st March 2020 to be £74.6m (Appendix 7b). However, of the £74.6m reserves, these in part are committed, and therefore the available reserves are estimated to be circa £40m taking account of the reserves set aside for repayment of debt and interest £28.2m and £6.6m insurance reserve.

The minimum level of general fund earmarked reserves assumes that management actions will be taken to address major issues that might arise. The General Balance of £14m should be retained for unforeseen, emergency events.

The Council's insurance arrangements are a balance between external insurance premiums and internal funds to "self-insure" some areas. External premiums are also managed by an excess payable by Enfield Council for claims received. Premiums and self-funds are reactive to external perceptions of the risks faced by the Council which includes both risks that are generic to all organisations and those specific to the authority.

The level of the Insurance Reserve is subject to regular actuarial reviews. At present it is judged to be reasonable, the position being that estimated outstanding liabilities are covered by the balance on the Reserve. The current reserve balance is £6.6m.

The Overall Financial Standing of the Authority

In addition to the revenue spend that the Council will incur in 2020/21, it also has a Capital Programme that requires increasing levels of borrowing in 2020/21 and future years. This is assessed as affordable based on key projects meeting revenue income stream and capital receipt targets, and for compensating decisions being made on other revenue costs and income to live within the overall affordability envelope set by the revenue budget.

However, the Council has a large capital programme which will put increasing pressure on the revenue budget; which will need to be managed via the MTFP process through ongoing savings and income generation proposals. This risk has been recognised in the adequacy of reserves assessment and the capital programme and its funding will be kept under review to minimise borrowing requirements.

Similarly, although significant elements of the borrowing costs of the capital associated with Meridian Water and other regeneration schemes are capitalised, and therefore do not affect the revenue budget, any change in the assumptions affecting these projects may require some or all of these borrowing costs to be charged to the revenue budget. Decisions on future additions to the Capital Programme and any associated borrowing requirement must be taken with reference to the latest guidance on capital financing and with regard to proportionality.

The assumed Council Tax collection rate for 2020/21 is 98.0% and is judged to be achievable. For each 1% not collected, the cost is approximately £1.5m in lost income to the Council (including GLA share). Legislation requires that any Collection Fund deficit be corrected through the Council Tax in the next year. The Council Tax Collection Fund is forecast to be in surplus (£2.3m, including GLA share) at 31st March

2020. Council Tax collection levels have been adjusted to take into account the local Council Tax Support system based on actual collection since 2013/14 and changes to the Scheme agreed at Council in January 2020. The 2020/21 collection estimate is projected over the life of the MTFP as achievable and will continue to be closely monitored to ensure collection estimates used are achievable.

The Government sets the business rates multiplier and the Valuation Office Agency determines rateable values and deals with appeals. The Council has made prudent estimates of business rates reliefs and collection levels based on recent experience. In 2020/21 the London business rates pool government pilot has ended. The business rate risk reserve is held for the purpose of smoothing the impact of significant changes in business rates as key funding source.

Enfield Council's Track Record in Budget and Financial Management

The latest revenue monitoring forecasts a departmental overspend of £5.6m in 2019/20 (position as at February 2020). The Council has faced increased pressure on its budget with demographic and inflationary pressures. Although specific government funding was increased for social care in 2020/21, the pressures exceeded the funding available. However, the Council will need to maintain its strict monitoring regime as part of its risk management approach to the budget. The Pressures Challenge Board was introduced in 2018/19 continues to provide additional rigour to monitor financial management – this year focussed on Adult Social Care, SEN Transport and ICT.

The full year effect of previous decisions, demographic growth and legislative change has been identified and will continue to be identified during the budget and MTFP process.

As reported in the December and February monitor, the number of savings and income generation proposals at risk of delivery has significantly reduced since last year. This has been delivered through a change of approach for proposing savings, and also because the MTFP recognised that a number of historic unrealisable savings and income generating savings needed to be reversed.

Ultimately, financial performance relies on all budget managers actively managing their budgets and complying with financial regulations, including not committing expenditure if there is insufficient budget provision, either within individual managers' cost centres, or in the department or Council more generally. In other words, the first call on any underspend (which must be reported at the earliest opportunity) is and will continue to be the Council's overall financial position, which must be sustained in order to ensure the Council remains a going concern.

4 Risk

The key risks are detailed in Appendix 6 and can be summarised as follows:

- **Demographic Pressures** affecting adult and children social care and temporary accommodation provision and SEN Transport
- **Impact of Brexit**
- **Local Government funding changes**, including fair funding review and business rates retention;
- future **legislation** creating extra burdens that are not fully funded

- Scope to make **savings** while maintaining services
- **Capital programme.** Managing the programme to meet deadlines within agreed allocations, income and capital receipt targets. See section 5 for details (below).

The budget assumptions and potential changing circumstances will require forecasts for future years to be reviewed early in each financial year leading to more detailed budgets being prepared for the next financial year and the medium term during the autumn of each financial year.

5 Capital Budget 2020/21 - 2029/30

The approved capital programme's revenue implications are incorporated in the MTFP. The Council's policy is to include the revenue cost of its capital programme over the five-year MTFP cycle, mainly from three sources, capital receipts, grants and borrowing. For the first time at Enfield a Ten-year Capital Programme has been developed in order to inform sustainable decisions and the longer term Treasury Strategy. The Capital Strategy (2020/21) and Ten-Year Capital Programme (2020/21-2029/30) (also on this agenda) consider the risks and mitigations specifically for the capital programme. The Capital Finance Board (CFB) was set up to enable the strategic oversight of the prioritisation, affordability and monitoring of the Capital Programme to provide additional rigour.

The capital programme sets out a proposed ten-year indicative programme. The funding and revenue implications of the projects in the ten-year programme have been built into the MTFP and Treasury estimates for 2020/21 onwards. In addition to the projects proposed for approval are Pipeline projects. These are projects where further work is required to develop the projects prior to requesting capital investment. Once a fully developed business case is available, each new project requires a completed project appraisal template to be presented to CFB for approval and recommendation to EMT, prior to Cabinet and Council approval, to add the project to the approved Capital programme.

Quarterly programme updates on the approved programme are presented to Cabinet throughout the year to inform decision making and to show progress against agreed budgets. All the various major capital projects require clear business cases to be completed including a full assessment of affordability and management of risk at each major stage before they are progressed. This includes, for example, Meridian Water, Housing Regeneration Schemes.

6 Adequacy of the level of General Balances

Under the 2003 Act, the Secretary of State has reserve powers to set a minimum level of reserves. The most likely use of this power is where an authority is running down its reserves against the advice of their Chief Financial Officer.

Determining the appropriate levels of reserves is not a precise science or a formula e.g. a percentage of the Council's budget. It is the Council's "safety net" for unforeseen or other circumstances and must last the lifetime of the Council unless contributions are made from future years' revenue budgets. The minimum level of balances cannot

be judged merely against the current risks facing the Council as these can and will change over time.

Determining the appropriate levels of balances is a professional judgement based on local circumstances including the overall budget size, risks, robustness of budgets, major initiatives being undertaken, budget assumptions, other earmarked reserves and provisions, and the Council's track record in budget management.

The table below brings together the risk quantification, the current level of General Fund balances and the value of specific reserves as yet not committed and which could be available to temporarily meet unplanned costs. The summary indicates that the Council has sufficient funds available to meet one-off expenditure in the short term based on the likely cost if the risks materialised. In the longer term headroom to cover risks begins to diminish. The Council will need to monitor this position and look to increase reserves or reduce risks if possible.

MTFP Risk summary (Excluding Schools & HRA)	Likely £m
Risk Evaluation 2020/21 (appendix 8(b), column 5)	11.479
Estimated General Fund Balance at 31 March 2020	(14.000)
Forecast Reserves uncommitted at 31 March 2020 (Appendix 7(b)) *	(39.800)
2019/20 latest forecast outturn	5.600
MTFP Resources to risks at 31 March 2019	(36.721)
Future risks if not addressed in 2020/21 MTFP	31.340
MTFP Resources Shortfall/ (Surplus) to risks in longer term	(5.381)

**MRP reserve balance is excluded from this figure as it is committed outside of the MTFP period*

It should be noted that the consequences of not keeping a minimum prudent level of balances can be serious. Appendix 8b identifies total risks significantly in excess of the balances and reserves shown above and whilst this scenario would never arise, in the event of a major problem or a series of events, the Council might run a serious risk of a deficit or of being forced to cut spending during the year in a damaging and arbitrary way.

Any drawing from balances to meet non-budgeted expenditure or loss of income has to be made good in the following year's base budget, which would compound the risks in that year and weaken the Council's financial standing should the minimum level be breached.

7. External Auditor's Review of the Council's Arrangements for Securing Financial Resilience

The Council is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

BDO, as the Council's External Auditors, are required under Section 20 of the Local Audit and Accountability Act 2014 to satisfy themselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the National Audit Office requires them to report their conclusion relating to proper arrangements, having regard to relevant criteria specified by the National Audit Office.

In the audit of the 2018/19 statement of accounts there were three sub criteria that BDO considered as part of their overall risk assessment:

- Informed decision making
- Sustainable resource deployment
- Working with partners and other third parties.

In their 2018/19 Audit Completion Report BDO concluded that there were no significant unaddressed risks and they were satisfied that in all significant respects the Council has put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

8. Conclusions, Statutory Advice and Guidance of the S151 Officer

The continuing reduction in public spending and growing demand for services requires the Council to ensure its financial planning is robust. There are various issues set out above which are having an ongoing effect on the Council's budget. Essentially, costs, if unmanaged, are increasing, whilst funding has been reducing. The Council has therefore made and will need to continue to make, difficult decisions in future budget rounds to remain within the resources available.

For future budget planning rounds further action will be needed to focus resources on the highest priority services; prevent/reduce demand, to invest in vital infrastructure; to seek alternative funding mechanisms for services and/or assets previously funded by the Council; and to continue to develop commercial revenue streams to offset any loss in government funding.

Taking account of all the above considerations, the Executive Director of Resources is of the view that the 2020/21 budget is robust.

In light of the risks facing the authority, the Executive Director of Resources recommends that the General Fund balance is maintained at £14m, and that this recommendation is taken into account when determining the level of transfers to and from reserves in the 2019/20 revenue outturn.

ADEQUACY OF RESERVES: RISK EVALUATION 2020/21

Appendix 8B

Probability	Grade	Range	% Used
High	A	>80%	100.0%
Probable	B	60%-80%	75.0%
Possible	C	30%-60%	40.0%
Low	D	<30%	15.0%

1	Risk Period	Risk Cost	Risk Level	Risk Assessed Impact Profiled					Total Assessed Risk
				2020/21	2021/22	2022/23	2023/24	2024/25	
		£'000		£'000	£'000	£'000	£'000	£'000	£'000
General Fund Revenue									
Inflation. No provision for service inflation in 20/21 which must be contained by service savings. 2% risk assumption	One-off	2,000	D	300	0	0	0	0	300
Reduction in Income / Non-Payment	One-off	2,000	D	300	0	0	0	0	300
Non-Achievement of Service Savings	Total	43,450	D	2,468	1,800	750	750	750	6,518
Non collection of Council Tax	pa	1,250	D	38	38	38	38	38	188
Temporary Accommodation Costs exceed budget provision	pa	10,000	C	800	800	800	800	800	4,000
Business rates underestimate of appeals	One-off	3,750	B	563	563	563	563	563	2,813
VAT Exemption Limit	One-off	4,000	D	600	0	0	0	0	600
Bellwin Scheme	One-off	2,210	D	66	66	66	66	66	332
Demographics	Total	12,050	C	1,620	800	800	800	800	4,820
Litigation costs	One-off	2,000	D	300	0	0	0	0	300
Funding Review	Total	10,000	D	300	300	300	300	300	1,500
Interest Rates	Total	16,000	D	375	450	525	525	525	2,400
Major Regeneration and Development Schemes	Total	125,000	D	3,750	3,750	3,750	3,750	3,750	18,750
General Fund Total		233,710		11,479	8,566	7,591	7,591	7,591	42,819

Specific Grants

APPENDIX 9

Description and Comment	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Non Ring-Fenced Specific Grants					
New Homes Bonus Grant (NHB) The New Homes Bonus Grant is based on the number of properties newly liable for Council Tax. The Government has reduced the number of years over which this grant is paid, and has also introduced a threshold of 0.4% new homes before any bonus will be paid. Source: Provisional Settlement for 2020/21, LBE estimate for further years currently based on a reduction of £200k per annum with 2022/23 being the final year any grant is projected. There is a possibility that NHB will be discontinued but the review of local government finance has been delayed.	646.0	446.0	246.0	-	-
Housing Benefit Administration Grant Notice of the 2019/20 grant allocation was received in early February 2019. Autumn Budget and Universal Credit announcements will impact on the HB administration subsidy allocations. To reflect this, a reduction to the grant year on year of around 10% has been estimated over the period of the MTFP.	1,417.0	1,275.0	1,147.0	1,038.0	935.0
Local Council Tax Support Administration Funding subject to confirmation. Estimate for future years rolls forward 2019/20 grant.	634.4	634.4	634.4	634.4	634.4
Total Non Ring-Fenced Specific Grants	2,697.4	2,355.4	2,027.4	1,672.4	1,569.4

Specific Grants

APPENDIX 9

Description and Comment	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Ring-Fenced Specific Grants					
Public Health Grant The grant is ring-fenced for promoting public health within the borough and cannot be used to support general Council expenditure. The associated grant conditions are specific to public health outcomes, with the requirement to submit both quarterly & annual expenditure returns, to the MHCLG & Public Health England. The ring-fenced Public Health grant is designed to cover all expenditure incurred in delivering the Public Health function Enfield's 2019/20 grant allocation is £16.384m. This is expected to increase by 3.4% in 2020/21 to £16.941m (to be confirmed by Public Health England). Future years are currently assumed as constant at the 2020/21 level throughout the MTFP period, but this is expected to be reviewed as part of the wider local government finance changes which are pending.	16,941.0	16,941.0	16,941.0	16,941.0	16,941.0
Flexible Homelessness Support Grant This grant replaced the Temporary Accommodation Management Fee in 2017/18. It is a ring-fenced grant to provide support for local authorities in expenditure incurred in preventing and dealing with homelessness. It is not known whether the grant will continue beyond 2020/21.	8,348.1				
Rough Sleeping Initiative Funding The Government have combined two major rough sleeping programmes; the Rough Sleeping Initiative (RSI) and Rapid Rehousing Pathway (RRP) to form one consolidated funding pot for 2020/21. This grant is to enhance services that connect people with the right support and sustainable housing to move them swiftly away from the street and facilitate their recovery. Allocations after 2020/21 are not certain.	699.0				
The (Improved) Better Care Fund This grant represents the original improved Better Care Fund and the additional funding announced in the Spring 2017 Budget. The conditions of the additional improved BCF include meeting social care needs, reducing pressures on the NHS, including supporting more people to be discharged from hospital when they are ready; and ensuring that the local social care provider market is supported. The budgets of the improved BCF must be agreed with the CCG and signed off by the Health and Wellbeing board. Adult Social Care is to be the subject of a green paper, expected in 2020. At the moment the 2019/20 allocation has been projected forward to 2020/21 and throughout the MTFP period, pending confirmation.	10,082.6	10,082.6	10,082.6	10,082.6	10,082.6
Total Ring-Fenced Specific Grants	36,070.7	27,023.6	27,023.6	27,023.6	27,023.6
Total Specific Grants	38,768.1	29,379.0	29,051.0	28,696.0	28,593.0

London Borough of Enfield: Flexible Use of Capital Receipts Strategy

Our approach to Efficiency and the Use of Capital Receipts

With effect from 2016/17 the Government has provided a general capitalisation directive to all councils. This enables the utilisation of new capital receipts to finance projects that are designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery in a way that reduces costs or demand for services in future years for the Council and any of the public sector delivery partners.

Enfield Council has a proven track record in successfully responding to the financial pressures in local government, demonstrated by managing with significantly reduced resources and delivering savings of £178m since 2010, with a further £11.9m proposed for 2020/21.

The Government has extended this capital receipts flexibility until 2021/22. However, the Council is mindful of over reliance on and sustainability of this one-off funding. The EDGE contract, Edge of Care and co-managed procurement and commissioning arrangements are time limited costs. However, the Council's ongoing investment in transformation and ICT indicates that longer term solutions to fund these pressures will be needed in future years.

This Strategy reports on how capital receipts were used to fund investment in 2017/18 and 2018/19 as well as how they are planned to be used to fund investment in 2019/20 and 2020/21. In using this flexibility, £2.405m of capital receipts have been earmarked as one-off funding in 2020/21.

Impact on the Prudential Indicators

The Prudential Indicators for 2018/19 to 2020/21 are set out in the Treasury Management Strategy Report, also on this agenda. These demonstrate that Enfield's capital investment plans are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice. The indicators take account of the proposals for the use of capital receipts set out in this strategy. On the basis of the current capital programme, if the capital receipts were to be applied to fund capital expenditure, this would have the estimated impact of reducing the annual minimum revenue provision in future years by £0.08m for each £1m of applied capital receipts.

Use of Capital Receipts in 2017/18

The table below shows how we used capital receipts in 2017/18

2017/18 Initiatives Funded from Capital Receipts	£	Planned Savings and Demand Reductions
Housing, Health and Adult Social Care Services		
Adults with Learning Disabilities: Groundwork for the Transforming Care Programme	797,000	There is a national plan, Building the Right Support, in the cross-system Transforming Care programme, to meet individuals' needs, more choice for people and their families, and more say in their care. This will include more innovative services to give people a range of care options, with personal budgets, so that care meets individuals' needs and providing early more intensive support for those who need it, so that people can stay in the community, close to home. This approach will also reduce duplication and review existing care packages and cost savings will be achieved where appropriate. This will save £1.5m on the cost of existing contracts from 2017/18 to 2019/20.
Review of residential, nursing and supported accommodation to older people and people with physical disabilities	92,000	To maximise income particularly in the field of complex care packages. This will achieve additional income of £425k over 2017/18 and 2018/19.
Customer Pathway Review	217,000	Reviewing care packages for older people and people with physical disabilities to determine changes could better suit their needs. This will contribute towards achievement of the £4.8m savings target in the MTFP from 2017/18 to 2019/20.
Review of Mental Health Packages	157,000	Review complex mental health packages to maximise income. This will contribute towards achievement of the £415k target in the MTFP.
Schools and Children's Services		
Work on new databases for children, including SEN children, together with work to deliver the savings needed to respond to the cut in Educational Support Grant	157,700	Will support savings in the MTFP, including the reductions needed to offset the cut in ESG Grant which has resulted in a net loss of £2.2m in funding for Enfield.

2017/18 Initiatives Funded from Capital Receipts	£	Planned Savings and Demand Reductions
Finance, Resources and Customer Services		
Financial Support	337,000	Financial support to Service Departments and Transformation programme in identifying and assessing feasibility of savings proposals, identifying mitigating actions on cost pressures to ensure delivery of the savings targets required by the Council's Medium Term Financial Plan, and providing financial input and business partnering support to services for restructuring and other savings initiatives.
Operational Support	23,000	Continued review of operational support activities to reduce resources required and transform service delivery.
Transformation Management	150,000	Programme management of Enfield's Transformation Programme.
Transport Management Reviews	679,377	Operational and Demand Management Initiatives which delivered savings of £562 in 2016/17, £1,050k in 2017/18 and £1,329k in 2018/19.
Contract and commissioning reviews, innovative procurement and programme management of MTFP savings programme.	1,437,500	Contract and commissioning reviews, innovative procurement and programme management of MTFP savings programme.
Cultural Survey and Organisational review	200,933	This work will inform the design and implementation of the new leadership and management staffing structure.
ICT Costs to support Transformation	1,252,390	ICT projects that will deliver transformation and more efficient ways of working that will generate revenue savings and improve performance.
Redundancy	1,146,048	These redundancies will enable future years' savings in the MTFP to be achieved.
Total funded from Capital Receipts in 2017/18	6,739,000	

Planned Use of Capital Receipts in 2018/19

The table below shows how we plan to use capital receipts in 2018/19.

2018/19 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
People		
Edge of Care (Children's)	390,000	The Edge of Care transformation project will commission a Family Breakdown prevention team to reduce the short and long-term costs of Looked After Children provision.
Place		
EDGE Transport Contract	182,000	The EDGE Transport Contract is an invest to save initiative relating to the Councils People Transport Service, carried out by EDGE Public Solutions with and on behalf of the Council. This is the third and final year of the project and has been successful in terms of both savings and improvement of customer experience.
Resources		
IT Services and Transformation Team	1,750,000	ICT projects that will deliver transformation and more efficient ways of working that will generate revenue savings and improve performance.
Procurement and Commissioning co-managed service contract	1,890,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-managed partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
Total to be funded from Capital Receipts 2018/19	4,212,000	

Planned Use of Capital Receipts in 2019/20

The table below shows how we plan to use capital receipts in 2019/20.

2019/20 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
People		
Edge of Care (Children's)	320,000	The Edge of Care transformation project will commission a Family Breakdown prevention team to reduce the short and long-term costs of Looked After Children provision.
Resources		
Procurement and Commissioning co-managed service contract	1,457,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-manage partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
IT Service	500,000	The service is implementing changes to the infrastructure contracts aimed at achieving significant cost reductions and transforming how services are delivered.
Transformation Team	377,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
Place		
EDGE Transport Contract	30,000	The EDGE Transport Contract is an invest to save initiative relating to the Councils People Transport Service, carried out by EDGE Public Solutions with and on behalf of the Council. This is the third and final year of the project and has been successful in terms of both savings and improvement of customer experience.

2019/20 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
Mobilisation costs associated with the implementation of waste service changes	572,000	<p>The changes being implemented will revise the waste and recycling collection system for kerbside properties with a wheeled bin. The changes are:</p> <ul style="list-style-type: none"> • To collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling) • To collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse) • To provide a new service of a weekly separate food waste collection • To introduce a £65 per year charge to collect garden waste from households that opt • into the scheme (additional bins per property will be charged at £65 per year) • recruitment of 2 additional Recycling Officers • recruitment of 2 additional Enforcement Officers • To invest £500k in Street Cleaning Services. <p>The total net savings over the 5-year business plan will be £7.5m from Waste Services, where the financial savings from the agreed option was significantly higher when compared to any other proposal or the current collection system, it conforms with the Mayor's Environment Strategy by providing separate food waste collections and has a projected step change in recycling to 49%.</p>
Total to be funded from Capital Receipts 2019/20	3,256,000	

Planned Use of Capital Receipts in 2020/21

The table below shows how we plan to use capital receipts in 2020/21.

2020/21 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
People		
Children's & Families	45,000	Pilot scheme for 1 year to evaluate the use of Virtual Reality to improve Social Worker practice and increase recruitment and retention of Foster Carers.
Chief Executive		
Procurement and Commissioning co-managed service contract	800,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-manage partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
Resources		
Exchequer Services	200,000	Revenue costs associated with the implementation of PayPoint which forms part of the Payments Programme and the options considered for transforming the Counter Service and face to face payment options.
IT	900,000	The service is continuing to implement changes to the infrastructure contracts aimed at achieving significant cost reductions and transforming how services are delivered.
Transformation	400,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.

Place		
Mobilisation costs associated with the implementation of waste service changes	60,000	<p>The changes being implemented will revise the waste and recycling collection system for kerbside properties with a wheeled bin. The changes are:</p> <ul style="list-style-type: none"> • To collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling) • To collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse) • To provide a new service of a weekly separate food waste collection • To introduce a £65 per year charge to collect garden waste from households that opt • into the scheme (additional bins per property will be charged at £65 per year) • recruitment of 2 additional Recycling Officers • recruitment of 2 additional Enforcement Officers • To invest £500k in Street Cleaning Services. <p>The total net savings over the 5-year business plan will be £7.5m from Waste Services, where the financial savings from the agreed option was significantly higher when compared to any other proposal or the current collection system, it conforms with the Mayor's Environment Strategy by providing separate food waste collections and has a projected step change in recycling to 49%.</p>
Total to be funded from Capital Receipts 2020/21	2,405,000	

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	£
STREET NAMING & NUMBERING							
List of streets, places & footpaths in LBE (- Alphabetical Street Index) on hard copy or CD		52.90	0.00	52.90	54.30	0.00	54.30
Amendments to the LSPF (annual charge)		58.80	0.00	58.80	60.30	0.00	60.30
Postage & Packing		Standard Council charges apply			Standard Council charges apply		
Numbering New Residential & Commercial Units – per unit		123.80	0.00	123.80	127.00	0.00	127.00
Naming a Street – per street		309.60	0.00	309.60	317.60	0.00	317.60
Naming a Block – per block		206.40	0.00	206.40	211.80	0.00	211.80
Penalty for retrospective engagement with Street Naming & Numbering Process		154.80	0.00	154.80	158.80	0.00	158.80
Provision of historical information for Street Naming & Numbering		27.60	0.00	27.60	28.30	0.00	28.30
PROVISION OF-PLANNING /BUILDING CONTROL INFORMATION							
COPYING / SCANNING							
Scan on Demand Service per planning case file for up to 1 hr work	√				20.00	4.00	24.00
Top up charge of £10.00 basic per 30 minutes beyond the initial hour if needed	√				Price on Application		
A4 Sheet (includes VAT at standard rate)	√	5.70	1.14	6.80	5.82	1.16	6.98
Extra Copy (includes VAT at standard rate)	√	0.60	0.12	0.70	0.60	0.12	0.72
A3 Sheet	√	6.80	0.00	6.80	5.82	1.16	6.98
Extra Copy	√	1.20	0.00	1.20	1.02	0.20	1.23
A3 Plan	√	6.80	0.00	6.80	5.82	1.16	6.98
Extra Copy	√	1.20	0.00	1.20	1.02	0.20	1.23
A2 Plan	√	10.20	0.00	10.20	8.73	1.74	10.47
Extra Copy	√	1.80	0.00	1.80	1.54	0.31	1.85
A1 Plan	√	11.40	0.00	11.40	9.75	1.95	11.70
Extra Copy	√	2.90	0.00	2.90	2.48	0.50	2.98
A0 Plan	√	13.50	0.00	13.50	11.54	2.31	13.85
Extra Copy	√	3.40	0.00	3.40	2.91	0.58	3.49
Postage for letters, large letters and packets.	√	Standard Council charges apply			Standard Council charges apply		
BUILDING CONTROL SERVICES							
Viewing Building Control Plans	√	29.50	5.90	35.40	30.42	6.08	36.50
Application check and comfort/ 6 year letter for non complete works	√	57.90	11.58	69.50	62.50	12.50	75.00
Building control information including Solicitor's enquiries	√	62.50	12.50	75.00	66.67	13.33	80.00
Copy of Decision Notice	√	12.90	2.58	15.50	13.33	2.67	16.00
Copy of Completion Certificate	√	62.50	12.50	75.00	66.67	13.33	80.00
Demolition Notice		268.10	0.00	268.10	280.00	0.00	280.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>BUILDING CONTROL FEES</u>							
Standard Domestic Charges for Estimate of costs less than £200,000							
<u>Loft conversions < 40m²</u>							
Full plan	√	235.90	47.18	283.10	238.67	47.73	286.40
Inspection charge	√	353.90	70.78	424.70	358.00	71.60	429.60
Full Plan & Inspection Charge	√	580.80	116.16	697.00	596.67	119.33	716.00
<u>Loft conversions 40m² - 60m²</u>							
Full plan	√	278.70	55.74	334.40	285.83	57.17	343.00
Inspection charge	√	418.20	83.64	501.80	429.17	85.83	515.00
Full Plan & Inspection Charge	√	697.00	139.40	836.40	715.00	143.00	858.00
<u>Each additional 20m² over 60m²</u>							
Full plan	√	25.70	5.14	30.80	26.67	5.33	32.00
Inspection charge	√	38.60	7.72	46.30	40.00	8.00	48.00
Full Plan & Inspection Charge	√	64.30	12.86	77.20	66.67	13.33	80.00
<u>Extension <6m²</u>							
Full plan	√	203.70	40.74	244.40	209.17	41.83	251.00
Inspection charge	√	305.60	61.12	366.70	313.33	62.67	376.00
Full Plan & Inspection Charge	√	509.30	101.86	611.20	522.50	104.50	627.00
<u>Extension 6m² - 40m²</u>							
Full plan	√	235.90	47.18	283.10	242.50	48.50	291.00
Inspection charge	√	353.90	70.78	424.70	363.33	72.67	436.00
Full Plan & Inspection Charge	√	589.80	117.96	707.80	605.83	121.17	727.00
<u>Extension 40m² - 60m²</u>							
Full plan	√	289.50	57.90	347.40	297.50	59.50	357.00
Inspection charge	√	434.30	86.86	521.20	445.83	89.17	535.00
Full Plan & Inspection Charge	√	723.70	144.74	868.40	743.33	148.67	892.00
<u>Extension 60m² - 100m²</u>							
Full plan	√	375.30	75.06	450.40	385.00	77.00	462.00
Inspection charge	√	563.00	112.60	675.60	577.50	115.50	693.00
Full Plan & Inspection Charge	√	938.20	187.64	1,125.80	962.50	192.50	1,155.00
<u>Each additional 20m² over 100m²</u>							
Full plan	√	25.70	5.14	30.80	26.67	5.33	32.00
Inspection charge	√	38.60	7.72	46.30	40.00	8.00	48.00
Full Plan & Inspection Charge	√	64.30	12.86	77.20	66.67	13.33	80.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Basements as extension above plus</u>							
Full plan	✓	139.40	27.88	167.30	143.33	28.67	172.00
Inspection charge	✓	209.10	41.82	250.90	215.00	43.00	258.00
Full Plan & Inspection Charge	✓	348.50	69.70	418.20	358.33	71.67	430.00
<u>Attached garage <30m²</u>							
Full plan	✓	171.50	34.30	205.80	175.83	35.17	211.00
Inspection charge	✓	257.40	51.48	308.90	264.17	52.83	317.00
Full Plan & Inspection Charge	✓	428.90	85.78	514.70	440.00	88.00	528.00
<u>Detached garage 30m² - 60m²</u>							
Full plan	✓	171.50	34.30	205.80	175.83	35.17	211.00
Inspection charge	✓	257.40	51.48	308.90	264.17	52.83	317.00
Full Plan & Inspection Charge	✓	428.90	85.78	514.70	440.00	88.00	528.00
<u>Through lounge</u>							
Full plan	✓	96.50	19.30	115.80	99.17	19.83	119.00
Inspection charge	✓	144.80	28.96	173.80	148.33	29.67	178.00
Full Plan & Inspection Charge	✓	241.30	48.26	289.60	247.50	49.50	297.00
<u>Removal of chimney breasts</u>							
Full plan	✓	96.50	19.30	115.80	99.17	19.83	119.00
Inspection charge	✓	144.80	28.96	173.80	148.33	29.67	178.00
Full Plan & Inspection Charge	✓	241.30	48.26	289.60	247.50	49.50	297.00
<u>Installation of new wc/shower/utility</u>							
Full plan	✓	96.50	19.30	115.80	99.17	19.83	119.00
Inspection charge	✓	144.80	28.96	173.80	148.33	29.67	178.00
Full Plan & Inspection Charge	✓	241.30	48.26	289.60	247.50	49.50	297.00
<u>Garage conversion</u>							
Full plan	✓	171.50	34.30	205.80	175.83	35.17	211.00
Inspection charge	✓	257.40	51.48	308.90	264.17	52.83	317.00
Full Plan & Inspection Charge	✓	428.90	85.78	514.70	440.00	88.00	528.00
<u>Replacement windows up to 5 windows</u>							
Full plan	✓	85.80	17.16	103.00	88.33	17.67	106.00
Inspection charge	✓	128.70	25.74	154.40	132.50	26.50	159.00
Full Plan & Inspection Charge	✓	214.40	42.88	257.30	220.83	44.17	265.00
<u>per extra 10 windows</u>							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Full plan	✓	37.60	7.52	45.10	39.17	7.83	47.00
Inspection charge	✓	53.70	10.74	64.40	55.83	11.17	67.00
Full Plan & Inspection Charge	✓	91.10	18.22	109.30	95.00	19.00	114.00
<u>Re-roofing</u>							
Full plan	✓	118.00	23.60	141.60	121.67	24.33	146.00
Inspection charge	✓	176.90	35.38	212.30	181.67	36.33	218.00
Full Plan & Inspection Charge	✓	294.80	58.96	353.80	303.34	60.66	364.00
<u>New wiring (non competent person)</u>							
Full plan	✓	118.00	23.60	141.60	121.67	24.33	146.00
Inspection charge	✓	176.90	35.38	212.30	181.67	36.33	218.00
Full Plan & Inspection Charge	✓	294.80	58.96	353.80	303.34	60.66	364.00
<u>Discount for each multiple works above</u>							
Full plan	✓	34.30	6.86	41.20	35.83	7.17	43.00
Inspection charge	✓	51.50	10.30	61.80	53.33	10.67	64.00
Full Plan & Inspection Charge	✓	85.80	17.16	103.00	89.16	17.84	107.00
<u>NEW BUILD DWELLINGS</u>							
(<300m² per dwelling)							
<u>1 new dwelling</u>							
Full plan	✓	353.90	70.78	424.70	363.33	72.67	436.00
Inspection charge	✓	530.80	106.16	637.00	545.00	109.00	654.00
Full Plan & Inspection Charge	✓	884.60	176.92	1,061.50	908.33	181.67	1,090.00
<u>2-5 dwellings per extra dwelling</u>							
Full plan	✓	118.00	23.60	141.60	121.67	24.33	146.00
Inspection charge	✓	160.90	32.18	193.10	165.83	33.17	199.00
Full Plan & Inspection Charge	✓	278.70	55.74	334.40	287.50	57.50	345.00
<u>6 -20 new dwellings per extra dwelling</u>							
Full plan	✓	825.60	165.12	990.70	847.50	169.50	1,017.00
Inspection charge	✓	1,174.10	234.82	1,408.90	1,205.00	241.00	1,446.00
Full Plan & Inspection Charge	✓	2,017.70	403.54	2,421.20	2,052.50	410.50	2,463.00
<u>Extra dwelling over 5</u>							
Full plan	✓	85.80	17.16	103.00	88.33	17.67	106.00
Inspection charge	✓	128.70	25.74	154.40	132.50	26.50	159.00
Full Plan & Inspection Charge	✓	214.40	42.88	257.30	220.83	44.17	265.00
<u>Flat conversion to form 2 flats</u>							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Full plan	✓	289.50	57.90	347.40	296.67	59.33	356.00
Inspection charge	✓	434.30	86.86	521.20	445.83	89.17	535.00
Full Plan & Inspection Charge	✓	723.70	144.74	868.40	742.50	148.50	891.00
<i>Plus for each additional flat</i>							
Full plan	✓	85.80	17.16	103.00	88.33	17.67	106.00
Inspection charge	✓	128.70	25.74	154.40	132.50	26.50	159.00
Full Plan & Inspection Charge	✓	214.40	42.88	257.30	220.83	44.17	265.00
Other works -Estimate of cost:							
<£5000							
Full plan	✓	100.10	20.02	120.10	102.50	20.50	123.00
Inspection charge	✓	150.80	30.16	181.00	155.83	31.17	187.00
£5001 - £10,000							
Full plan	✓	120.40	24.08	144.50	123.33	24.67	148.00
Inspection charge	✓	181.10	36.22	217.30	185.83	37.17	223.00
£10,001 - £20,000							
Full plan	✓	171.00	34.20	205.20	175.83	35.17	211.00
Inspection charge	✓	257.40	51.48	308.90	264.17	52.83	317.00
£20,001 - £30,000							
Full plan	✓	221.60	44.32	265.90	227.50	45.50	273.00
Inspection charge	✓	332.70	66.54	399.20	341.67	68.33	410.00
£30,001 - £40,000							
Full plan	✓	272.00	54.40	326.40	279.17	55.83	335.00
Inspection charge	✓	408.10	81.62	489.70	419.17	83.83	503.00
£40,001 - £50,000							
Full plan	✓	321.80	64.36	386.20	330.00	66.00	396.00
Inspection charge	✓	483.50	96.70	580.20	495.83	99.17	595.00
£50,001 - £60,000							
Full plan	✓	363.10	72.62	435.70	372.50	74.50	447.00
Inspection charge	✓	544.20	108.84	653.00	558.33	111.67	670.00
£60,001 - £70,000							
Full plan	✓	403.50	80.70	484.20	414.17	82.83	497.00
Inspection charge	✓	604.90	120.98	725.90	620.83	124.17	745.00
£70,001 - £80,000							
Full plan	✓	443.00	88.60	531.60	455.00	91.00	546.00
Inspection charge	✓	665.50	133.10	798.60	683.33	136.67	820.00
£80,001 - £90,000							
Full plan	✓	483.50	96.70	580.20	495.83	99.17	595.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Inspection charge	<u>✓</u>	726.10	145.22	871.30	745.00	149.00	894.00
£90,001 - £100,000							
Full plan	<u>✓</u>	524.00	104.80	628.80	537.50	107.50	645.00
Inspection charge	<u>✓</u>	785.00	157.00	942.00	830.83	166.17	997.00
£100,001 - £120,000							
Full plan	<u>✓</u>	564.40	112.88	677.30	579.17	115.83	695.00
Inspection charge	<u>✓</u>	845.70	169.14	1,014.80	867.50	173.50	1,041.00
£120,001 - £140,000							
Full plan	<u>✓</u>	604.90	120.98	725.90	620.83	124.17	745.00
Inspection charge	<u>✓</u>	906.30	181.26	1,087.60	930.00	186.00	1,116.00
£140,001 - £160,000							
Full plan	<u>✓</u>	645.30	129.06	774.40	662.50	132.50	795.00
Inspection charge	<u>✓</u>	966.10	193.22	1,159.30	991.67	198.33	1,190.00
£160,001 - £180,000							
Full plan	<u>✓</u>	684.80	136.96	821.80	702.50	140.50	843.00
Inspection charge	<u>✓</u>	1,026.60	205.32	1,231.90	1,053.33	210.67	1,264.00
£180,001 - £200,000							
Full plan	<u>✓</u>	726.10	145.22	871.30	745.00	149.00	894.00
Inspection charge	<u>✓</u>	1,088.30	217.66	1,306.00	1,116.67	223.33	1,340.00
Standard Non Domestic Charges for work less than £200,000							
Non Domestic New Builds & extensions up to 100m²							
Other Residential/Institutional/Assembly/Recreational (<6m²)							
Full plan	<u>✓</u>	203.70	40.74	244.40	209.17	41.83	251.00
Inspection charge	<u>✓</u>	305.60	61.12	366.70	313.33	62.67	376.00
Full Plan & Inspection Charge	<u>✓</u>	509.30	101.86	611.20	522.50	104.50	627.00
Industrial and Storage(<6m²)							
Full plan	<u>✓</u>	139.40	27.88	167.30	143.33	28.67	172.00
Inspection charge	<u>✓</u>	209.10	41.82	250.90	215.00	43.00	258.00
Full Plan & Inspection Charge	<u>✓</u>	348.50	69.70	418.20	358.33	71.67	430.00
Office and Shops(<6m²)							
Full plan	<u>✓</u>	203.70	40.74	244.40	209.17	41.83	251.00
Inspection charge	<u>✓</u>	305.60	61.12	366.70	313.33	62.67	376.00
Full Plan & Inspection Charge	<u>✓</u>	509.30	101.86	611.20	522.50	104.50	627.00
Other Residential/Institutional/Assembly/Recreational (<6-40m²)							
Full plan	<u>✓</u>	278.70	55.74	334.40	285.83	57.17	343.00
Inspection charge	<u>✓</u>	418.20	83.64	501.80	429.17	85.83	515.00
Full Plan & Inspection Charge	<u>✓</u>	697.00	139.40	836.40	715.00	143.00	858.00
Industrial and Storage(<6-40m²)							

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Full plan	✓	203.70	40.74	244.40	209.17	41.83	251.00
Inspection charge	✓	305.60	61.12	366.70	313.33	62.67	376.00
Full Plan & Inspection Charge	✓	509.30	101.86	611.20	522.50	104.50	627.00
<u>Office and Shops(<6-40m²)</u>							
Full plan	✓	235.90	47.18	283.10	242.50	48.50	291.00
Inspection charge	✓	375.30	75.06	450.40	385.00	77.00	462.00
Full Plan & Inspection Charge	✓	589.80	117.96	707.80	627.50	125.50	753.00
<u>Other Residential/Institutional/Assembly/Recreational (<40-100m²)</u>							
Full plan	✓	471.80	94.36	566.20	484.17	96.83	581.00
Inspection charge	✓	707.60	141.52	849.10	725.83	145.17	871.00
Full Plan & Inspection Charge	✓	1,179.50	235.90	1,415.40	1,210.00	242.00	1,452.00
<u>Industrial and Storage(<40-100m²)</u>							
Full plan	✓	321.70	64.34	386.00	330.00	66.00	396.00
Inspection charge	✓	482.60	96.52	579.10	495.00	99.00	594.00
Full Plan & Inspection Charge	✓	804.20	160.84	965.00	825.00	165.00	990.00
<u>Office and Shops(<40-100m²)</u>							
Full plan	✓	375.30	75.06	450.40	385.00	77.00	462.00
Inspection charge	✓	563.00	112.60	675.60	577.50	115.50	693.00
Full Plan & Inspection Charge	✓	938.20	187.64	1,125.80	962.50	192.50	1,155.00
<u>Shop Fit out each 100m² or part</u>							
Full plan	✓	139.40	27.88	167.30	143.33	28.67	172.00
Inspection charge	✓	209.10	41.82	250.90	215.00	43.00	258.00
Full Plan & Inspection Charge	✓	348.50	69.70	418.20	358.33	71.67	430.00
<u>Shop Front</u>							
Full plan	✓	107.20	21.44	128.60	110.00	22.00	132.00
Inspection charge	✓	160.90	32.18	193.10	165.00	33.00	198.00
Full Plan & Inspection Charge	✓	268.10	53.62	321.70	275.00	55.00	330.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Office Partitioning per 50m run</u>							
Full plan	✓	107.20	21.44	128.60	110.00	22.00	132.00
Inspection charge	✓	160.90	32.18	193.10	165.00	33.00	198.00
Full Plan & Inspection Charge	✓	268.10	53.62	321.70	275.00	55.00	330.00
<u>New Windows up to 10</u>							
Full plan	✓	107.20	21.44	128.60	110.00	22.00	132.00
Inspection charge	✓	160.90	32.18	193.10	165.00	33.00	198.00
Full Plan & Inspection Charge	✓	268.10	53.62	321.70	275.00	55.00	330.00
<u>Per Extra 10</u>							
Full plan	✓	37.60	7.52	45.10	38.33	7.67	46.00
Inspection charge	✓	53.70	10.74	64.40	55.00	11.00	66.00
Full Plan & Inspection Charge	✓	91.10	18.22	109.30	93.33	18.67	112.00
<u>Mezzanine Floor per 500m2 or part</u>							
Full plan	✓	214.40	42.88	257.30	220.83	44.17	265.00
Inspection charge	✓	321.70	64.34	386.00	330.00	66.00	396.00
Full Plan & Inspection Charge	✓	536.10	107.22	643.30	550.83	110.17	661.00
Other Works-Estimate of cost:							
<£5,000							
Full plan	✓	100.10	20.02	120.10	102.50	20.50	123.00
Inspection charge	✓	150.80	30.16	181.00	155.83	31.17	187.00
£5001-10,000							
Full plan	✓	120.40	24.08	144.50	123.33	24.67	148.00
Inspection charge	✓	181.10	36.22	217.30	185.83	37.17	223.00
£10,001-£20,000							
Full plan	✓	171.00	34.20	205.20	175.83	35.17	211.00
Inspection charge	✓	257.40	51.48	308.90	264.17	52.83	317.00
£20,001-£30,000							
Full plan	✓	221.60	44.32	265.90	227.50	45.50	273.00
Inspection charge	✓	332.70	66.54	399.20	341.67	68.33	410.00
£30,001-£40,000							
Full plan	✓	272.00	54.40	326.40	279.17	55.83	335.00
Inspection charge	✓	408.10	81.62	489.70	419.17	83.83	503.00
£40,001-£50,000							
Full plan	✓	321.80	64.36	386.20	330.00	66.00	396.00
Inspection charge	✓	483.50	96.70	580.20	495.83	99.17	595.00
£50,001-£60,000							
Full plan	✓	363.10	72.62	435.70	372.50	74.50	447.00
Inspection charge	✓	544.20	108.84	653.00	558.33	111.67	670.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
£60,001-£70,000							
Full plan	✓	403.50	80.70	484.20	414.17	82.83	497.00
Inspection charge	✓	604.90	120.98	725.90	620.83	124.17	745.00
£70,001-£80,000							
Full plan	✓	442.10	88.42	530.50	453.33	90.67	544.00
Inspection charge	✓	663.70	132.74	796.40	680.83	136.17	817.00
£80,001-£90,000							
Full plan	✓	483.50	96.70	580.20	495.83	99.17	595.00
Inspection charge	✓	726.10	145.22	871.30	745.00	149.00	894.00
£90,001-£100,000							
Full plan	✓	524.00	104.80	628.80	537.50	107.50	645.00
Inspection charge	✓	785.00	157.00	942.00	805.83	161.17	967.00
£100,001-£120,000							
Full plan	✓	564.40	112.88	677.30	579.17	115.83	695.00
Inspection charge	✓	845.70	169.14	1,014.80	867.50	173.50	1,041.00
£120,001-£140,000							
Full plan	✓	604.90	120.98	725.90	620.83	124.17	745.00
Inspection charge	✓	906.30	181.26	1,087.60	930.00	186.00	1,116.00
£140,001-£160,000							
Full plan	✓	645.30	129.06	774.40	662.50	132.50	795.00
Inspection charge	✓	967.00	193.40	1,160.40	992.50	198.50	1,191.00
£160,001-£180,000							
Full plan	✓	684.80	136.96	821.80	702.50	140.50	843.00
Inspection charge	✓	1,026.60	205.32	1,231.90	1,053.33	210.67	1,264.00
£180,001-£200,000							
Full plan	✓	726.10	145.22	871.30	745.00	149.00	894.00
Inspection charge	✓	1,088.30	217.66	1,306.00	1,116.83	223.37	1,340.20

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Planning Application Fees							
<i>Prior Approval under the General Permitted Development Order (Amendment) 2013</i>							
<i>An application which involves the making of any material change in the use of any buildings, or other land under Classes J, K and M of the General Permitted Development Order</i>		80.00	0.00	80.00	80.00	0.00	80.00
<i>Application Type</i>							
<i>Householder</i>							
<i>Relating to one dwelling</i>		206.00	0.00	206.00	206.00	0.00	206.00
<i>Relating to 2 or more dwellings</i>		407.00	0.00	407.00	407.00	0.00	407.00
<i>Certificate of Lawfulness</i>							
<i>Section 191 (1) (c) - Establish Use</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Section 191 (1) (a) or (b) - Existing per unit</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Section 191 (1) (a) or (b) - Existing 50 units</i>		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Section 191 (1) (a) or (b) - Existing 51 and over units - per unit</i>		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Section 192 - Proposed</i>		Half full fee	0.00	Half full fee	Half full fee	0.00	Half full fee
<i>Outline</i>							
<i>Site area not exceeding 2.5 ha - per 0.1ha</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Site area of 2.5 ha</i>		11,432.00	0.00	11,432.00	11,432.00	0.00	11,432.00
<i>Site in excess of 2.5ha - per 0.1ha</i>		Max 150,000	0.00	Max 150,000	Max 150,000	0.00	Max 150,000
<i>Dwellings</i>							
<i>Per dwelling created - below 50</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>50 dwellings</i>		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Per dwelling - above 50</i>		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Change of use</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Other buildings</i>							
<i>No additional floor space and Floor space up to 40 sq.m</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Floor space between 40 sq.m. and 75 sq.m.</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Floor space between 75 sq.m. and 3750 sq.m. - for each additional 75 sq.m.</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>3750 sq.m. created</i>		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Each additional 75 sq.m. (or part thereof) above 3750 sq.m.</i>		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Erection, on land used for the purpose of agriculture</i>							
<i>Works up to 465 sq.m.</i>		96.00	0.00	96.00	96.00	0.00	96.00
<i>Floor space between 465 sq.m. and 540 sq.m.</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Floor space between 540 sq.m. and 4215 sq.m. - for each additional 75 sq.m</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>4215 sq.m. created</i>		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Each additional 75 sq.m. (or part thereof) above 3750 sq.m.</i>		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Erection of glasshouses on land used for the purposes of agriculture</i>							
<i>Works up to 465 sq.m.</i>		96.00	0.00	96.00	96.00	0.00	96.00
<i>Works creating more than 465 sq.m.</i>		2,580.00	0.00	2,580.00	2,580.00	0.00	2,580.00
<i>The erection, alteration or replacement of plant or machinery</i>							
<i>Site area not exceeding 5ha- each 0.1ha or part thereof</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Site area of 5ha</i>		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
<i>Site area in excess of 5ha - each additional 0.1ha or part thereof</i>		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>The carrying out of any operations not coming within any of the above categories - for each 0.1 ha of site area</i>		£234 up to a max of £2028	0.00	£234 up to a max of £2028	£234 up to a max of £2028	0.00	£234 up to a max of £2028
<i>Operations connected with exploratory drilling for oil or natural gas</i>							
<i>Site area not exceeding 7.5 ha - for each 0.1 ha of site area</i>		508.00	0.00	508.00	508.00	0.00	508.00
<i>Site area of 7.5 ha</i>		38,070.00	0.00	38,070.00	38,070.00	0.00	38,070.00
<i>Per 0.1ha in excess of 7.5ha</i>		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
<i>Winning and working of materials</i>							
<i>Per 0.1 ha site area to maximum 15 ha</i>		234.00	0.00	234.00	234.00	0.00	234.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Site area of 15 ha</i>		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
<i>Per 0.1 ha site area in excess of 15 ha</i>		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
<i>Disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or for the storage of minerals in the open.</i>							
<i>Per 0.1 ha site area to maximum 15 ha</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Site area of 15 ha</i>		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
<i>Per 0.1 ha site area in excess of 15 ha</i>		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
<i>Construction of car parks, service roads and access for the purpose of a single undertaking</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Extant Planning Permission</i>							
<i>Householder</i>		68.40	0.00	68.40	68.40	0.00	68.40
<i>Major development</i>		690.00	0.00	690.00	690.00	0.00	690.00
<i>All other applications</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Non-Material Amendment</i>					0.00		
<i>Householder</i>		34.00	0.00	34.00	34.00	0.00	34.00
<i>All other applications</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Minor Material Amendment</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Reserved matters</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>For non-compliance with conditions, variation or renewal of a temporary permission</i>		234.00	0.00	234.00	234.00	0.00	234.00
<i>Householder</i>		34.00	0.00	34.00	34.00	0.00	34.00
<i>All other applications</i>		116.00	0.00	116.00	116.00	0.00	116.00
<i>Playing Fields</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Telecoms prior approval</i>		462.00	0.00	462.00	462.00	0.00	462.00
<i>Buildings and roads constructed under PD for agriculture/forestry</i>		96.00	0.00	96.00	96.00	0.00	96.00
<i>Demolition prior approval</i>		96.00	0.00	96.00	96.00	0.00	96.00
<i>Advert to premises</i>		132.00	0.00	132.00	132.00	0.00	132.00
<i>Directional advert</i>		132.00	0.00	132.00	132.00	0.00	132.00
<i>All other adverts</i>		462.00	0.00	462.00	462.00	0.00	462.00
Request for written confirmation of compliance with condition(s)					350.00	0.00	350.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Coordinated Development Process & Sustainability Assessment Services-Development Control							
Permission in Principal		£402.00 per 0.1 ha		£402.00 per 0.1ha	£402.00 per 0.1 ha		£402.00 per 0.1ha
Coordinated Plan Drawing and Approval Service							
N.B. 20% discount on Building Control Application fees included in the fees shown below.							
Single Storey Extension	✓	1,654.60	330.92	1,985.50	1,708.33	341.67	2,050.00
Two Storey Extension	✓	1,985.50	397.10	2,382.60	2,083.33	416.67	2,500.00
Loft Conversion	✓	1,930.40	386.08	2,316.50	1,999.17	399.83	2,399.00
Combination Loft & Extension	✓	3,033.40	606.68	3,640.10	3,166.67	633.33	3,800.00
Lawful Development Certificate	✓	93.80	18.76	112.60	95.83	19.17	115.00
CONTAMINATED LAND INFORMATION							
Contaminated Land Enquiry - Site History - where no records held		33.10	0.00	33.10	50.00	0.00	50.00
Contaminated Land Enquiry - Site History - where records are held		141.20	0.00	141.20	150.00	0.00	150.00
DEVELOPMENT CONTROL SERVICES							
Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)		60.70	0.00	60.70	62.00	0.00	62.00
Providing written confirmation of compliance with planning permission, including a site visit.	✓	273.40	54.68	328.10	291.67	58.33	350.00
London Local Authorities (Charges for Stopping Up Orders) Regulations 2000		2,878.90	0.00	2,878.90	2,955.00	0.00	2,955.00
PUBLIC REGISTER COPIES							
IPC Authorised Premises Provision of copies – per premise – per officer half hour or part thereof		25.40	0.00	25.40	26.10	0.00	26.10
Environmental Regulation of Industrial Plant		Price on Application			Price on Application		
Fee for a formal complaint made in respect of high hedges and trees, under part 8 of the Anti-Social Behaviour Act 2003		1,039.00	0.00	1,039.00	1,066.00	0.00	1,066.00
PRE-APPLICATION CHARGING SCHEME-PLANNING							
Category A: Large Major Applications 25-150 units, +2000 sq.m of floor space (includes change of use) EIA Development Significant Infrastructure Proposal (Proposals raising significant heritage issues which will be assessed/ charged on an individual basis)							
Category A: Large Major Applications (Assessment, site visit, meeting and written advice, includes SuDs consultation)	✓	Price on Application			Price on Application		
Category A; Follow up meeting	✓	Price on Application			Price on Application		
Category B: Major developments 10-24 residential units 1000-2000 sq.metres of floor space (includes change of use) Development involving 0.5 hectares		Price on Application					
Category B: Major developments (Assessment, site visit, meeting and written advice, includes SuDs consultation)	✓	Price on Application			Price on Application		
Category B: Follow up meeting	✓	Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Category C: Minor Development 4-9 residential units Flat Conversions/HMO's (4-9 units) 400-999 sq.metres of non-residential floor space(includes change of use)							
Category C: Minor Development Assessment, site visit, meeting and written advice)	✓	Price on Application			Price on Application		
Category C: Minor Development Assessment, site visit, meeting and written advice) Development within a Conservation Area	✓	Price on Application			Price on Application		
Category C: Minor Development Assessment, site visit, meeting and written advice) Development involving a listed building or affecting the setting of a listed building	✓	Price on Application			Price on Application		
Category C: follow up meeting	✓	Price on Application			Price on Application		
Category D: Minor Development 1-3 Residential units Flat Conversions/HMO's (1-3 units)Up to 399 sq.metres of non-residential floor space(includes change of use) Telecommunications(Code system operators)							
Category D: (Site specific assessment, meeting and written advice)	✓	Price on Application			Price on Application		
Category D: (Site specific assessment, meeting and written advice)Development within a Conservation Area	✓	Price on Application			Price on Application		
Category D: (Site specific assessment, meeting and written advice)Development involving a listed building or affecting the setting of a listed building	✓	Price on Application			Price on Application		
Category D: (Site specific assessment, meeting .No written advice)	✓	Price on Application			Price on Application		
Category D: (Site specific assessment, meeting . No written advice) Development within a Conservation Area	✓	Price on Application			Price on Application		
Category D: (Site specific assessment, meeting and No written advice)Development involving a listed building or affecting the setting of a listed building	✓	Price on Application			Price on Application		
Category D: Follow up meeting	✓	Price on Application			Price on Application		
Category E: Householder Development Residential Extensions Outbuildings P.D Enquiries							
Category E: Site specific assessment, site visit, meeting and No written advice	✓	Price on Application			Price on Application		
Category E: Site specific assessment, site visit, meeting and No written advice If within Conservation Area	✓	Price on Application			Price on Application		
Category E: Site specific assessment, site visit, meeting and written advice	✓	Price on Application			Price on Application		
Category E: Site specific assessment, site visit, meeting and written advice If within Conservation Area	✓	Price on Application			Price on Application		
Category E: Follow up meeting	✓	Price on Application			Price on Application		
Category F: Enforcement Discussions on cases involving enforcement actions Assessment, meeting and written advice	✓	Price on Application			Price on Application		
Category F: Follow up meeting	✓	Price on Application			Price on Application		
Category G: Listed Buildings (Assessment, site visit, meeting and written advice)	✓	Price on Application			Price on Application		
Category G: Follow up meeting	✓	Price on Application			Price on Application		

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Category H: Conservation Area (Assessment, site visit, meeting and written advice on schemes located in Conservation area)	✓	Price on Application			Price on Application		
Category H: Follow up meeting	✓	Price on Application			Price on Application		
Category I: Alterations to Shop Fronts/Advertisements (Assessment, site visit, meeting and written advice)	✓	Price on Application			Price on Application		
Category I: Follow up meeting	✓	Price on Application			Price on Application		
Category J: Concept Discussions Strategic /Major Development (Meeting/Basic guidance against policy)	✓	Price on Application			Price on Application		
Category J: Concept Discussions Land with potential for 1-5 units (Meeting/Basic guidance against policy)	✓	Price on Application			Price on Application		
Additional Specialist Advice (per hour)	✓	Price on Application			Price on Application		
Schemes of significant magnitude that require a series of development team meetings or a Planning Performance Agreement		Price on Application			Price on Application		
Design Panel Fees							
First Meeting:							
Design Workshop	✓	3,000.00	600.00	3,600.00	4,000.00	800.00	4,800.00
Design Review	✓	4,000.00	800.00	4,800.00	4,000.00	800.00	4,800.00
Minor Major	✓		N/A		1,000.00	200.00	1,200.00
Desktop Meeting	✓	1,500.00	300.00	1,800.00	1,541.67	308.33	1,850.00
Follow Up Meeting/s							
Design Workshop	✓	2,500.00	500.00	3,000.00	3,000.00	600.00	3,600.00
Design Review	✓	2,500.00	500.00	3,000.00	3,000.00	600.00	3,600.00
Design Meeting	✓	1,500.00	300.00	1,800.00	1,500.00	300.00	1,800.00
Charge where planning application found to be invalid							
ENVIRONMENTAL PERMITTING (PPC)							
Statutory fee (set by DEFRA)							
LAPPC Application Fees:							
<i>Application for an environmental permit part B - Standard Activities</i>		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
<i>Additional Fee for operating without a permit</i>		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
<i>PVRI, SWOB and Dry Cleaners Reduced Fee Activities</i>		148.00	0.00	148.00	148.00	0.00	148.00
<i>PVRI & II Combined</i>		246.00	0.00	246.00	246.00	0.00	246.00
<i>VRs and Other Reduced Fee Activities</i>		346.00	0.00	346.00	346.00	0.00	346.00
<i>Reduced fee activities: Additional fee for operating without a permit</i>		68.00	0.00	68.00	68.00	0.00	68.00
<i>Mobile screening and crushing plant</i>		346.00	0.00	346.00	346.00	0.00	346.00
<i>Application fee for mobile crusher3rd - 7th Permit</i>		346.00	0.00	346.00	346.00	0.00	346.00
<i>Application fee for mobile crusher 8th Permit and higher</i>		346.00	0.00	346.00	346.00	0.00	346.00
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>		297.00	0.00	297.00	297.00	0.00	297.00
LAPPC Annual Subsistence Charge							
<i>Standard Processes- Low Risk</i>		739.00	0.00	739.00	739.00	0.00	739.00
<i>Standard Processes- Low Risk - Additional charge where a permit is for a combined Part B & Waste installation</i>		99.00	0.00	99.00	99.00	0.00	99.00
<i>Standard Processes- Medium Risk</i>		1,111.00	0.00	1,111.00	1,111.00	0.00	1,111.00
<i>Standard Processes- Medium Risk - Additional charge where a permit is for a combined Part B & Waste installation</i>		149.00	0.00	149.00	149.00	0.00	149.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Standard Processes- High Risk</i>		1,672.00	0.00	1,672.00	1,672.00	0.00	1,672.00
<i>Standard Processes- High Risk - Additional charge where a permit is for a combined Part B & Waste installation</i>		198.00	0.00	198.00	198.00	0.00	198.00
<i>Annual Subsistence Fee - Reduced Fee Activity - Low Risk</i>		76.00	0.00	76.00	76.00	0.00	76.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Annual Subsistence Fee - Reduced Fee Activity - Medium Risk</i>		151.00	0.00	151.00	151.00	0.00	151.00
<i>Annual Subsistence Fee - Reduced Fee Activity - High Risk</i>		227.00	0.00	227.00	227.00	0.00	227.00
<i>Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Low Risk</i>		108.00	0.00	108.00	108.00	0.00	108.00
<i>Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Medium Risk</i>		216.00	0.00	216.00	216.00	0.00	216.00
<i>Annual Subsistence Fee - Reduced Fee Activity PVR I+II -High Risk</i>		326.00	0.00	326.00	326.00	0.00	326.00
<i>Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Low Risk</i>		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Medium Risk</i>		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Vehicle Respraying + other processes in this category - High Risk</i>		524.00	0.00	524.00	524.00	0.00	524.00
<i>Annual Subsistence Fee - Mobile Crushing - Low Risk</i>		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Mobile Crushing - Medium Risk</i>		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Mobile Crushing - High Risk</i>		524.00	0.00	524.00	524.00	0.00	524.00
<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Low Risk</i>		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Medium Risk</i>		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - High Risk</i>		524.00	0.00	524.00	524.00	0.00	524.00
<i>Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Low Risk</i>		218.00	0.00	218.00	218.00	0.00	218.00
<i>Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Medium Risk</i>		349.00	0.00	349.00	349.00	0.00	349.00
<i>Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - High Risk</i>		524.00	0.00	524.00	524.00	0.00	524.00
<i>Late payment fee</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Where a Part B installation is subject to reporting under E-PRTR Regulation add an extra £99 to the above amounts</i>		99.00	0.00	99.00	99.00	0.00	99.00
<i>Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36</i>							
<i>Transfer & Surrender</i>							
<i>Standard process transfer</i>		162.00	0.00	162.00	162.00	0.00	162.00
<i>Standard process partial transfer</i>		476.00	0.00	476.00	476.00	0.00	476.00
<i>New operator at low risk reduced fee activity</i>		75.00	0.00	75.00	75.00	0.00	75.00
<i>Surrender: all Part B activities</i>							
<i>Reduced fee activities: transfer</i>							
<i>Reduced fee activities: partial transfer</i>		45.00	0.00	45.00	45.00	0.00	45.00
<i>Temporary transfer for mobiles: first transfer</i>		51.00	0.00	51.00	51.00	0.00	51.00
<i>Temporary transfer for mobiles: repeat following enforcement or warning</i>		51.00	0.00	51.00	51.00	0.00	51.00
<i>Substantial Change</i>							
<i>Standard process</i>		1,005.00	0.00	1,005.00	1,005.00	0.00	1,005.00
<i>Standard process where the substantial change results in a new PPC activity</i>		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
<i>Reduced fee activities</i>		98.00	0.00	98.00	98.00	0.00	98.00
<i>LA-IPPC Charges:</i>							
<i>Application</i>		3,218.00	0.00	3,218.00	3,218.00	0.00	3,218.00
<i>Additional fee for operating without a permit</i>		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
<i>Annual subsistence fee: Low risk</i>		1,384.00	0.00	1,384.00	1,384.00	0.00	1,384.00
<i>Annual subsistence fee: Medium risk</i>		1,541.00	0.00	1,541.00	1,541.00	0.00	1,541.00
<i>Annual subsistence fee: High risk</i>		2,233.00	0.00	2,233.00	2,233.00	0.00	2,233.00
<i>Late payment fee</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Substantial variation</i>		1,309.00	0.00	1,309.00	1,309.00	0.00	1,309.00
<i>Transfer</i>		225.00	0.00	225.00	225.00	0.00	225.00
<i>Partial transfer</i>		668.00	0.00	668.00	668.00	0.00	668.00
<i>Surrender</i>		668.00	0.00	668.00	668.00	0.00	668.00
<i>Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36</i>							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
ADOPTED ROAD ENQUIRIES							
Single Property					46.20	0.00	46.20
Site comprising multiple properties					92.40	0.00	92.40
TEMPORARY TRAFFIC ORDER							
TTO / Notice Standard Charge		2,200.00	0.00	2,200.00	2,445.00	0.00	2,445.00
Road Closure for Filming (Notice & Order)					880.00	0.00	880.00
Site visit to agree TM for filming road closure, where required.					115.00	0.00	115.00
A Special Event Orders - (excluding community street parties)		856.60	0.00	856.60	880.00	0.00	880.00
Temporary Traffic Orders to support Major Events (over 10,000 people)					4,520.00	0.00	4,520.00
Approval by the Highway authority to close a road for a street party or other event on the highway (including provision of road closure barriers by the authority)					Price on Application		
TRANSPORTATION PLANNING							
S115E Licence - single site					590.00	0.00	590.00
S115E Licence - for each additional site on same licence					100.00	0.00	100.00
TRANSPORTATION SERVICES							
Monitoring outputs of travel plans secured by S106 Obligations - Framework Travel Plan		Flat contribution of £2,000 + annual contribution of £500 for the life of the travel plan			Flat contribution of £2,500 + annual contribution of £500 for the life of the travel plan		
Monitoring outputs of travel plans secured by S106 Obligations - Single Phase of Development		4,024.80	0.00	4,024.80	5,000.00	0.00	5,000.00
S247 Stopping-Up Order - Relating to Minor Planning Application		2,878.90	0.00	2,878.90	3,000.00	0.00	3,000.00
S247 Stopping-Up Order - Relating to Major Planning Application					5,000.00	0.00	5,000.00
Mobility assessment to support application for disabled parking bay					250.00	0.00	250.00
Application for temporary directional signage		114.60	0.00	114.60	120.00	0.00	120.00
Temporary directional signs returnable deposit to cover costs in removing the signs in default		100.00	0.00	100.00	100.00	0.00	100.00
Requests for Advice and Policy Guidance on Directional Signs		57.30	0.00	57.30	60.00	0.00	60.00
Checking fee for S38 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of £3,500.00 for works up to £10,000 in value + 9% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of £3,500.00 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		
Checking & supervision fee for S278 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of £3,500.00 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of £3,500.00 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Enforcement of Temporary Traffic Orders - Resident & Business bays, waiting and loading:							
Admin fee		99.00	0.00	99.00	101.60	0.00	101.60
Cancellation charge		49.00	0.00	49.00	50.30	0.00	50.30
Enforcement by Civil Enforcement Officer per day		70.80	0.00	70.80	72.60	0.00	72.60
Cost of an Enforcement notice	√	30.00	6.00	36.00	30.83	6.17	37.00
Use of removal vehicle (per removal)		200.00	0.00	200.00	200.00	0.00	200.00
Please note the charges for Enforcement detailed above are separate and in addition to any charges which the applicant may incur in obtaining a Temporary Traffic Order or Street Works permits							
Lorry parking prices	√						
Rigid vehicles							
1 day	√	15.20	3.04	18.20	15.58	3.12	18.70
2 days	√	30.30	6.06	36.40	31.08	6.22	37.30
3 days	√	45.60	9.12	54.70	46.83	9.37	56.20
4 days	√	60.80	12.16	73.00	62.42	12.48	74.90
5 days	√	76.00	15.20	91.20	78.00	15.60	93.60
6 days	√	91.10	18.22	109.30	93.50	18.70	112.20
1 week	√	98.20	19.64	117.80	100.83	20.17	121.00
1 month	√	393.20	78.64	471.80	403.42	80.68	484.10
3 months	√	1,179.50	235.90	1,415.40	1,210.17	242.03	1,452.20
Articulated vehicles							
1 day	√	17.90	3.58	21.50	18.42	3.68	22.10
2 days	√	35.70	7.14	42.80	36.58	7.32	43.90
3 days	√	53.70	10.74	64.40	55.08	11.02	66.10
4 days	√	71.50	14.30	85.80	73.42	14.68	88.10
5 days	√	89.40	17.88	107.30	91.67	18.33	110.00
6 days	√	107.20	21.44	128.60	110.00	22.00	132.00
1 week	√	116.20	23.24	139.40	119.17	23.83	143.00
1 month	√	464.60	92.92	557.50	476.67	95.33	572.00
3 months	√	1,393.90	278.78	1,672.70	1,430.08	286.02	1,716.10
FOOTPATH CROSSINGS & PATHS ACROSS VERGES					Please note the prices under the heading 'Footpath Crossings & Paths Across Verges' are likely to change as we are due to go out to tender shortly.		
Costs associated with amending Traffic Management Orders to facilitate footway crossovers in Controlled Parking Zones		141.50	0.00	141.50	145.20	0.00	145.20
Application for Footway Crossovers - The Local Authorities (Transport Charges) Regulation 1998. The application process includes a maximum of three site visits.		190.00	0.00	190.00	195.00	0.00	195.00
Additional Site visits for approval and estimation of vehicle crossover applications. Up to half hour of officer's time per visit.		37.20	0.00	37.20	38.00	0.00	38.00
Construction of a crossover per square metre in paving slabs/blocks or asphalt. Excluding existing obstructions e.g. street lighting columns, street furniture, trees or utility apparatus. Note: Where a footway is currently constructed in asphalt / tarmacadam a new footway crossing will only be permitted to be constructed in asphalt / tarmacadam		213.00	0.00	213.00	218.50	0.00	218.50
Uplift on the cost per square metre for constructing a crossover on a traffic sensitive street.		20.00	0.00	20.00	32.00	0.00	32.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Provision of a footway crossover when constructed as part of a planned footway reconstruction scheme - (20%discount on full price shown above) (per square metre). Note: crossover specification to comply with scheme construction.		170.00	0.00	170.00	174.80	0.00	174.80
There will be no discount where it is identified that a resident is crossing the footway illegally and contributing to damage of the footway.							
Renewal of existing White line Entrance Marking on Highway		150.00	0.00	150.00	155.00	0.00	155.00
New White line Entrance Marking on Highway		150.00	0.00	150.00	155.00	0.00	155.00
White line Entrance marking application charge (if work not progressed admin fee to be charged)		61.00	0.00	61.00	65.00	0.00	65.00
Removal and replanting of shrub bed elsewhere in the Borough - per square metre		112.00	0.00	112.00	119.00	0.00	119.00
Removal and replanting of grass verge elsewhere in the Borough - per square metre		96.00	0.00	96.00	98.50	0.00	98.50
Application to request a tree removal in accordance with the tree strategy.		165.00	0.00	165.00	294.00	0.00	294.00
Application for Heavy Duty Footway crossover - The Local Authorities (Transport Charges) Regulation 1998		905.00	0.00	905.00	929.00	0.00	929.00
Construction and site supervision of Heavy Duty crossover excluding statutory utility diversions.		Price on Application			Price on Application		
PROVISION OF STREET SEATS							
Per seat (Estimate will be provided on request at actual contractors cost, officer time and actual cost of plaque)		Price on Application			Price on Application		
PROVISION OF STREET NAME PLATES							
Per Street Name Plate		Price on Application			Price on Application		
Relocation only of existing Street Name Plate for footway crossing application		Price on Application			Price on Application		
LICENCE FOR SKIPS							
Inspection fee for skip placed off highway		58.00	0.00	58.00	60.00	0.00	60.00
Skip Licence - 14 days		58.00	0.00	58.00	60.00	0.00	60.00
Continuation Licence - 14 days		58.00	0.00	58.00	60.00	0.00	60.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
LICENCE FOR HOARDING/SCAFFOLDING							
Deposit before commencement of works (refundable against damage) Per square metre of highway occupied by scaffold/hoarding(minimum deposit of £500)		51.60	0.00	51.60	50.00	0.00	50.00
Licence:							
Application Fee all scaffolds/hoardings (Non Refundable)		125.00	0.00	125.00	130.00	0.00	130.00
Licence Fee for 30 days per square metre of highway occupied by scaffold/hoarding (minimum cost to be £235, max to be £2,350)		23.00	0.00	23.00	23.50	0.00	23.50
Licence Extension Fee for each 30 day period per square metre of highway occupied by scaffold/hoarding UP TO 180 DAYS (minimum cost to be £230, max to be £2,000) £23.00psqm		23.00	0.00	23.00	23.50	0.00	23.50
Charge for additional inspections		68.00	0.00	68.00	69.00	0.00	69.00
LICENCE FOR THE ISSUE OF A STREET WORKS LICENCE UNDER S50 OF THE NEW ROADS & STREET WORKS ACT 1991							
Administration fee		260.00	0.00	260.00	267.00	0.00	267.00
Capitalisation fee in lieu of annual charge		1,200.00	0.00	1,200.00	1,231.00	0.00	1,231.00
Inspection Fee		300.00	0.00	300.00	310.00	0.00	310.00
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M ²		200.00	0.00	200.00	200.00	0.00	200.00
over 5M2 - per square metre for reinstatements		160.00	0.00	160.00	160.00	0.00	160.00
Bond payable to cover any penalty payments associated with the works		Price on Application			Price on Application		
APPLICATION FOR AUTHORITY TO EXECUTE WORKS ON THE HIGHWAY							
Administration fee		260.00	0.00	260.00	267.00	0.00	267.00
Inspection Fee		210.00	0.00	210.00	310.00	0.00	310.00
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M ²					200.00	0.00	200.00
over 5M2 - per square metre for reinstatements					160.00	0.00	160.00
LICENCE FOR CRANES/OVERSAILING							
Application Fee for Cranes/Oversailing (Non refundable)		168.00	0.00	168.00	173.00	0.00	173.00
Licence for Cranes on the highway - per day		169.00	0.00	169.00	173.00	0.00	173.00
Licence for Oversail over the highway - per day. £10.00 per day		10.00	0.00	10.00	11.00	0.00	11.00
Charge for additional inspections - complaints/enquiries. £66 per hour (min. 1 hr)		68.00	0.00	68.00	69.00	0.00	69.00
Deposit before commencement of works (refundable against damage)		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
HIGHWAY RELATED CHARGES							
Any works / repairs to public assets on the highway					Price on Application		
Sponsored Tree Planting (including 3 year after care).					590.00	0.00	590.00
Sponsored Tree Plaque - price on application					Price on Application		
Bollard removal - charge per bollard (any type)		88.00	0.00	88.00	90.00	0.00	90.00
Provision of Arborist Services (private works)		Price on Application			Price on Application		
CESSPOOL EMPTYING							
Domestic Properties (No VAT)							
Normal time per hour	√	Price on Application			Price on Application		
Call out (time and ½ rates)	√	Price on Application			Price on Application		
Sundays, Bank Holidays or after Midnight	√	Price on Application			Price on Application		
Thames Water disposal charge to be added to above rates.							
DOMESTIC COLLECTIONS							
N.B. Domestic Bin Hire/Collection is Non Business - i.e. no VAT to be charged							
Special Bulky Waste Collections							
Bulky waste collection in 12 months:							
1 item		39.10	0.00	39.10	40.10	0.00	40.10
2 Items		43.40	0.00	43.40	44.50	0.00	44.50
3 Items		47.70	0.00	47.70	48.90	0.00	48.90
4 Items		52.00	0.00	52.00	53.30	0.00	53.30
5 Items		56.30	0.00	56.30	57.70	0.00	57.70
6 Items		60.60	0.00	60.60	62.10	0.00	62.10
Premium Service (Fastrack service) bookable £10.50 fee		10.20	0.00	10.20	10.50	0.00	10.50
Bulky waste collection cancellation charge for between 1-3 days notice		16.60	0.00	16.60	17.00	0.00	17.00
Additional charge for non standard sized items		59.50	0.00	59.50	61.00	0.00	61.00
Electrical bulky item collections:							
1 item		39.10	0.00	39.10	40.10	0.00	40.10
2 Items		43.40	0.00	43.40	44.50	0.00	44.50
3 Items		47.70	0.00	47.70	48.90	0.00	48.90
4 Items		52.00	0.00	52.00	53.30	0.00	53.30
5 Items		56.30	0.00	56.30	57.70	0.00	57.70
6 Items		60.60	0.00	60.60	62.10	0.00	62.10
Premium Service (Fastrack service) bookable £10.50 fee		Price on application			10.50	0.00	10.50
Bulky electrical item collection cancellation charge for between 1-3 days notice		16.90	0.00	16.90	17.30	0.00	17.30
New bin and bin replacements:							
Delivery and provision of 1 domestic 140 or 240 litre wheeled bin		56.20	0.00	56.20	57.70	0.00	57.70
Delivery of each additional 140 or 240 litre wheeled bin (limited to a maximum of two additions per property)		27.90	0.00	27.90	28.60	0.00	28.60
Hire of additional 240 litre Green Bin (fortnightly service)		37.20	0.00	37.20	65.00	0.00	65.00
Hire of additional 140 litre Green Bin (fortnightly service)		31.00	0.00	31.00	65.00	0.00	65.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
New bin and bin replacement cancellation charge for between 1-3 days notice		16.90	0.00	16.90	17.30	0.00	17.30
COMMERCIAL WASTE SERVICES							
(Outside the scope of VAT wef 9.2.2011)							
<u>Fees include disposal costs:</u>							
240 Litre Bin Hire/Collection			Price on Application			Price on Application	
360 Litre Bin Hire/Collection			Price on Application			Price on Application	
660 Litre Bin Hire/Collection			Price on Application			Price on Application	
940 Litre Bin Hire/Collection			Price on Application			Price on Application	
1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
Overweight bins			Price on Application			Price on Application	
<u>Minimum contract 12 months (Supply & Collection)</u>							
4 rolls of trade sacks - including initial contract set up			Price on Application			Price on Application	
8 rolls of trade sacks - including initial contract set up			Price on Application			Price on Application	
Each additional roll of 13 Trade Sacks			Price on Application			Price on Application	
Annual Duty of Care admiration charge (payable in lieu of the sack purchase fee when customers are renewing their annual contract but do not require any additional sacks as they already have a sufficient supply)			Price on Application			Price on Application	
Abortive fee			Price on Application			Price on Application	
Special collection - 60 minutes			Price on Application			Price on Application	
Special bulk collection			Price on application			Price on application	
<u>OFFER for new customers for first 12 months only:</u>							
Between 2 and 3 bins on site			Price on application			Price on application	
4 bins and above			Price on application			Price on application	
<u>Combined service offer - waste and recycling collection</u>							
660L refuse and 360L paper and cardboard			Price on Application			Price on Application	
360L refuse and 660L paper and cardboard			Price on Application			Price on Application	
660L refuse and 660L paper and cardboard			Price on Application			Price on Application	
940L refuse and 660L paper and cardboard			Price on Application			Price on Application	
1100L refuse and 660L paper and cardboard						Price on Application	
1100L refuse and 1100L paper and cardboard						Price on Application	
<u>Schools, Charities & Domestic extra collection (Fees exclude disposal costs)</u>							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Roll of 13 Sacks		Price on Application			Price on Application		
240Litre Bin Hire/Collection		Price on Application			Price on Application		
360 Litre Bin Hire/Collection		Price on Application			Price on Application		
660 Litre Bin Hire/Collection		Price on Application			Price on Application		
940 Litre Bin Hire/Collection		Price on Application			Price on Application		
1100 Litre Bin Hire/Collection		Price on Application			Price on Application		
1280 Litre Bin Hire/Collection (for contaminated recycling collected as residual)		Price on Application			Price on Application		
<u>Places of Worship - Hire Charge Only</u>							
240Litre Bin Hire/Collection		Price on Application			Price on Application		
360 Litre Bin Hire/Collection		Price on Application			Price on Application		
660 Litre Bin Hire/Collection		Price on Application			Price on Application		
940 Litre Bin Hire/Collection		Price on Application			Price on Application		
1100 Litre Bin Hire/Collection		Price on Application			Price on Application		
HOUSING - Hire Charge Only - Plastic bins (up to and including 360 litre bins)		Price on Application			Price on Application		
HOUSING - Hire Charge Only - Metal bins		Price on Application			Price on Application		
Enfield Council Housing - Additional Collection Charge					Price on Application		
Schools Recycling Bin hire (per bin per week)		Price on Application			Price on Application		
Schools Recycling Bin Hire Only (per bin per week)					Price on Application		
Sales Commission		Price on application			Price on application		
Discount for multiple business contracts		Price on application			Price on application		
Sales incentives to assist and retain business discounts between 0-20% (Where Appropriate)		Price on application			Price on application		
COMMERCIAL RECYCLING SERVICES							
Option 1. Paper & Cardboard Only							
i. Paper Cardboard Mix - Use 240 litre Wheeled Bins		Price on Application			Price on Application		
ii. Paper Cardboard Mix - Use 360 litre Bins		Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
iii. Paper Cardboard Mix - Use 660 litre Bins		Price on Application			Price on Application		
iv. Paper Cardboard Mix - Use 1100 litre Bins		Price on Application			Price on Application		
Mixed Recycling - 360 internal customer only		Price on Application			Price on Application		
Mixed Recycling - 1280 internal customer only		Price on Application			Price on Application		
SCHEDULE 2 CLINICAL WASTE COLLECTION (Public Realm)							
Roll of 13 Clinical Waste Sacks	✓	Price on Application			Price on Application		
Sharps bins - 2.5 litres	✓	Price on Application			Price on Application		
Sharps bin 22 litres	✓	Price on Application			Price on Application		
PARKS AND OUTDOOR FACILITIES							
Charges marked ** do not include VAT, which will be added in certain circumstances in accordance with VAT Regulations							
<u>Public Liability Insurance is not included in these charges.</u>							
IN COMMEMORATION							
To supply and plant tree with 3 year after care. Tree species from contractors planting list. Plaque size 6"x 4" limited to 60 characters (additional charge over 60 characters)	✓	650.00	130.00	780.00	666.67	133.33	800.00
Memorial Bench	✓	1,412.50	282.50	1,695.00	1,450.00	290.00	1,740.00
Plaque for Bench		270.00	0.00	270.00	277.00	0.00	277.00
Tennis Courts							
Per hour peak mid-week	✓	3.33	0.67	4.00	3.75	0.75	4.50
No charge off-peak		0.00	0.00	0.00	No Charge		
Per hour weekend & bank holidays	✓	3.33	0.67	4.00	3.75	0.75	4.50
Per hour floodlights (as required)	✓	1.67	0.33	2.00	2.08	0.42	2.50
CRICKET **							
<u>Season bookings can be made for 10 or 20 matches</u>							
Grade 1 - Saturdays (10 Matches)		678.00	0.00	678.00	696.00	0.00	696.00
Grade 1 - Sundays (10 Matches)		738.00	0.00	738.00	757.00	0.00	757.00
Grade 2 - Saturdays or Sundays (10 Matches)		580.00	0.00	580.00	595.00	0.00	595.00
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
<u>Casual matches, per day</u>							
Grade 1	✓	86.70	17.34	104.00	89.17	17.83	107.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Grade 2	✓	73.00	14.60	87.60	75.00	15.00	90.00
<u>BASEBALL – Enfield Playing Fields</u>							
Grade 1 (Inc. changing rooms & showers) Sat or Sun per session	✓	68.90	13.78	82.70	70.83	14.17	85.00
<u>FISHING (15 June - 15 March)</u>							
Grovelands Park & Trent Country Park							
Licensed adult, per day	✓	7.30	1.46	8.80	7.50	1.50	9.00
Licensed junior, per day	✓			FREE			FREE
Season Ticket - adult	✓	54.70	10.94	65.60	56.08	11.22	67.30
Season Ticket - junior	✓			FREE			FREE
<u>FOOTBALL / GAELIC FOOTBALL / RUGBY **</u>							
<i>Season bookings can be made for 16 or 32 games</i>							
<u>SENIOR</u>							
Manned site - Saturday (16 Games)		770.00	0.00	770.00	790.00	0.00	790.00
Manned site - Sunday (16 Games)		908.00	0.00	908.00	931.00	0.00	931.00
Grade 1 - Saturdays (16 games)		721.00	0.00	721.00	740.00	0.00	740.00
Grade 1 - Sundays (16 games)		856.00	0.00	856.00	878.00	0.00	878.00
Grade 2 - Saturdays (16 games)		495.40	0.00	495.40	508.00	0.00	508.00
Grade 2 - Sundays (16 games)		536.00	0.00	536.00	550.00	0.00	550.00
<u>Casual matches, per match</u>							
Grade 1 Saturday	✓	82.90	16.58	99.50	85.00	17.00	102.00
Grade 1 Sunday	✓	90.00	18.00	108.00	92.50	18.50	111.00
Grade 2 Saturday	✓	61.00	12.20	73.20	62.50	12.50	75.00
Grade 2 Sunday	✓	66.70	13.34	80.00	68.33	13.67	82.00
<u>JUNIOR</u>							
Grade 2 - Saturdays or Sundays (16 games)		292.00	0.00	292.00	300.00	0.00	300.00
<u>Casual matches, per match</u>							
Grade 2	✓	33.70	6.74	40.40	34.58	6.92	41.50
<u>Mini-Soccer (7v7)</u>							
Every Saturday or Sunday (32 Matches)		361.00	0.00	361.00	370.00	0.00	370.00
Casual, per match	✓	15.60	3.12	18.70	15.83	3.17	19.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>5-a-side Football, per pitch, casual</u>							
Casual, per match	✓	15.60	3.12	18.70	15.83	3.17	19.00
Every Saturday or Sunday (32 Matches)		361.00	0.00	361.00	370.00	0.00	370.00
<u>9-a-side Football, per pitch</u>							
Grade 2 - Saturdays / Sundays (16 games)		402.50	0.00	402.50	413.00	0.00	413.00
Grade 2 Saturday /Sunday, casual	✓	47.50	9.50	57.00	48.33	9.67	58.00
Post Football litter clearance	✓	57.50	11.50	69.00	59.17	11.83	71.00
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
<u>Third Generation facility</u>							
Quarter Pitch (per hour) - FDP Partner		Price on Application			Price on Application		
Half Pitch (per hour) - FDP Partner		Price on Application			Price on Application		
Whole Pitch (per hour) - FDP Partner		Price on Application			Price on Application		
Quarter Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
Half Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
Whole Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
Quarter Pitch (per hour) - Non-Charter Standard Club		Price on Application			Price on Application		
Half Pitch (per hour) - Non-Charter Standard Club		Price on Application			Price on Application		
Whole Pitch (per hour) - Non-Charter Standard Club		Price on Application			Price on Application		
Commercial Hire (per hour)		Price on Application			Price on Application		
Community Hire (per hour) FDP Partner		Price on Application			Price on Application		
Weekday - off peak (per hour)		Price on Application			Price on Application		
Weekend Match - Quarter Pitch (per hour)		Price on Application			Price on Application		
Weekend Match - Half Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
Weekend Match - Whole Pitch (per hour) - Charter Standard Club		Price on Application			Price on Application		
Negotiable first year reduction up to 15% on block bookings (part 2)		Price on Application			Price on Application		
New pitch creation one-off fee, waived on three year bookings	✓	Price on Application			Price on Application		
Discretionary discount of up to 10% for block booking for FDP Partners for years 2 and 3		Price on Application			Price on Application		
<u>GOLF (WHITEWEBBS)</u>							
Golf Card: Adults only							
5 day Season	✓	59.30	11.86	71.20	61.50	12.30	73.80

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Weekday per round discount for Golf card holders (5 day season)	✓	3.00	0.60	3.60	3.00	0.60	3.60
Maximum total payment (5 day season)	✓	503.50	100.70	604.20	516.58	103.32	619.90
<u>Annual Season Tickets:</u>							
7 Days play	✓	598.70	119.74	718.40	614.33	122.87	737.20
5 Days play excluding week-ends	✓	419.90	83.98	503.90	430.83	86.17	517.00
<u>Green fees:</u>							
Standard weekday (Adults)	✓	16.50	3.30	19.80	17.92	3.58	21.50
Standard weekend (Adults)	✓	21.90	4.38	26.30	22.92	4.58	27.50
Standard weekday (Adults) - loyalty offer six rounds for price of five							
Weekend off peak ticket (variable times through year)	✓	16.80	3.36	20.20	17.92	3.58	21.50
Weekday off peak ticket (variable times through year)	✓	10.10	2.02	12.10	11.67	2.33	14.00
Juniors weekday	✓	6.70	1.34	8.00	7.08	1.42	8.50
Juniors weekend (variable times throughout year)	✓	8.00	1.60	9.60	9.58	1.92	11.50
Twilight ticket (2pm GMT 4pm BST)	✓	10.10	2.02	12.10	11.67	2.33	14.00
60+ Monday to Thursday	✓	10.50	2.10	12.60	11.67	2.33	14.00
Super Twilight ticket 2 hours before dusk (BST)	✓	6.70	1.34	8.00	7.50	1.50	9.00
<u>Golf Lessons</u>							
Adult per half hour	✓	17.90	3.58	21.50	18.42	3.68	22.10
Adult per 60 mins	✓	31.30	6.26	37.60	32.08	6.42	38.50
Up to 3 adults sessions per half hour	✓	44.70	8.94	53.60	45.92	9.18	55.10
Up to 3 adults sessions per 60 mins	✓	80.40	16.08	96.50	82.50	16.50	99.00
Up to 5 adults sessions per half hour	✓	67.00	13.40	80.40	68.67	13.73	82.40
Up to 5 adults sessions per 60 mins	✓	122.80	24.56	147.40	126.00	25.20	151.20
Juniors (under 16) per hour group lessons only (min 8)	✓	7.10	1.42	8.50	7.33	1.47	8.80
Junior Block booking (12 weeks)	✓	64.30	12.86	77.20	66.00	13.20	79.20
<u>Equipment Hire</u>							
Buggy Hire - Peak	✓	18.80	3.76	22.60	19.17	3.83	23.00
Buggy Hire 9 holes	✓	9.80	1.96	11.80	10.00	2.00	12.00
Trolley hire - 18 holes	✓	3.40	0.68	4.10	3.50	0.70	4.20
Club hire - 18 holes (13 clubs)	✓	5.80	1.16	7.00	8.33	1.67	10.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Golf Society Days</u>							
Spoon	✓	39.30	7.86	47.20	40.33	8.07	48.40
Brassie	✓	32.20	6.44	38.60	33.00	6.60	39.60
Mashie	✓	30.30	6.06	36.40	31.08	6.22	37.30
Niblick	✓	26.80	5.36	32.20	27.50	5.50	33.00
Monthly play card	✓	71.50	14.30	85.80	74.58	14.92	89.50
Junior Season Ticket - under 18's	✓	89.40	17.88	107.30	91.67	18.33	110.00
Seven Day golf card (3.50 discount during week, and 6.50 discount at weekends)	✓	89.40	17.88	107.30	104.17	20.83	125.00
<u>Special Offers</u>							
To be used as required with approval of Director for Environment & Operations							
4 ball for the price of 3	✓						
Winter season ticket - October - March	✓	Price on Application			Price on Application		
Monthly retail discount offer of up to 20% off RRP	✓						
Free bacon roll & hot drink with a full peak green fee	✓						
Discounts or offers with third party partners (e.g. Lee Valley Golf Course)	✓						
Flexible discount up to 50% - e.g. 2 for price of 1							
Flexible discount up to 30% - e.g. 4 ball for the price of 3 ball							
Flexible discount up to 20% - e.g. 20% off RRP							
Flexible discount up to 10%							
Corporate membership		Price On Application			Price On Application		
Corporate sponsorship		Price On Application			Price On Application		
Referral sales commission (External Company referral)		Price On Application			Price On Application		
Online discount from 5%							
<u>NETBALL**</u>							
Adult Teams per court, per hour (incl changing rooms & showers)	✓	14.60	2.92	17.50	15.00	3.00	18.00
Junior Teams per court, per hour (incl changing rooms & showers)	✓	9.44	1.89	11.30	9.67	1.93	11.60
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
<u>ATHLETIC TRACK-QEII</u>							
Per hour (Mon- Friday)	✓	30.00	6.00	36.00	30.83	6.17	37.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>HIRE OF PITCHES FOR SCHOOLS</u>							
(the charges are normally VATable but the supply to LBE maintained schools is outside the scope of VAT)							
<u>FOOTBALL</u>							
Junior Pitch	✓	22.30	4.46	26.80	22.92	4.58	27.50
Senior Pitch	✓	43.30	8.66	52.00	44.17	8.83	53.00
<u>NETBALL</u>	✓	9.50	1.90	11.40	10.00	2.00	12.00
<u>RUGBY</u>							
Senior Pitch	✓	43.30	8.66	52.00	44.17	8.83	53.00
<u>Athletics</u>							
Per hour (Mon- Friday)	✓	25.80	5.16	31.00	26.67	5.33	32.00
CEMETERY CHARGES							
The service is non-business for VAT where marked * i.e. no VAT to be charged.							
<u>DIGGING FEES (including interment fee and soil box on request)</u>							
Depth:							
5'0" (Aged 2 years and under - fee waived for residents only)		1,640.00	0.00	1,640.00	1,685.00	0.00	1,685.00
7'0" (Minimum depth applies to all new graves)		1,755.00	0.00	1,755.00	1,800.00	0.00	1,800.00
9'0"		1,880.00	0.00	1,880.00	1,930.00	0.00	1,930.00
10'6"		1,990.00	0.00	1,990.00	2,045.00	0.00	2,045.00
12'0"		2,145.00	0.00	2,145.00	2,200.00	0.00	2,200.00
14'0"		2,255.00	0.00	2,255.00	2,315.00	0.00	2,315.00
Caskets or coffins in excess of 6'10" x 2'6" x 1'10"		300.00	0.00	300.00	310.00	0.00	310.00
SCATTERING OF CREMATED REMAINS ON GRAVES		115.00	0.00	115.00	120.00	0.00	120.00
BURIAL OF CREMATED REMAINS IN GRAVES		290.00	0.00	290.00	300.00	0.00	300.00
BURIAL OF CREMATED REMAINS IN COFFIN		155.00	0.00	155.00	160.00	0.00	160.00
CHAPEL (per half hour)		130.00	0.00	130.00	135.00	0.00	135.00
Additional fee in excess of 1½ timeslot per half hour		190.00	0.00	190.00	200.00	0.00	200.00
Rose Petal service		28.00	0.00	28.00	29.00	0.00	29.00
GREEN BURIALS		As for Grave digging			As for Grave digging		
TREE PLANTING ASSOCIATED WITH GREEN BURIALS		At cost			At cost		
<u>PRIVATE GRAVES</u> <u>(Exclusive Right of Burial 100 years)</u>							
(Charge includes £51.00 for Grave Deed)							
Reservation fee for Traditional graves [subject to location and availability].		540.00	0.00	540.00	555.00	0.00	555.00
Buyback of Unused Traditional Graves		50% of current market value			50% of current market value		
Baby Graves (inc wooden surround 3' x 1'8")		385.00	0.00	385.00	395.00	0.00	395.00
Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6"		3,850.00	0.00	3,850.00	3,950.00	0.00	3,950.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6" Premium or Front Row		4,650.00	0.00	4,650.00	4,770.00	0.00	4,770.00
Lawn Grave (inc wooden surround except for pre-purchases)		2,650.00	0.00	2,650.00	2,750.00	0.00	2,750.00
Traditional Grave Outer Circle (inc wooden surround except for pre-purchases) 9' x 4'		5,200.00	0.00	5,200.00	6,000.00	0.00	6,000.00
Traditional Grave Inner Circle (inc wooden surround except for [pre-purchases) 9' x 4'		4,100.00	0.00	4,100.00	4,500.00	0.00	4,500.00
Traditional Grave (inc wooden surround except for pre-purchases) 7'x 3' Premium or Front Row		7,200.00	0.00	7,200.00	7,400.00	0.00	7,400.00
Non-Residents (Traditional or Front Row Graves 7' x 3')					2,400.00	0.00	2,400.00
Non Residents may purchase graves where the Exclusive Right of Burial will be DOUBLED unless specified otherwise. To qualify for the residency rate, proof of residency of the proposed registered owner must be provided at time of booking otherwise non resident fees will be charged Current Council tax bill or electoral roll. The Exclusive Right of Burial is non transferable except upon death or from one resident to another resident.							
Extension of Exclusive Right of Burial Graves 10 years		520.00	0.00	520.00	535.00	0.00	535.00
Extension of Exclusive Right of Burial Graves 25 years		1,030.00	0.00	1,030.00	1,060.00	0.00	1,060.00
<u>MAINTENANCE on traditional graves</u>							
Tidying p.a. 6'6" x 2'6"	<u>✓</u>	208.30	41.66	250.00	216.67	43.33	260.00
Tidying p.a. 9'0" x 4'0"	<u>✓</u>	295.80	59.16	355.00	304.17	60.83	365.00
Planting twice 6'6" x 2'6"	<u>✓</u>	300.00	60.00	360.00	308.33	61.67	370.00
Planting twice 9'0" x 4'0"	<u>✓</u>	396.70	79.34	476.00	408.33	81.67	490.00
Purchase of full wooden surround -Traditional	<u>✓</u>	125.00	25.00	150.00	129.17	25.83	155.00
Purchase of mini kerb wooden surround - Lawn	<u>✓</u>	51.70	10.34	62.00	54.17	10.83	65.00
Supply and install foot kerb (Strayfield Rd-Lawn grave)	<u>✓</u>				58.33	11.67	70.00
<u>MEMORIAL RIGHTS (10 years)</u>							
Lawn Grave		130.00	0.00	130.00	135.00	0.00	135.00
Traditional		195.00	0.00	195.00	200.00	0.00	200.00
Garden of Rest, Kerbed Memorial Plot, Garden of Remembrance plot or other plot for cremated remains		45.00	0.00	45.00	50.00	0.00	50.00
<u>MEMORIAL permit fees [Includes Replacement Memorials]</u>							
Up to 3'0" with headstone only		220.00	0.00	220.00	230.00	0.00	230.00
Mini kerbs 1'6" x 2' 6"		90.00	0.00	90.00	95.00	0.00	95.00
Kerbs only(Traditional)		220.00	0.00	220.00	230.00	0.00	230.00
Up to 3'0" with headstone and kerb		325.00	0.00	325.00	335.00	0.00	335.00
Up to maximum of 4' with headstone and kerb for 6'6" x 2'6" grave		445.00	0.00	445.00	460.00	0.00	460.00
Up to maximum of 5' with headstone and kerb up to 9' x 4' grave		485.00	0.00	485.00	500.00	0.00	500.00
Up to 9'0"		860.00	0.00	860.00	885.00	0.00	885.00
Inscription fee		95.00	0.00	95.00	100.00	0.00	100.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Vase/Lawn plaque		95.00	0.00	95.00	100.00	0.00	100.00
Headstone and kerb for baby grave		1/2 above rates			1/2 above rates		
Clean/renovation		44.00	0.00	44.00	46.00	0.00	46.00
MEMORIAL REPAIRS							
Re-Fix	✓	69.70	13.94	83.60	71.50	14.30	85.80
Lawn headstone full repair including new base	✓	202.20	40.44	242.60	207.50	41.50	249.00
EXHUMATION			POA			POA	
Pricing is specific to individual grave.		Special charge			Special charge		
COPY OF GRAVE DEED		49.50	0.00	49.50	51.00	0.00	51.00
REGISTRATION OF TRANSFER OF RIGHTS:							
Assignment or Probate		82.00	0.00	82.00	85.00	0.00	85.00
Statutory Declaration		102.00	0.00	102.00	105.00	0.00	105.00
SEARCH FEE PER ENTRY	✓	18.75	3.75	22.50	19.17	3.83	23.00
Grave inspection including photo or map	✓	20.50	4.10	24.60	21.00	4.20	25.20
GARDEN OF REMEMBRANCE							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		289.00	0.00	289.00	298.00	0.00	298.00
Scattering of cremated remains:		115.00	0.00	115.00	118.00	0.00	118.00
Burial of cremated remains:		290.00	0.00	290.00	300.00	0.00	300.00
Plaque with plinth	✓	300.00	60.00	360.00	308.33	61.67	370.00
Memorial bench with plaque including maintenance (10 years lease)	✓	1,412.50	282.50	1,695.00	1,450.00	290.00	1,740.00
Extension of lease 10 years		220.00	0.00	220.00	226.00	0.00	226.00
Plaque Only		270.00	0.00	270.00	277.00	0.00	277.00
Refurbished bench		850.00	0.00	850.00	875.00	0.00	875.00
MEMORIAL TREE							
10 year lease (Double for non residents)		220.00	0.00	220.00	226.00	0.00	226.00
Tree planting with 3 year care		575.00	0.00	575.00	590.00	0.00	590.00
Scattering of cremated remains		115.00	0.00	115.00	118.00	0.00	118.00
Plaque with concrete plinth	✓	300.00	60.00	360.00	308.33	61.67	370.00
Kerbside memorial plot							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		290.00	0.00	290.00	298.00	0.00	298.00
Kerbside Memorial including plaque, inscription & vase	✓	370.80	74.16	445.00	380.83	76.17	457.00
GARDENS OF REST:							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		725.00	0.00	725.00	743.90	0.00	743.90
Memorials		142.00	0.00	142.00	145.70	0.00	145.70
Inscription fee		95.00	0.00	95.00	97.50	0.00	97.50
Interment fees		290.00	0.00	290.00	297.50	0.00	297.50

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Reservation Fee		220.00	0.00	220.00	225.70	0.00	225.70
Extension of Lease - 5 years		180.00	0.00	180.00	184.70	0.00	184.70
SHARED/COMMON GRAVES							
Adult							
Contribution towards headstone	✓	75.00	15.00	90.00	77.50	15.50	93.00
Interment fee		580.00	0.00	580.00	595.00	0.00	595.00
Baby							
Maximum coffin size 18" x 9"		No charge			No charge		
Remove / replace headstone		108.00	0.00	108.00	110.80	0.00	110.80
Remove / replace monument		300.00	0.00	300.00	307.80	0.00	307.80
Boards	✓	77.50	15.50	93.00	79.50	15.90	95.40
Concrete chamber for shallow graves	✓	333.30	66.66	400.00	342.00	68.40	410.40
MAUSOLEUM/VAULTED BURIAL CHAMBER							
Mausoleum Chamber (one burial)		7,650.00	0.00	7,650.00	7,900.00	0.00	7,900.00
25% discount on 2nd Mausoleum Chamber when purchasing two plots		5,730.00	0.00	5,730.00	5,925.00	0.00	5,925.00
Double Vaulted Burial Chamber (for two burial)		8,200.00	0.00	8,200.00	8,450.00	0.00	8,450.00
Premium Double Vaulted Chamber with Niche (for two burials and four cremated remains)		9,000.00	0.00	9,000.00	9,500.00	0.00	9,500.00
Non residents additional purchase fee		1,800.00	0.00	1,800.00	1,900.00	0.00	1,900.00
Keepsake Niche		965.00	0.00	965.00	990.00	0.00	990.00
Interment fee - Burial		755.00	0.00	755.00	780.00	0.00	780.00
Interment fee - Cremated Remains		290.00	0.00	290.00	300.00	0.00	300.00
Inscription fee per line	✓	49.20	9.84	59.00	50.83	10.17	61.00
Posy holder (Bronze) 12.5cm high	✓	149.20	29.84	179.00	153.33	30.67	184.00
Vase (Bronze) 16cm x 8cm x 9cm with plastic insert	✓	171.70	34.34	206.00	176.67	35.33	212.00
Motifs up to 200mm high	✓	48.30	9.66	58.00	50.00	10.00	60.00
Custom motif	✓		POA			POA	
Remove and refit charge	✓	67.50	13.50	81.00	70.00	14.00	84.00
Remove and refit charge (Large tablet)	✓	134.20	26.84	161.00	138.33	27.67	166.00
Oval ceramic plaque 5cm x 7cm (colour)	✓	80.00	16.00	96.00	82.50	16.50	99.00
Oval ceramic plaque 5cm x 7cm (black and white)	✓	58.30	11.66	70.00	60.00	12.00	72.00
Oval ceramic plaque 7cm x 9cm (colour)	✓	103.30	20.66	124.00	106.67	21.33	128.00
Oval ceramic plaque 7cm x 9cm (black and white)	✓	75.80	15.16	91.00	77.50	15.50	93.00
Decorative Memorial Cross	✓	180.80	36.16	217.00	185.83	37.17	223.00
Decorative Candle Box	✓	111.70	22.34	134.00	115.00	23.00	138.00
Funeral and burial services outside of standard specified times		Price on Application			Price on Application		
Assisted grave visits (for relatives who are unable to attend)-Photo provided		Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided and Flower laid on grave for 2 important dates (premium)		Price on Application			Price on Application		
Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided (premium plus) A arrangement of flowers laid on grave for 2 important dates per year plus clearing of grave side.		Price on Application			Price on Application		
Referral and multiple discount Commission		Price on Application			Price on Application		
Burial Chamber/Mausoleum clean	Y				108.33	21.67	130.00
Funeral and burial services outside of standard specified times		Price on Application			Price on Application		
Referral and multiple discount Commission		Price on Application			Price on Application		
EVENTS							
<u>Commercial Events/National Charities (Inc. Funfair and Circus's)</u>							
Administration Fee (Non refundable) Per application per venue		135.00	0.00	135.00	139.00	0.00	139.00
<u>Booking Fee (non refundable) Per application per venue</u>							
Small		54.00	0.00	54.00	55.00	0.00	55.00
Medium		214.00	0.00	214.00	220.00	0.00	220.00
Large		536.00	0.00	536.00	550.00	0.00	550.00
<u>Funfairs & Circus's</u>							
Per Operating Day		600.00	0.00	600.00	616.00	0.00	616.00
Non Operating Day		157.00	0.00	157.00	161.00	0.00	161.00
Children's holiday long-term hire (12 days or more) - per operating day		270.00	0.00	270.00	277.00	0.00	277.00
Children's holiday long-term hire (12 days or more) - per non-operating day		135.00	0.00	135.00	139.00	0.00	139.00
More than 2 operating days		Price on Application			Price on Application		
<u>Commercial Events/National charities</u>							
<u>Small 50- 200 attendance</u>							
Per Operating Day		278.70	0.00	278.70	286.00	0.00	286.00
Per Non Operating Day		139.40	0.00	139.40	143.00	0.00	143.00
More than 1 operating day		Price on Application			Price on Application		

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<u>Medium Between 201-999 attendance</u>							
Per Operating Day		697.00	0.00	697.00	715.00	0.00	715.00
Per Non Operating Day		348.50	0.00	348.50	357.00	0.00	357.00
More than 1 operating day		Price on Application			Price on Application		
<u>Large 1000-4999 attendance</u>							
Per Operating Day		Price on Application			Price on Application		
Per Non Operating Day		Price on Application			Price on Application		
More than 1 operating day		Price on Application			Price on Application		
<u>Major Events - Over 5000 people</u>							
Per Operating Day		Price on Application			Price on Application		
Per Non Operating Day		Price on Application			Price on Application		
<u>Ticketed Events 15% of Gate Receipts</u>							
Ticketed Commercial Events		Price on Application			Price on Application		
Waste removal and clearance		Price on Application			Price on Application		
Traffic Management services		Price on Application			Price on Application		
New Business referral commission		Price on Application			Price on Application		
<u>Community/Charities/Schools/Sporting/Internal departments</u>							
Administration Fee for events over 201 attendance (Non refundable)		135.00	0.00	135.00	139.00	0.00	139.00
75% Discount on Operating and Non Operating day (only applies for small and medium events)							
Ticketed Events - 10% of Gate Receipts for Community and Local Charities and internal departments or £1000 minimum fee (whichever is greater)							
Ticketed Events - minimum of 12% of Gate Receipts for National Charities or £1200 minimum fee (whichever is greater)							
<u>Environmental Impact Fee (Commercial Events/National Charity only)</u>							
Large Events (Over 1000 people-£1,100.00 or £0.22 per person whichever is greater)		1,100.00	0.00	1,100.00	1,129.00	0.00	1,129.00
Medium Event (between 200-999)		222.00	0.00	222.00	228.00	0.00	228.00
Small (between 50-200)		57.00	0.00	57.00	59.00	0.00	59.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Bonds							
Funfair and Circus's		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Medium Events Over 501 -1000 attending		500.00	0.00	500.00	500.00	0.00	500.00
Large Events 1001 – 5000 attending		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Major Events 5001-10,000+attending		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Major Events 10,000-14999		7,500.00	0.00	7,500.00	7,500.00	0.00	7,500.00
Major Events 15,000+ attending		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)		170.30	0.00	170.00	175.00	0.00	175.00
Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)		115.00	0.00	115.00	118.00	0.00	118.00
Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)		560.00	0.00	560.00	575.00	0.00	575.00
Exemptions - Memorial /remembrance services		FREE			FREE		
Post event parks staff clear up (per hour)	<u>Y</u>	34.50	6.90	41.40	35.42	7.08	42.50
Administration Fee - Street Events					139.00	0.00	139.00
Consultations for Street Events					300.00	0.00	300.00
Street Markets					Price on Application		
Commercial Marketing					Price on Application		
Street Funfair rides					Price on Application		
Bond (Streets)					Price on Application		
Weddings up to 100 people		Price on Application			Price on Application		
Weddings 100 - 200 people		Price on Application			Price on Application		
Weddings 200 - 500 people		Price on Application			Price on Application		
Group Barbeque		Price on Application			Price on Application		
Weddings							
Wedding Blessings		Price on Application			Price on Application		
Wedding Receptions		Price on Application			Price on Application		
Wedding Blessing & Reception		Price on Application			Price on Application		
Wedding Blessings - Forty Hall Estate Winter rate 1st November 1 – 31st March		Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Wedding Blessings - Forty Hall Estate		Price on Application			Price on Application		
Wedding Receptions - Forty Hall Estate		Price on Application			Price on Application		
Wedding Receptions - Forty Hall Estate Winter rate 1st November 1 – 31st March		Price on Application			Price on Application		
Wedding Blessing & Reception		Price on Application			Price on Application		
ALLOTMENTS							
These charges require 1 year notice to allotment plot holders, therefore the proposed charges in this schedule relate to 2021/22. Allotment charges for 2019/20 were agreed at Full Council meeting in February 2019. They are shown below for the purpose of comparison.							
<u>Residents:</u>							
Grade A, 25 sq. metres (per pole)		14.40	0.00	14.40	14.80	0.00	14.80
Grade B, 25 sq. metres (per pole)		10.70	0.00	10.70	11.00	0.00	11.00
Concessionary rate - age concession/low Inc./unemployed (Enfield Residents only from 1 April 2021)							
Water charge per pole		2.50	0.00	2.50	2.80	0.00	2.80
Shed rentals		22.50	0.00	22.50	23.00	0.00	23.00
Key deposits		15.00	0.00	15.00	15.00	0.00	15.00
Plot deposit		35.00	0.00	35.00	35.00	0.00	35.00
<u>Non-Enfield Residents</u>							
Grade A, 25 sq. metres (per pole)		20.60	0.00	20.60	21.10	0.00	21.10
Grade B, 25 sq. metres (per pole)		15.50	0.00	15.50	15.90	0.00	15.90
Water charge per pole		2.60	0.00	2.60	3.00	0.00	3.00
Shed rentals		30.00	0.00	30.00	31.00	0.00	31.00
Key deposits		15.00	0.00	15.00	15.00	0.00	15.00
Plot deposit		35.00	0.00	35.00	35.00	0.00	35.00
Beehive Licence					10.00	0.00	10.00
COMMUNITY HALLS							
Community Halls Hire:							
Commercial rates per hour		27.90	0.00	27.90	28.60	0.00	28.60
Concessionary rate per hour (for voluntary organisations or those deemed to be providing services of organisational benefit)		16.10	0.00	16.10	16.50	0.00	16.50

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
(A further concessionary rate will be offered to recognised Tenants and Residents Associations who will be offered space once a month at no charge for meetings) maximum period of 4 hrs							
Daily rate 11am-11pm (for those paying full rate)		280.90	0.00	280.90	288.00	0.00	288.00
Daily rate 11am-11pm (for those paying concessionary rate)		171.50	0.00	171.50	176.00	0.00	176.00
FOOD CERTIFICATES							
Certificate		93.30	0.00	93.30	95.70	0.00	95.70
Additional Charge per certificate if physical examination is required		214.40	0.00	214.40	220.00	0.00	220.00
REQUEST FOR FOOD HYGIENE REVISIT							
Request for a revisit under the National Food Hygiene Rating System		301.30	0.00	301.30	306.50	0.00	306.50
FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY COURSES – HELD AT CIVIC CENTRE							
(i) BASIC HEALTH & SAFETY COURSES (include. materials & exam registration)							
Total Fee per person		75.00	0.00	75.00	77.00	0.00	77.00
(ii) FOOD HYGIENE COURSES (include materials & exam registration)							
Total Fee per person		75.00	0.00	75.00	77.00	0.00	77.00
(i) Replacement Certificates		36.40	0.00	36.40	37.30	0.00	37.30
(ii) Examination Certificates		27.90	0.00	27.90	28.60	0.00	28.60
FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY TRAINING - OFF SITE							
(i) BASIC HEALTH & SAFETY COURSES (include. materials & exam registration)							
Per Course (No VAT applicable)		804.20	0.00	804.20	825.10	0.00	825.10
Exam Registration charged by CIEH							
(ii) FOOD HYGIENE COURSES (include materials & exam registration)							
Per Course (No VAT applicable) up to 10 persons and £20 per person thereafter		804.20	0.00	804.20	825.10	0.00	825.10
Exam Registration charged by CIEH							
Food Hygiene Training Level 3 (3 days course)					350.00	0.00	350.00
Safer Food Better Business Training (half day)					50.00	0.00	50.00
Safer Food Better Business Pack					10.00	0.00	10.00
Pre-inspection business visit and report					312.00	0.00	312.00
ENVIRONMENTAL CRIME UNIT							
Daily storage fee in pound for vehicles and goods and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)		43.80	0.00	43.80	44.90	0.00	44.90
Removal and release fee to pound for vehicles and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)		218.80	0.00	218.80	224.50	0.00	224.50
<i>Abandoned vehicle disposal fee</i>		70.00	0.00	70.00	70.00	0.00	70.00
<i>Abandoned vehicle removal fee</i>		200.00	0.00	200.00	200.00	0.00	200.00
<i>Abandoned vehicle daily storage fee</i>		40.00	0.00	40.00	40.00	0.00	40.00
<i>DVLA untaxed vehicle release fee within 24 hours</i>		100.00	0.00	100.00	100.00	0.00	100.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>DVLA untaxed vehicle release fee over 24 hours</i>		200.00	0.00	200.00	200.00	0.00	200.00
<i>Storage of DVLA untaxed vehicle—for each period of 24 hours or part thereof</i>		21.00	0.00	21.00	21.00	0.00	21.00
<i>Disposal of vehicle</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Surety fee Payable if unable to provide current tax disc at time of vehicle collection. This fee is refundable if the tax disc is produced within 14 days.</i>		160.00	0.00	160.00	160.00	0.00	160.00
<i>Bond payable if unable to prove vehicle has current road tax and or produce MOT certificate at time of collection of an abandoned vehicle. This fee is refundable if the tax and or Mot is produced before or at time collection</i>		120.00	0.00	120.00	120.00	0.00	120.00
Fee for investigation of suspected abandoned vehicle on private land		154.80	0.00	154.80	158.80	0.00	158.80
LICENCES							
A. ANIMAL BOARDING ESTABLISHMENT							
Animal Commercial Boarding - New/Variation/Renewal Application		650.00	0.00	650.00	667.00	0.00	667.00
Animal Commercial Boarding - Re-Inspection		375.00	0.00	375.00	385.00	0.00	385.00
Animal Day Care Boarding New/Variation/Renewal Application							
1- 6 animals		564.00	0.00	564.00	579.00	0.00	579.00
7 - 10 animals		604.00	0.00	604.00	620.00	0.00	620.00
11 + animals		650.00	0.00	650.00	666.90	0.00	666.90
Animal Day Care Boarding Re-Inspection							
1- 6 animals		289.00	0.00	289.00	297.00	0.00	297.00
7 - 10 animals		329.00	0.00	329.00	338.00	0.00	338.00
11 + animals		375.00	0.00	375.00	385.00	0.00	385.00
B. BREEDING OF DOGS		329.20	0.00	329.20	338.00	0.00	338.00
Dog Breeding - New Application		884.00	0.00	884.00	907.00	0.00	907.00
Dog Breeding - Variation/Renewal Application		664.00	0.00	664.00	682.00	0.00	682.00
Dog Breeding - Re-Inspection (new licence)		595.00	0.00	595.00	611.00	0.00	611.00
Dog Breeding - Re-Inspection (existing licence)		375.00	0.00	375.00	385.00	0.00	385.00
C. DANGEROUS WILD ANIMALS		470.70	0.00	470.70	483.00	0.00	483.00
New Application for Dangerous Wild Animals		566.60	0.00	566.60	582.00	0.00	582.00
Renewal Application for Dangerous Wild Animals		537.70	0.00	537.70	552.00	0.00	552.00
D. PERFORMING ANIMALS							
Performing Animals - New/Variation/Renewal		775.00	0.00	775.00	796.00	0.00	796.00
Performing Animals - Re-Inspection		500.00	0.00	500.00	513.00	0.00	513.00
E. PET SHOPS		300.20	0.00	300.20			
Pet Shop - New/Variation/Renewal		729.00	0.00	729.00	748.00	0.00	748.00
Pet Shop - Re-Inspection		375.00	0.00	375.00	385.00	0.00	385.00
F. STREET TRADING							
Vans/Stalls		197.10	0.00	197.10	203.00	0.00	203.00
Forecourt of shops and cafes/restaurants in designated areas		953.60	0.00	953.60	979.00	0.00	979.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
G. OCCASIONAL SALES							
Initial Application		444.80	0.00	444.80	457.00	0.00	457.00
Subsequent Applications		193.00	0.00	193.00	198.00	0.00	198.00
H. RIDING ESTABLISHMENTS							
Riding Establishments - New/Variation/Renewal							
Under 15 horses		1,101.00	0.00	1,101.00	1,130.00	0.00	1,130.00
15 - 29 horses		1,451.00	0.00	1,451.00	1,489.00	0.00	1,489.00
30 + horses		1,731.00	0.00	1,731.00	1,776.00	0.00	1,776.00
I. SEX SHOPS							
New application for sex establishment venue		2,293.10	0.00	2,293.10	2,353.00	0.00	2,353.00
Renewal application for sex establishment venue		1,482.00	0.00	1,482.00	1,521.00	0.00	1,521.00
J. TABLES & CHAIRS							
Up to 3 sq. m		340.60	0.00	340.60	350.00	0.00	350.00
Between 3 and 10 sq. m		516.00	0.00	516.00	530.00	0.00	530.00
Between 10 and 15 sq. m		1,006.20	0.00	1,006.20	1,033.00	0.00	1,033.00
Between 15 and (maximum) 25 sq. m		1,986.60	0.00	1,986.60	2,039.00	0.00	2,039.00
K. Zoos							
Notification of intention to apply for a zoo licence		103.20	0.00	103.20	106.00	0.00	106.00
New application for a zoo licence		2,848.30	0.00	2,848.30	2,923.00	0.00	2,923.00
Renewal of licence		2,161.00	0.00	2,161.00	2,218.00	0.00	2,218.00
Transfer of licence		511.90	0.00	511.90	526.00	0.00	526.00
Variation of a zoo licence		498.50	0.00	498.50	512.00	0.00	512.00
L. Pleasure Boats							
Application for a boat hire licence		244.50	0.00	244.50	251.00	0.00	251.00
Variation of a boat hire licence		122.20	0.00	122.20	126.00	0.00	126.00
M. Hypnotism							
Application for consent to conduct an exhibition, demonstration or performance of hypnotism		122.20	0.00	122.20	126.00	0.00	126.00
TEMPORARY STREET TRADING LICENSE							
Single event for a 'Seasonal' or 'Farmers' Market of up to 20 stalls for a maximum of 4 days' duration within a designated street trading area (3 Types)							
1. Market which requires the closure of a non-classified road		458.20	0.00	458.20	471.00	0.00	471.00
2. Market on the footway only		344.70	0.00	344.70	354.00	0.00	354.00
3. Any other market / event, a licence fee will be set to recover the Council's costs		Price on application			Price on application		

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Note: a licence will only be granted for an area where the Council is satisfied that highway safety and free pedestrian passage requirements are not compromised. Where the Council concludes that a Market cannot be held without compromising these requirements, a refusal fee will be applied as indicated for the relevant category of temporary licence							
MANDATORY HMO LICENCES							
Licence application fee for 5 lettable rooms					1,100.00	0.00	1,100.00
Licence application fee for more than 5 lettable rooms if £1,100 plus £125 per room thereafter					£1100 + £125.00 per room	0.00	£1100 + £125.00 per room
Copy of HMO Register		120.10	0.00	120.10	123.20	0.00	123.20
APPROVALS							
CIVIL MARRIAGE VENUES - Inspection Fee:							
New application for civil marriage venue		985.60	0.00	985.60	1,011.20	0.00	1,011.20
Renewal application for civil marriage venue		959.80	0.00	959.80	984.80	0.00	984.80
Notification of Changes (e.g. naming new person as licence holder) & issue of amended certificate					39.00	0.00	39.00
LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)							
FEES PAYABLE:							
<i>1.1 The fee for an application for the grant or variation of a premises licence is based on the rateable value of the property and the band specified for that rateable value, is as follows:</i>		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
RATEABLE VALUES							
<i>No rateable value to £4,300</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>£4,300 to £33,000</i>		190.00	0.00	190.00	190.00	0.00	190.00
<i>£33,001 to £87,000</i>		315.00	0.00	315.00	315.00	0.00	315.00
<i>£87,001 to £125,000</i>		450.00	0.00	450.00	450.00	0.00	450.00
<i>£125,001 and above</i>		635.00	0.00	635.00	635.00	0.00	635.00
<i>1.2 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:</i>		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
RATEABLE VALUES							
<i>£87,001 to £125,000</i>		450.00	0.00	450.00	450.00	0.00	450.00
<i>£125,001 and above</i>		1,270.00	0.00	1,270.00	1,270.00	0.00	1,270.00
<i>1.3 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:</i>		GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE	GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE
MAXIMUM NUMBER OF PERSONS							
<i>5,000 to 9,999</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>10,000 to 14,999</i>		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>15,000 to 19,999</i>		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
<i>20,000 to 29,999</i>		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
<i>30,000 to 39,999</i>		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
<i>40,000 to 49,999</i>		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
<i>50,000 to 59,999</i>		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
<i>60,000 to 69,999</i>		40,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00
<i>70,000 to 79,999</i>		48,000.00	0.00	48,000.00	48,000.00	0.00	48,000.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
80,000 to 89,999		56,000.00	0.00	56,000.00	56,000.00	0.00	56,000.00
90,000 and over		64,000.00	0.00	64,000.00	64,000.00	0.00	64,000.00
1.4 The annual fee payable for a premises licence, is based on the rateable value of the property and the band specified for that rateable value, as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
RATEABLE VALUES							
No rateable value to £4,300		70.00	0.00	70.00	70.00	0.00	70.00
£4,300 to £33,000		180.00	0.00	180.00	180.00	0.00	180.00
£33,001 to £87,000		295.00	0.00	295.00	295.00	0.00	295.00
£87,001 to £125,000		320.00	0.00	320.00	320.00	0.00	320.00
£125,001 and above		350.00	0.00	350.00	350.00	0.00	350.00
1.5 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
RATEABLE VALUES							
£87,001 to £125,000		640.00	0.00	640.00	640.00	0.00	640.00
£125,001 and above		1,050.00	0.00	1,050.00	1,050.00	0.00	1,050.00
1.6 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
MAXIMUM NUMBER OF PERSONS							
5,000 to 9,999		500.00	0.00	500.00	500.00	0.00	500.00
10,000 to 14,999		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
15,000 to 19,999		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
20,000 to 29,999		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
30,000 to 39,999		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
40,000 to 49,999		12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00
50,000 to 59,999		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
60,000 to 69,999		20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
70,000 to 79,999		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
80,000 to 89,999		28,000.00	0.00	28,000.00	28,000.00	0.00	28,000.00
90,000 and over		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
FEES PAYABLE:							
2.1 The fee for an application for the grant or variation of a club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
RATEABLE VALUES							
No rateable value to £4,300		100.00	0.00	100.00	100.00	0.00	100.00
£4,300 to £33,000		190.00	0.00	190.00	190.00	0.00	190.00
£33,001 to £87,000		315.00	0.00	315.00	315.00	0.00	315.00
£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
£125,001 and above		635.00	0.00	635.00	635.00	0.00	635.00
2.2 The annual fee payable for club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
RATEABLE VALUES							
No rateable value to £4,300		70.00	0.00	70.00	70.00	0.00	70.00
£4,300 to £33,000		180.00	0.00	180.00	180.00	0.00	180.00
£33,001 to £87,000		295.00	0.00	295.00	295.00	0.00	295.00
£87,001 to £125,000		320.00	0.00	320.00	320.00	0.00	320.00
£125,001 and above		350.00	0.00	350.00	350.00	0.00	350.00
OTHER FEES PAYABLE IN RESPECT OF APPLICATIONS MADE OR NOTICES GIVEN , ARE AS FOLLOWS		FEE PAYABLE	VAT	FEE PAYABLE	FEE PAYABLE	VAT	FEE PAYABLE
APPLICATION OR NOTICE							

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Notification of theft, loss, etc. of premises licence or summary</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Application for provisional statement where premises being built, etc.</i>		315.00	0.00	315.00	315.00	0.00	315.00
<i>Notification of change of name or address of premises licence holder or designated premises supervisor</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Application to vary premises licence to specify individual as designated premises supervisor</i>		23.00	0.00	23.00	23.00	0.00	23.00
<i>Application for transfer of premises licence</i>		23.00	0.00	23.00	23.00	0.00	23.00
<i>Application for a minor variation to a premises licence</i>		89.00	0.00	89.00	89.00	0.00	89.00
<i>Notice of interim authority following death etc. of the premises licence holder</i>		23.00	0.00	23.00	23.00	0.00	23.00
<i>Notification of theft, loss, etc. of club premises certificate or summary</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Notification of change of name or alteration of rules of club</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Notification of change of relevant registered address of the club</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Application for temporary event notice</i>		21.00	0.00	21.00	21.00	0.00	21.00
<i>Notification of theft, loss, etc. of temporary event notice</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Application for grant of a personal licence</i>		37.00	0.00	37.00	37.00	0.00	37.00
<i>Notification of theft, loss, etc. of personal licence</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Notification of change of name or address of personal licence holder</i>		10.50	0.00	10.50	10.50	0.00	10.50
<i>Notification of right of freeholder to be notified of licensing matters</i>		21.00	0.00	21.00	21.00	0.00	21.00
SPECIAL TREATMENT LICENCE FEES & EXEMPTIONS ANNUAL LICENCES							
GROUP A							
Establishments that offer invasive and high risk procedures such as lasers, electrolysis, tattooing, body piercing, body message.							
The treatments are:							
Anthroposophical Medicine							
Polarity Therapy							
Aromatherapy							
Qi Gong							
Body Massage							
Remedial/Sports Massage							
Bowen Technique							
Rolfing							
Champiassage/Indian Head Massage							
Shiatsu							
Endermologie							
Fairbairn/Tangent Method							
Stone Therapy							
Gyratory Massage							
Thai Massage							
Manual Lymphatic Drainage							
Therapeutic/Holistic Massage							
Marma Therapy							
Metamorphic Technique							
Physiotherapy							
Tui-Na							
Acupressure							
Botox							
Lasers/Intense Pulse Light							
Collagen Implants							
Moxibustion (if not accompanied by acupuncture it will be Group B)							
Osteopathy							
Sclerotherapy							
Acupuncture							

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Micropigmentation							
Beading							
Bio Skin Jetting							
Namripad Allergy Elimination Technique							
Body Piercing							
Electrolysis							
Tattoo Removal							
Korean Hand Therapy							
Tattooing							
NEW LICENCES		758.50	0.00	758.50	779.00	0.00	779.00
RENEWALS		605.80	0.00	605.80	623.00	0.00	623.00
VARIATIONS		375.60	0.00	375.60	386.00	0.00	386.00
TRANSFER		282.80	0.00	282.80	291.00	0.00	291.00
OCCASIONAL LICENCE		377.70	0.00	377.70	388.00	0.00	388.00
GROUP B							
Establishments that offer medium risk and non invasive treatments such as UV tanning, facials and others. The treatments are:							
Ayurvedic Medicine							
Reiki							
Sauna							
Chiropody/Podiatry							
Spa							
Steam Room/Bath							
Foot Detox							
Hydrotherapy							
Thalassatherapy							
Thermo Auricular Therapy/Hopi Ear candles							
Infra Red							
Micro Currant Therapy/Non-Surgical Face lifts							
Colour Therapy							
Detox Box							
Facials							
Faradism							
Reflexology							
Floataction Tank							
Galvanism							
Ultra Sonic							
High Frequency							
Ultra Violet Tanning							
Trichology							
NEW LICENCES		557.30	0.00	557.30	572.00	0.00	572.00
RENEWALS		440.70	0.00	440.70	453.00	0.00	453.00
VARIATIONS		251.80	0.00	251.80	259.00	0.00	259.00
TRANSFER		158.90	0.00	158.90	163.00	0.00	163.00
OCCASIONAL LICENCE		279.70	0.00	279.70	287.00	0.00	287.00
GROUP C							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Establishments that offer manicures, pedicures, nail extensions and/or ear piercing only. The treatments are:							
Nail Extensions							
Pedicure							
Manicure							
Ear Piercing							
NEW LICENCES		379.80	0.00	379.80	390.00	0.00	390.00
RENEWALS		323.00	0.00	323.00	390.00	0.00	390.00
VARIATIONS		225.00	0.00	225.00	231.00	0.00	231.00
TRANSFER		158.90	0.00	158.90	163.00	0.00	163.00
OCCASIONAL LICENCE		235.30	0.00	235.30	242.00	0.00	242.00
AMENDMENT		34.10	0.00	34.10	35.00	0.00	35.00
REPLACEMENT COPY OF LICENCE		34.10	0.00	34.10	35.00	0.00	35.00
SCRAP METAL DEALERS							
Now covered by Scrap Metal Dealers Act 2013							
Site Licence:							
New		723.40	0.00	723.40	382.00	0.00	382.00
Variation		355.00	0.00	355.00	294.00	0.00	294.00
Renewal		348.80	0.00	348.80	294.00	0.00	294.00
Collector's Licence:							
New		723.40	0.00	723.40	225.00	0.00	225.00
Variation		355.00	0.00	355.00	121.00	0.00	121.00
Renewal		300.30	0.00	300.30	121.00	0.00	121.00
WEIGHTS AND MEASURES FEES							
<u>Fees for the purpose of Section II(5) of the Weights and Measures Act 1985 & EEC Measuring Instrument (Fees) (as amended)</u>							
All weights and measuring equipment (£60.00 per hour or part thereof)		64.30	0.00	64.30	66.00	0.00	66.00
second officer if required (£36 per hour or part thereof)		38.60	0.00	38.60	39.60	0.00	39.60
specialist equipment required		Price on application			Price on application		
Calibration and certification fees for the purpose of section 74 of the Weights and Measures Act 1985							
All weights and measuring equipment (£60.00 per hour or part thereof)		64.30	0.00	64.30	66.00	0.00	66.00
second officer if required (£36 per hour or part thereof)		38.60	0.00	38.60	39.60	0.00	39.60
specialist equipment required		Price on application			Price on application		
GREATER LONDON (GENERAL POWERS ACT) 1984							
Registration to hold sales by competitive bidding		336.60	0.00	336.60	346.00	0.00	346.00
Exemption from registration		112.60	0.00	112.60	116.00	0.00	116.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
LICENSING OF STORES AND REGISTRATION OF PREMISES FOR THE KEEPING OF EXPLOSIVES							
STATUTORY FEES							
<i>New licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed</i>							
1 YEAR		109.00	0.00	109.00	109.00	0.00	109.00
2 YEARS		141.00	0.00	141.00	141.00	0.00	141.00
3 YEARS		173.00	0.00	173.00	173.00	0.00	173.00
4 YEARS		206.00	0.00	206.00	206.00	0.00	206.00
5 YEARS		238.00	0.00	238.00	238.00	0.00	238.00
<i>Renewal of licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed</i>							
1 YEAR		54.00	0.00	54.00	54.00	0.00	54.00
2 YEARS		86.00	0.00	86.00	86.00	0.00	86.00
3 YEARS		120.00	0.00	120.00	120.00	0.00	120.00
4 YEARS		152.00	0.00	152.00	152.00	0.00	152.00
5 YEARS		185.00	0.00	185.00	185.00	0.00	185.00
<i>New licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</i>							
1 YEAR		185.00	0.00	185.00	185.00	0.00	185.00
2 YEARS		243.00	0.00	243.00	243.00	0.00	243.00
3 YEARS		304.00	0.00	304.00	304.00	0.00	304.00
4 YEARS		374.00	0.00	374.00	374.00	0.00	374.00
5 YEARS		423.00	0.00	423.00	423.00	0.00	423.00
<i>Renewal of licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</i>							
1 YEAR		86.00	0.00	86.00	86.00	0.00	86.00
2 YEARS		147.00	0.00	147.00	147.00	0.00	147.00
3 YEARS		206.00	0.00	206.00	206.00	0.00	206.00
4 YEARS		266.00	0.00	266.00	266.00	0.00	266.00
5 YEARS		326.00	0.00	326.00	326.00	0.00	326.00
<i>Any kind of variation</i>		<i>Reasonable cost of the work done by the licensing authority</i>			<i>Reasonable cost of the work done by the licensing authority</i>		
<i>Transfer of licence or registration</i>		36.00	0.00	36.00	36.00	0.00	36.00
<i>Replacement licence document</i>		36.00	0.00	36.00	36.00	0.00	36.00
<i>All year Fireworks supply licence</i>		500.00	0.00	500.00	500.00	0.00	500.00
GAMBLING ACT 2005							
FEES AND EXEMPTIONS (VAT exempt)							
<i>NB Fee capped by Government</i>							
<i>New Applications</i>							
<i>Bingo</i>		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
<i>Betting Shop</i>		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
<i>Adult Gaming Centre</i>		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>Track</i>		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
<i>Family Entertainment Centre</i>		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>New Applications - where provisional statement already issued</i>							
<i>Bingo</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Betting Shop</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Adult Gaming Centre</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Track</i>		950.00	0.00	950.00	950.00	0.00	950.00
<i>Family Entertainment Centre</i>		950.00	0.00	950.00	950.00	0.00	950.00
<i>Provisional Statement Applications</i>							
<i>Bingo</i>		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
<i>Betting Shop</i>		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
<i>Adult Gaming Centre</i>		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>Track</i>		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
<i>Family Entertainment Centre</i>		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
<i>Transfer Applications</i>							
<i>Bingo</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Betting Shop</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Adult Gaming Centre</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Track</i>		950.00	0.00	950.00	950.00	0.00	950.00
<i>Family Entertainment Centre</i>		950.00	0.00	950.00	950.00	0.00	950.00
<i>Reinstatement Applications</i>							
<i>Bingo</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Betting Shop</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Adult Gaming Centre</i>		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
<i>Track</i>		950.00	0.00	950.00	950.00	0.00	950.00
<i>Family Entertainment Centre</i>		950.00	0.00	950.00	950.00	0.00	950.00
<i>Variation Applications</i>							
<i>Bingo</i>		1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00
<i>Betting Shop</i>		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
<i>Adult Gaming Centre</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Track</i>		1,250.00	0.00	1,250.00	1,250.00	0.00	1,250.00
<i>Family Entertainment Centre</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Annual Fees</i>							
<i>Bingo</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Betting Shop</i>		600.00	0.00	600.00	600.00	0.00	600.00
<i>Adult Gaming Centre</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Track</i>		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
<i>Family Entertainment Centre</i>		750.00	0.00	750.00	750.00	0.00	750.00
<i>Notification of Change of Circumstances</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Request for copy of Premises Licence</i>		25.00	0.00	25.00	25.00	0.00	25.00
<i>GAMBLING ACT 2005 - FEES AND EXEMPTIONS (STATUTORY FEE VAT exempt)</i>							
<i>Alcohol Licensed Premises Gaming Machine Permit Fees</i>							
<i>New</i>		150.00	0.00	150.00	150.00	0.00	150.00
<i>New Existing S34 Permit holder (more than 2 machines)</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Variation of information on permit e.g. number of machines</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Notification of 2 machines or less (new & existing)</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Transfer - If transfer of Premises Licence to sell alcohol granted</i>		25.00	0.00	25.00	25.00	0.00	25.00
<i>Name change i.e. new married name etc.</i>		25.00	0.00	25.00	25.00	0.00	25.00
<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
<i>Annual fee (payable by premises with three or more machines)</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Club Gaming & Club Gaming Machine Permit Fees</i>							
<i>New</i>		200.00	0.00	200.00	200.00	0.00	200.00
<i>New Existing Part II or Part III Gaming Act 1968 registrations</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>New (fast track) holder of Club Premises Certificate under Licensing Act 2003</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Renewal</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Variation</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
<i>Annual fee</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Unlicensed Family Entertainment Centre Gaming Machine Permit Fees</i>							

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>New</i>		300.00	0.00	300.00	300.00	0.00	300.00
<i>New Existing Part II and Part III Gaming Act 1968 registrations</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Renewal</i>		300.00	0.00	300.00	300.00	0.00	300.00
<i>Change of Name</i>		25.00	0.00	25.00	25.00	0.00	25.00
<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
<i>Prize Gaming Permit Fees</i>							
<i>New</i>		300.00	0.00	300.00	300.00	0.00	300.00
<i>New Existing Section 16 Lotteries & Amusement Act 1976 Permit holder</i>		100.00	0.00	100.00	100.00	0.00	100.00
<i>Renewal (every 10 years)</i>		300.00	0.00	300.00	300.00	0.00	300.00
<i>Change of name</i>		25.00	0.00	25.00	25.00	0.00	25.00
<i>Replacement permit</i>		15.00	0.00	15.00	15.00	0.00	15.00
<i>Temporary Use Notice</i>		250.00	0.00	250.00	250.00	0.00	250.00
<i>Small Society Lotteries</i>							
<i>New</i>		40.00	0.00	40.00	40.00	0.00	40.00
<i>Annual fee</i>		20.00	0.00	20.00	20.00	0.00	20.00
SAFETY CERTIFICATES FOR SPORTS GROUNDS							
Sports Grounds:							
Application for a sport ground safety certificate		2,263.50	0.00	2,263.50	2,322.40	0.00	2,322.40
Application to change a safety certificate for a sports ground		1,695.30	0.00	1,695.30	1,739.40	0.00	1,739.40
Regulated Stands at sports grounds:							
Application to certify a regulated stand at a sports ground		1,695.30	0.00	1,695.30	1,739.40	0.00	1,739.40
Application to change a safety certificate for a regulated stand at a sports ground		1,126.90	0.00	1,126.90	1,156.20	0.00	1,156.20
STRAY DOGS SERVICE							
<i>Reclaim of a stray dog:</i>							
Kennelling fee (per day)		12.00	0.00	12.00	12.00	0.00	12.00
Seizure fee		130.00	0.00	130.00	130.00	0.00	130.00
Veterinary fees(Depends on any treatment that is needed)		Price on application			Price on application		
Microchipping							
Charges for Notices served under the Housing Act 2004							
Hazard Awareness Notice (if a subsequent notice is not required)							
Hazard Awareness Notice (if a subsequent notice is required)		190.90	0.00	190.90	195.90	0.00	195.90
Improvement Notice		381.80	0.00	381.80	391.70	0.00	391.70
Prohibition Order		381.80	0.00	381.80	391.70	0.00	391.70
Emergency Prohibition Order		381.80	0.00	381.80	391.70	0.00	391.70
Emergency Remedial Action		381.80	0.00	381.80	391.70	0.00	391.70
Demolition Order		381.80	0.00	381.80	391.70	0.00	391.70
Review of a suspended Improvement Notice		218.80	0.00	218.80	224.50	0.00	224.50
Review of a suspended Prohibition Order		218.80	0.00	218.80	224.50	0.00	224.50
Charge for any subsequent notice served at the same time for the same property		164.10	0.00	164.10	168.40	0.00	168.40
Angel Community Centre							
Conference Room (meeting space for up to 16 people)							
Monday - Friday - hourly rate		11.50	0.00	11.50	11.80	0.00	11.80
Saturday - Sunday - hourly rate		17.00	0.00	17.00	17.40	0.00	17.40
Small Hall (meeting space for up to 40 people)							
Monday - Friday - hourly rate		17.00	0.00	17.00	17.40	0.00	17.40
Saturday - Sunday - hourly rate		25.50	0.00	25.50	26.20	0.00	26.20

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Large Hall (meeting space for up to 150 people)							
Monday - Friday - hourly rate		32.00	0.00	32.00	32.80	0.00	32.80
Saturday - Sunday - hourly rate		34.50	0.00	34.50	35.40	0.00	35.40
Large Hall (social functions for up to 140 people)							
Monday - Friday - hourly rate		38.00	0.00	38.00	39.00	0.00	39.00
Saturday - Sunday - hourly rate		67.00	0.00	67.00	68.70	0.00	68.70
Kitchen Hire (hourly rate)							
Kitchen Hire (all facilities such as fridge, cookers, ovens, hot cabinet)		10.00	0.00	10.00	10.30	0.00	10.30
Part Kitchen Hire (for serving of pre-prepared food/drink only)		21.00	0.00	21.00	21.50	0.00	21.50
Corkage Fee (one off charge)		50.00	0.00	50.00	50.00	0.00	50.00
Discount Weekend Packages							
Social Full Day 12 hours (Large Hall + Kitchen)		790.00	0.00	790.00	810.50	0.00	810.50
Social Half Day 7 hours (Large Hall + Kitchen)		465.00	0.00	465.00	477.10	0.00	477.10
Youth Centres							
Alan Pullinger Youth Centre							
Room/Facility hire		Price On Application			Price On Application		
Whole Centre hire		Price On Application			Price On Application		
Bell Lane Youth Centre							
Room/Facility hire		Price On Application			Price On Application		
Whole Centre hire		Price On Application			Price On Application		
Craig Park Youth Centre							
Room/Facility hire		Price On Application			Price On Application		
Whole Centre hire		Price On Application			Price On Application		
Croyland Youth Centre							
Room/Facility hire		Price On Application			Price On Application		
Whole Centre hire		Price On Application			Price On Application		
Ponders End Youth Centre							
Room/Facility hire		Price On Application			Price On Application		
Whole Centre hire		Price On Application			Price On Application		
LEISURE-SPORTS							
Sports & Development							
Term time activities							
Badminton - Beginners (block of 14 weeks , £6.00 per session)		77.00	0.00	77.00	84.00	0.00	84.00
Badminton - Improvers (block of 14 weeks, £6.00 per session)		77.00	0.00	77.00	84.00	0.00	84.00
Gymnastics - Beginners (block of 14 weeks, £7.80 per session) plus £2.50 one off costs for badge & certificate.		79.50	0.00	79.50	111.70	0.00	111.70
Gymnastics - Improvers (block of 14 weeks, £7.80 per session) plus £2.50 one off costs for badge & certificate.		79.50	0.00	79.50	111.70	0.00	111.70
Gymnastics - Preschool (block of 12 weeks, £5.50 per session)		60.00	0.00	60.00	66.00	0.00	66.00
Gymnastics & Trampoline (block of 14 weeks, £7.80 per session)plus £2.50 one off costs for badge & certificate.)		79.50	0.00	79.50	111.70	0.00	111.70
Trampoline - Tots (block of 12 weeks, £5.50 per session)		60.00	0.00	60.00	66.00	0.00	66.00
Badminton - Adults (block of 15 weeks, £5.50 per session) a.m.		75.00	0.00	75.00	82.50	0.00	82.50
Boxing - Adults (block of 14 weeks, £5.50 per session) p.m.		77.00	0.00	77.00	77.00	0.00	77.00
Pilates - Adults (block of 15 weeks , £5.50 per session)		82.50	0.00	82.50	97.50	0.00	97.50
Tai Chi - Adults (block of 13 weeks, £5 per session)		65.00	0.00	65.00	78.00	0.00	78.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Yoga - Adults (Women only) (block of 15 sessions, £6.50 per session) Grange Park		90.00	0.00	90.00	97.50	0.00	97.50
Yoga - Adults (block of 15 weeks, £6.00 per session) David Lloyd		75.00	0.00	75.00	90.00	0.00	90.00
Nordic Walking - adults (block of 15 weeks session, £3.75 per session)		52.50	0.00	52.50	56.25	0.00	56.25
Keep Fit Mature Moves - 50+ (block of 15 weeks, £5.00 per session)		67.50	0.00	67.50	75.00	0.00	75.00
Swimming - 50+ (block of 15 weeks, £4.50 per session)		60.00	0.00	60.00	67.50	0.00	67.50
Tennis - Adults (block of 15 weeks, £5.00 per session)		67.50	0.00	67.50	75.00	0.00	75.00
Bowls - Adults (block of 11 weeks, £5.50 per session)		55.00	0.00	55.00	60.50	0.00	60.50
Ballroom and Latin 3 session course					18.00	0.00	18.00
Weekend Gymnastics					5.00	0.00	5.00
Dance Social					7.00	0.00	7.00
Tai Chi in the Park					3.00	0.00	3.00
LBE Staff Boxing					5.00	0.00	5.00
Normally block bookings of 10 or more are VAT exempt (subject to HMRC conditions being met)							
Holiday Activities							
Junior horse riding (per 3/4 hr)		19.00	0.00	19.00	22.00	0.00	22.00
Tots horse riding (per 1/4 hr)		11.00	0.00	11.00	12.50	0.00	12.50
Horse riding - half day (3 hrs)		27.00	0.00	27.00	30.00	0.00	30.00
Multisport					8.50	0.00	8.50
Boxing at Edmonton Leisure Centre					6.50	0.00	6.50
Boxing at Southbury Leisure Centre					8.50	0.00	8.50
Kung Fu					8.00	0.00	8.00
Judo					8.50	0.00	8.50
Judo - 2 day course					16.00	0.00	16.00
Basketball					8.50	0.00	8.50
Yoga for Children					6.50	0.00	6.50
Boxing - 2 day course					17.00	0.00	17.00
Athletics - Junior (per 3 x 45 minute sessions course)		37.00	0.00	37.00	8.50	0.00	8.50
Tots Trampolining (3 day course, 2 hours each day)		12.00	0.00	12.00	48.00	0.00	48.00
Junior Trampolining (3 day course, 2 hours each day)		14.00	0.00	14.00	48.00	0.00	48.00
Preschool Gym (per 2 days course 1 hour each session)		12.00	0.00	12.00	14.00	0.00	14.00
Gymnastics (per 2 days course 1hr 30 minutes each session)		14.00	0.00	14.00	18.00	0.00	18.00
Gymnastics and Trampolining (single 1 hour session)		9.50	0.00	9.50	8.50	0.00	8.50
Street dance Junior (per hr)		6.20	0.00	6.20	7.00	0.00	7.00
Tennis - Junior (per 3 day course 1hr each)		12.50	0.00	12.50	21.00	0.00	21.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Tennis - Junior Plus (per 3 day course 1hr)		12.50	0.00	12.50	21.00	0.00	21.00
Golf - Junior (2 day course 1.5hr each)		30.00	0.00	30.00	32.00	0.00	32.00
Golf - Junior Plus (2 days course @ 1.5hr each day)		30.00	0.00	30.00	32.00	0.00	32.00
Swimming - disability (5 weeks @ 1hr per session)		18.00	0.00	18.00	25.00	0.00	25.00
Swimming - Adults (3 week course @ 1hr per session)		18.00	0.00	18.00	15.00	0.00	15.00
Tennis - Adults (4 week course @ 1hr per session)		20.00	0.00	20.00	18.50	0.00	18.50
Normally admission to sports and leisure activities/centres are standard VAT rated. Holiday activities for childcare purposes can be exempt from VAT							
LEISURE -CULTURE							
DUGDALE-VENUE							
Dugdale Venue Hire Rates & Charges							
(These prices are relevant to the dates of hire, not the date of the booking.)							
Ground Floor							
Ground -Studio Theatre(Weekdays) per hour		82.60	0.00	82.60	85.00	0.00	85.00
Ground -Studio Theatre(Weekends) per hour		108.40	0.00	108.40	112.00	0.00	112.00
1st Floor							
Executive Suite per hour		39.20	0.00	39.20	40.00	0.00	40.00
Conference Room 1 per hour		37.20	0.00	37.20	40.00	0.00	40.00
Conference Room 2 per hour		33.00	0.00	33.00	35.00	0.00	35.00
Conference Room 3 per hour		33.00	0.00	33.00	35.00	0.00	35.00
Conference Room 4 per hour		29.90	0.00	29.90	30.00	0.00	30.00
MILLFIELD THEATRE							
Theatre Hire Rates:							
Mon/Tues/Wed/Thur/Friday(Performance of up to 3 hours including a 20 minute interval)		1,135.20	0.00	1,135.20	1,175.00	0.00	1,175.00
Mon/Tues/Wed/Thur/Friday-Hourly rate after the 3 hours		294.10	0.00	294.10	300.00	0.00	300.00
Sat/ Sun/Bank Holiday (Performance of up to 3 hours including a 20 minute interval)		1,341.60	0.00	1,341.60	1,375.00	0.00	1,375.00
Sat/ Sun/Bank Holiday-Hourly rate after the 3 hours		345.70	0.00	345.70	360.00	0.00	360.00
Use of theatre prior to the performance per hour		103.20	0.00	103.20	110.00	0.00	110.00
MILLFIELD HOUSE							
Venue Hire Rates & Charges:							
Ground- per hour:							
Strand		33.00	0.00	33.00	34.00	0.00	34.00
Ambassadors		27.90	0.00	27.90	30.00	0.00	30.00
1st Floor- per hour							
Huxley		33.00	0.00	33.00	34.00	0.00	34.00
Bridport		28.90	0.00	28.90	30.00	0.00	30.00
Aylward		23.70	0.00	23.70	25.00	0.00	25.00

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
2nd Floor- Sawyer per hour		27.90	0.00	27.90	30.00	0.00	30.00
FLEET SERVICES (Public Realm)							
Car Service Maintenance Repair & grounds equipment self propelled							
This includes Car derived vans. I.E Vauxhall Corsa Van							
All Services are undertaken based on Autodata times							
The labour rate per vehicle category will be able to be adjusted in the event of the Councils Fleet department tendering for a contract containing more than a single vehicle. Or a prospective customer wishes to offer a number of vehicles to the Fleet department to undertake Service Maintenance Repair work on.		Price on Application			Price on Application		
Underutilised services within Public Realm - ability to offer discounts if required			New			New	
Labour Rate per Hour	✓	Price on Application			Price on Application		
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓	Price on Application			Price on Application		
Parts	✓	Price on Application			Price on Application		
Consumable items	✓	Price on Application			Price on Application		
Environmental charge (disposal of oils when changed)	✓	Price on Application			Price on Application		
Any work of specialist nature outsourced to 3rd party	✓	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓	Price on Application			Price on Application		
MOT test class 4		Price on Application			Price on Application		
MOT retest		Price on Application			Price on Application		
Air Conditioning - Service and Re-Gas		Price on Application			Price on Application		
LCV up to 3.5t Service Maintenance Repair							
All Services are undertaken based on Autodata times							
Labour Rate per hour	✓	Price on Application			Price on Application		
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓	Price on Application			Price on Application		
Parts	✓	Price on Application			Price on Application		
Consumable items	✓	Price on Application			Price on Application		
Environmental charge (disposal of oils when changed)	✓	Price on Application			Price on Application		
Any work of specialist nature outsourced to 3rd party	✓	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓	Price on Application			Price on Application		
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓	Price on Application			Price on Application		
MOT test class 7		Price on Application			Price on Application		
MOT retest		Price on Application			Price on Application		
LOLER testing tail lifts	✓	Price on Application			Price on Application		
Air Conditioning - Service and Re-Gas		Price on Application			Price on Application		
Section 19 & 22 mini bus Service Maintenance Repair and vehicles up to 7.5t							
All Services where possible are undertaken based on autodata times							
Labour Rate	✓	Price on Application			Price on Application		
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓	Price on Application			Price on Application		
Parts	✓	Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Consumable items	<u>✓</u>		Price on Application			Price on Application	
Environmental charge (disposal of oils when changed)	<u>✓</u>		Price on Application			Price on Application	
Any work of specialist nature outsourced to 3rd party	<u>✓</u>		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	<u>✓</u>		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	<u>✓</u>		Price on Application			Price on Application	
DVSA safety inspection including interior fitting up to 22 seats	<u>✓</u>		Price on Application			Price on Application	
DVSA standard brake test with print out	<u>✓</u>		Price on Application			Price on Application	
DVSA standard Headlamp test	<u>✓</u>		Price on Application			Price on Application	
MOT test class 5 - 5a			Price on Application			Price on Application	
MOT retest			Price on Application			Price on Application	
LOLER testing tail lifts	<u>✓</u>		Price on Application			Price on Application	
Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
LGV / RCV and vehicles above 7.5t							
All Services where possible based on industry standard times							
Labour Rate			Price on Application			Price on Application	
Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	<u>✓</u>		Price on Application			Price on Application	
Parts	<u>✓</u>		Price on Application			Price on Application	
Consumable items			Price on Application			Price on Application	
Environmental charge (disposal of oils when changed)			Price on Application			Price on Application	
Any work of specialist nature outsourced to 3rd party	<u>✓</u>		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	<u>✓</u>		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	<u>✓</u>		Price on Application			Price on Application	
HGV DVSA safety inspection	<u>✓</u>		Price on Application			Price on Application	
RCV DVSA Safety inspection	<u>✓</u>		Price on Application			Price on Application	
DVSA standard brake test with print out + DVSA h/lamp test	<u>✓</u>		Price on Application			Price on Application	
DVSA standard Headlamp test only	<u>✓</u>		Price on Application			Price on Application	
HGV rigid MOT test (in house)	<u>✓</u>		Price on Application			Price on Application	
MOT retest (In house)	<u>✓</u>		Price on Application			Price on Application	
LOLER testing tail lifts	<u>✓</u>		Price on Application			Price on Application	
Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
PEOPLE TRANSPORT: ANCILLIARY SERVICES							
Hire of Bus and Driver (per hour)			Price on Application			Price on Application	
Hire of Bus, Driver and Passenger Assistant (per hour)			Price on Application			Price on Application	
Additional Coach hire			Price on Application			Price on Application	
Discount options							
Provision to offer discount to adapt to the market (Where required and appropriate)			Price on Application			Price on Application	
New Service Provision charging (upto 12 month trial)- Framework for fees and charges required			Price on Application			Price on Application	
Premium or Fast-Track Services			Price on Application			Price on Application	
Online Discount (Provision to provide online discount where appropriate)			Price on Application			Price on Application	
Negotiable first year reduction up to 15% on block bookings (part 2)			Price on Application			Price on Application	
HEALTH & SAFETY							

Description of Fees & Charges Italics denotes statutory fees	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Schools SLA (subject to schools buying in to the service)							
(Normally academies are charged VAT)							
Freezywater St Georges			Price on Application			Price on Application	
Forty Hill			Price on Application			Price on Application	
Latymer All Saints			Price on Application			Price on Application	
Meridian Angel Primary Academy	√		Price on Application			Price on Application	
Our Lady of Lourdes			Price on Application			Price on Application	
St Andrews Enfield			Price on Application			Price on Application	
St Andrews Southgate			Price on Application			Price on Application	
St Edmunds			Price on Application			Price on Application	
St Georges			Price on Application			Price on Application	
St James			Price on Application			Price on Application	
St John & St James			Price on Application			Price on Application	
St Johns			Price on Application			Price on Application	
St Mary's			Price on Application			Price on Application	
St Matthews			Price on Application			Price on Application	
St Michael @ Bowes			Price on Application			Price on Application	
St Michael's			Price on Application			Price on Application	
St Monica's			Price on Application			Price on Application	
St Paul's			Price on Application			Price on Application	
Wolfson Hillel			Price on Application			Price on Application	
Bishop Stopford			Price on Application			Price on Application	
Broomfield			Price on Application			Price on Application	
Enfield Grammar Academy	√		Price on Application			Price on Application	
Kingsmead Academy	√		Price on Application			Price on Application	
The Latymer			Price on Application			Price on Application	
St Ignatius			Price on Application			Price on Application	
Edmonton County Academy	√		Price on Application			Price on Application	
Enfield Learning Trust Academy	√		Price on Application			Price on Application	
Ivy Learning Trust	√		Price on Application			Price on Application	
Southgate Academy	√		Price on Application			Price on Application	
Lee Valley High-academy	√		Price on Application			Price on Application	
Cuckoo Hall	√		Price on Application			Price on Application	
Attigo	√		Price on Application			Price on Application	
Children First (Multi academy trust)	√					Price on Application	
PEST CONTROL (Public Realm)							
PEST CONTROL (DOMESTIC)							
Survey charge (non refundable)	√		Price on Application			Price on Application	
Rats (For 3 visits)	√		Price on Application			Price on Application	
Mice (For 3 visits)	√		Price on Application			Price on Application	
Mice (Per Additional Visit)	√		Price on Application			Price on Application	
Rats (Per Additional Visit)	√		Price on Application			Price on Application	
Cockroaches (For 3 visits)	√		Price on Application			Price on Application	
Cockroaches (Per Additional Visit)	√		Price on Application			Price on Application	
Fleas	√		Price on Application			Price on Application	
Squirrels (per 3 visits) - internal only where appropriate	√		Price on Application			Price on Application	
Pharaohs Ant Treatment (Per complete treatment)	√		Price on Application			Price on Application	

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓	Price on Application			Price on Application		
Bed Bug (ID & pre-visit only)	✓	Price on Application			Price on Application		
Bed Bug (per treatment for bedsit or single room, comprises the previsit and a single treatment)	✓	Price on Application			Price on Application		
Bed bug (per treatment for 2 rooms, comprises the previsit and a single treatment)	✓	Price on Application			Price on Application		
Bed bug (per treatment for 3 rooms, comprises the previsit and a single treatment)	✓	Price on Application			Price on Application		
Bed bug (per treatment for 4 rooms, comprises the previsit and a single treatment)	✓	Price on Application			Price on Application		
Bed bug (per treatment for 5 rooms, comprises the previsit and a single treatment)	✓	Price on Application			Price on Application		
Moths (Maximum of 3 visits)	✓	Price on Application			Price on Application		
Household Beetles (Maximum 2 visits inclusive of survey 1 spray and ULV treatment)	✓	Price on Application			Price on Application		
Proofing Treatments etc.		Price on Application			Price on Application		
Wasps (per treatment)	✓	Price on Application			Price on Application		
Wasps (per extra nest)	✓	Price on Application			Price on Application		
Garden Ants	✓	Price on Application			Price on Application		
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓	Price on Application			Price on Application		
PEST CONTROL (COMMERCIAL)							
Rats (Per treatment maximum 3 visits)	✓	Price on Application			Price on Application		
Mice (Per treatment maximum 3 visits)	✓	Price on Application			Price on Application		
Cockroach (Per treatment maximum 3 visits)	✓	Price on Application			Price on Application		
Fleas (Per treatment maximum 1 visit)	✓	Price on Application			Price on Application		
Wasps (Per treatment maximum 1 visit)	✓	Price on Application			Price on Application		
Bed bugs (Per treatment maximum 2 visits including pre-visit)	✓	Price on Application			Price on Application		
Bed bug (ID and pre-visit only)	✓	Price on Application			Price on Application		
Bed bug (Per treatment maximum 1 visit. Only if Bed bug ID and pre-visit previously done)	✓	Price on Application			Price on Application		
On-site ID/other/advice/extra visits (Per visit)	✓	Price on Application			Price on Application		
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓	Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
		PLACE DEPARTMENT			PLACE DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
PEST CONTROL (LARGE OR COMPLEX COMMERCIAL AND CONTRACT WORK)							
Additional charges will be added for actual costs of materials, equipment etc.	✓	Price on Application			Price on Application		
Rats	✓	Price on Application			Price on Application		
Basic charge per hour (minimum 1 hour)	✓	Price on Application			Price on Application		
Mice	✓	Price on Application			Price on Application		
Basic charge per hour (minimum 1 hour)	✓	Price on Application			Price on Application		
Insects	✓	Price on Application			Price on Application		
Basic charge per hour (minimum 1 hour)	✓	Price on Application			Price on Application		
Pigeons, Feral Cats and Squirrels and other treatments and pests	✓	Price on Application			Price on Application		
Basic charge per hour (minimum 1 hour)	✓	Price on Application			Price on Application		
Pharaohs Ant Treatment	✓	Price on Application			Price on Application		
Basic charge per hour (minimum 1 hour)	✓	Price on Application			Price on Application		

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD ASC DEPARTMENT			LONDON BOROUGH OF ENFIELD ASC DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	£
IWE Residential/Nursing/Continuing Care – suggested rates included							
Bridgewood House:							
Residential EMI		809.00	0.00	809.00	838.00	0.00	838.00
Nursing EMI (excluding FNC)		842.00	0.00	842.00	872.00	0.00	872.00
Block CHC beds		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Private or Voluntary sector home		Maximum is full cost as determined by the home			Maximum is full cost as determined by the home		
Charges for residents placed by other Local Authorities in Enfield Homes are made at the full cost of the service.							
Community Based Services – suggested rates included							
Day Services will be charged at the of provision							
Physically disabled		At full cost of provision			At full cost of provision		
Mental Health		At full cost of provision			At full cost of provision		
Learning Disabilities		At full cost of provision			At full cost of provision		
Older People		At full cost of provision			At full cost of provision		
Meal contribution		4.00	0.00	4.00	4.10	0.00	4.10
- Snacks at Centre		At full cost of provision			At full cost of provision		
Day care attendance for less than 4 hours will be charged at half the full day rate. Where clients attend a “drop in” service there is no charge as this service is usually for a brief period, e.g. 30 mins to 1 hour.							
Transport							
Per journey		5.20	0.00	5.20	5.50	0.00	5.50
Homecare							
Maximum (including Additional Support)		At full cost of provision			At full cost of provision		
Brokerage of support plans							
For self financing clients		255.00	0.00	255.00	260.00	0.00	260.00
Supported Housing		Charges may apply			Charges may apply		
Respite							
A flat rate contribution for respite care for people with savings below £23,250. These are based on MIG rates minus personal allowance. As detailed below:							
Daily Rates (Age & Relationship Status)							
18-24 TBA dependent on benefit uplift - Single		9.30	0.00	9.30	9.30	0.00	9.30
From 25 and under pension age TBA dependent on benefit uplift - Single		11.45	0.00	11.45	11.45	0.00	11.45
Pension age TBA dependent on benefit uplift - Single		18.00	0.00	18.00	18.00	0.00	18.00
From 18 and under pension age TBA dependent on benefit uplift - In a couple		7.90	0.00	7.90	7.90	0.00	7.90
Pension age TBA dependent on benefit uplift - In a couple		12.90	0.00	12.90	12.90	0.00	12.90
Weekly Rates (Age & Relationship Status)							
18-24 TBA dependent on benefit uplift - Single		65.10	0.00	65.10	65.10	0.00	65.10

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD ASC DEPARTMENT			LONDON BOROUGH OF ENFIELD ASC DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
From 25 and under pension age TBA dependent on benefit uplift - Single		80.15	0.00	80.15	80.15	0.00	80.15
Pension age TBA dependent on benefit uplift - Single		126.00	0.00	126.00	126.00	0.00	126.00
From 18 and under pension age TBA dependent on benefit uplift - In a couple		55.30	0.00	55.30	55.30	0.00	55.30
Pension age TBA dependent on benefit uplift - In a couple		90.30	0.00	90.30	90.30	0.00	90.30
Direct Payments		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.		
Adult Placements		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.		
Enablement		Enablement may be provided for up to 6 weeks. There is no charge for this service.			Enablement may be provided for up to 6 weeks. There is no charge for this service.		
Safe & Connected							
Weekly charge per client							
Monitoring Service only		4.25	0.00	4.25	4.50	0.00	4.50
Monitoring & Response service		6.25	0.00	6.25	6.50	0.00	6.50
Monitoring & Response & Keep in Touch service		8.25	0.00	8.25	8.50	0.00	8.50
Equipment & Adaptations							
Under £1000		Nil			Nil		
For equipment/adaptations in excess of £1000, there may be a charge subject to financial assessment. For works carried out through the Disabled Facilities Grant process there may also be a charge subject to financial assessment, unless the disabled person for whom work is being completed is a child for whom child benefit is being claimed.							
Emergency Card Scheme							
Weekly charge		1.50	0.00	1.50	1.50	0.00	1.50
Set up costs		10.00	0.00	10.00	10.00	0.00	10.00
Note: Safe & Connected fees also apply							
Blue Badge							
Administration charge (valid for up to 3 years)		10.00	0.00	10.00	10.00	0.00	10.00
Treatment of an Individuals Capital Resources (determined by Department of Health and Social Care)							

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD ASC DEPARTMENT			LONDON BOROUGH OF ENFIELD ASC DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
(i) Capital Resources Retained		As published on Gov.uk. Social care charging for local authorities: 2019 to 2020			As published on Gov.uk. Social care charging for local authorities: 2020 to 2021		
(ii) Income Assumed for every £250 in excess of (i) above		As above			As above		
(iii) Maximum charge applies where Capital Resources exceed		As above			As above		
Interest Charge for late payment		Bank of England base rate plus 1%			Bank of England base rate plus 1%		
Legal charge for setting up agreement				200.00			205.00
Property Valuation Fee				300.00			305.00
Land Registry Fee				45.00	Cost as detailed on gov.uk		
Set up Administration costs				325.00			330.00
Annual Administration fee				100.00			102.00
Termination fee				50.00			50.00
Interest charges on Deferred Payment Loans					In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).		
Disability Related Expenditure Allowances							
(i) DRE applicable under a full assessment		CPIX (2%) (rounded to nearest £0.05)			CPIX (2%) (rounded to nearest £0.05)		
(ii) Optional minimum flat rate (Individuals are able to request a full assessment if required)		Now subject to Policy Guidance			Now subject to Policy Guidance		
Minimum cost of the service for charging is set at £2.50 per week.				2.50			2.50

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	£
LAND CHARGES							
<i>Residential LLC1</i>		<i>50.00</i>	<i>0.00</i>	<i>50.00</i>	<i>50.00</i>	<i>0.00</i>	<i>50.00</i>
<i>LLC1 additional parcel</i>		<i>4.00</i>	<i>0.00</i>	<i>4.00</i>	<i>4.00</i>	<i>0.00</i>	<i>4.00</i>
CON29	v	154.80	31.00	185.80	158.80	31.80	190.60
Full search additional parcel	v	14.40	2.90	17.30	14.80	3.00	17.80
<i>Commercial LLC1</i>		<i>50.00</i>	<i>0.00</i>	<i>50.00</i>	<i>50.00</i>	<i>0.00</i>	<i>50.00</i>
Commercial CON29	v	196.10	39.20	235.30	201.20	40.20	241.40
Commercial CON29 additional parcel	v	15.50	3.10	18.60	15.90	3.20	19.10
CON29 (O) enquiries	v	10.30	2.10	12.40	10.60	2.10	12.70
Enquiry 22	v	14.40	2.90	17.30	14.80	3.00	17.80
Expedited search fee	v	30.10	6.00	36.10	30.90	6.20	37.10
<i>Applications for CLVG register</i>		<i>1,000.00</i>	<i>0.00</i>	<i>1,000.00</i>	<i>1,000.00</i>	<i>0.00</i>	<i>1,000.00</i>
Copy documents for CON29	v	10.30	2.10	12.40	10.60	2.10	12.70
<i>Copy documents for LLC1</i>		<i>10.00</i>	<i>0.00</i>	<i>10.00</i>	<i>10.00</i>	<i>0.00</i>	<i>10.00</i>
<i>Light Obstruction Notices Reg of part 11 on register</i>		<i>60.00</i>	<i>0.00</i>	<i>60.00</i>	<i>60.00</i>	<i>0.00</i>	<i>60.00</i>
<i>Filing a Lands Tribunal Light Obstruction Notice</i>		<i>14.00</i>	<i>0.00</i>	<i>14.00</i>	<i>14.00</i>	<i>0.00</i>	<i>14.00</i>
<i>Filing a variation or cancelling a Light Obstruction Notice</i>		<i>14.00</i>	<i>0.00</i>	<i>14.00</i>	<i>14.00</i>	<i>0.00</i>	<i>14.00</i>
<i>Inspection of documents relating to Light Obstruction Notices (for each parcel of land)</i>		<i>12.00</i>	<i>0.00</i>	<i>12.00</i>	<i>12.00</i>	<i>0.00</i>	<i>12.00</i>
Heritage partnership agreement	v	8.30	1.70	10.00	8.50	1.70	10.20
Building Regulation Decisions & Pending Applications	v	16.50	3.30	19.80	16.90	3.40	20.30
Roads	v	6.20	1.20	7.40	6.40	1.30	7.70
Land acquired for Public Purposes	v	6.20	1.20	7.40	6.40	1.30	7.70
Land to be acquired for road works	v	6.20	1.20	7.40	6.40	1.30	7.70
Drainage agreements and consents	v	6.20	1.20	7.40	6.40	1.30	7.70
Nearby road schemes	v	19.60	3.90	23.50	20.10	4.00	24.10
Nearby railway schemes	v	6.20	1.20	7.40	6.40	1.30	7.70
Traffic schemes	v	19.60	3.90	23.50	20.10	4.00	24.10
Outstanding Notices	v	19.60	3.90	23.50	20.10	4.00	24.10
Contravention of building regulations	v	19.60	3.90	23.50	20.10	4.00	24.10
Notices, orders, directions and proceedings under planning acts	v	16.50	3.30	19.80	16.90	3.40	20.30
Conservation area	v	6.20	1.20	7.40	6.40	1.30	7.70
Compulsory purchase	v	6.20	1.20	7.40	6.40	1.30	7.70
Highways Plan	v	5.20	1.00	6.20	5.30	1.10	6.40
Copy Tree Preservation Order	v	5.20	1.00	6.20	5.30	1.10	6.40
Copy Combined Drainage Order	v	5.20	1.00	6.20	5.30	1.10	6.40
Copy Section 106 Agreement	v	5.20	1.00	6.20	5.30	1.10	6.40
Road proposals by private bodies	v	10.30	2.10	12.40	10.60	2.10	12.70
Public paths or byways	v	10.30	2.10	12.40	10.60	2.10	12.70
Advertisements	v	10.30	2.10	12.40	10.60	2.10	12.70
Completion notices	v	10.30	2.10	12.40	10.60	2.10	12.70
Parks and countryside	v	10.30	2.10	12.40	10.60	2.10	12.70
Houses in multiple occupation	v	10.30	2.10	12.40	10.60	2.10	12.70
Noise abatement	v	10.30	2.10	12.40	10.60	2.10	12.70
Urban development areas	v	10.30	2.10	12.40	10.60	2.10	12.70
Enterprise zones	v	10.30	2.10	12.40	10.60	2.10	12.70
Inner urban improvement areas	v	10.30	2.10	12.40	10.60	2.10	12.70
Simplified planning zones	v	10.30	2.10	12.40	10.60	2.10	12.70
Land maintenance notices	v	10.30	2.10	12.40	10.60	2.10	12.70

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Mineral consultation areas	v	10.30	2.10	12.40	10.60	2.10	12.70
Hazardous substance consents	v	10.30	2.10	12.40	10.60	2.10	12.70
Food safety notices	v	10.30	2.10	12.40	10.60	2.10	12.70
Hedgerow notices	v	10.30	2.10	12.40	10.60	2.10	12.70
Smoke control orders	v	10.30	2.10	12.40	10.60	2.10	12.70
Common land, town and village greens	v	14.40	2.90	17.30	14.80	3.00	17.80
REGISTRARS							
Certificates:							
<i>Birth and Death Registrations-Certificates issued on the day</i>		4.00	0.00	4.00	11.00	0.00	11.00
<i>Certificate issued after Registration</i>		10.00	0.00	10.00	11.00	0.00	11.00
<i>Short Certificate requested after registration (Birth only)</i>		10.00	0.00	10.00	11.00	0.00	11.00
<i>Priority Service Fee (Same day service)</i>	v	21.00	4.20	25.20	35.00	7.00	42.00
Recorded Delivery Service (Up to two certificates)	v	3.00	0.60	3.60	4.00	0.80	4.80
Add £1 for each additional certificate	v	1.00	0.20	1.20	1.50	0.30	1.80
<u>Marriages & Civil Partnerships</u>							
<i>Notice fee per person</i>		35.00	0.00	35.00	35.00	0.00	35.00
<i>Notice fee with referral to the Home Office per person</i>		47.00	0.00	47.00	47.00	0.00	47.00
<i>Conversion of a civil partnership into marriage at the Register Office</i>		45.00	0.00	45.00	45.00	0.00	45.00
<i>Completing the declaration</i>		27.00	0.00	27.00	27.00	0.00	27.00
<i>Signing the declaration in a religious building</i>		91.00	0.00	91.00	91.00	0.00	91.00
Amending Notice of marriage					30.00	0.00	30.00
<u>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</u>							
<i>If considered by the Registrar</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>		75.00	0.00	75.00	75.00	0.00	75.00
<u>Correction to a Certificate</u>							
<i>Fee for name changes to a birth certificate</i>		40.00	0.00	40.00	40.00	0.00	40.00
<i>(Applies for changes to child's forenames within 12 months of first registration)</i>							
<i>Fee for consideration of a correction to a birth, death, marriage or civil partnership certificate.</i>							
<i>If considered by the Registrar</i>		75.00	0.00	75.00	75.00	0.00	75.00
<i>If request has to be referred to GRO</i>		90.00	0.00	90.00	90.00	0.00	90.00
PD1 form signatures					40.00	0.00	40.00
<u>Historical Searches</u>							
<i>Per Visit</i>		18.00	0.00	18.00	18.00	0.00	18.00
<u>Booking Fees</u>							
Fee for provisional ceremony bookings-deposit		50.00	0.00	50.00	50.00	0.00	50.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Admin fee for notice of marriage/CP bookings weekday					35.00	0.00	35.00
Admin fee for notice of marriage/CP bookings Saturdays (In addition to any statutory fee due, between £50 & £112)					50.00	0.00	50.00
<i>Fee for re-registration of appointments</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>Fee for Saturday appointments (only when appointments are at high demand)</i>		50.00	0.00	50.00	50.00	0.00	50.00
Wedding co-ordination appointments					50.00	0.00	50.00
Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.							
<i>If considered by the Registrar</i>		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>		75.00	0.00	75.00	75.00	0.00	75.00
<i>Ceremony fees (Marriages and Civil Partnerships)</i>							
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm		130.00	0.00	130.00	180.00	0.00	180.00
Ceremony in the Admiral's Suite on a Friday before 5pm		260.00	0.00	260.00	300.00	0.00	300.00
Ceremony in the Admiral's Suite on a Saturday before 5pm		300.00	0.00	300.00	350.00	0.00	350.00
Ceremony in the Admiral's Suite on a Sunday before 5pm					550.00	0.00	550.00
Ceremony in the Admiral's Suite on Monday to Thursday after 5pm					400.00	0.00	400.00
Ceremony in the Admiral's Suite on a Friday and Saturday after 5pm					500.00	0.00	500.00
Ceremony in the Mayors Parlour on a Saturday *					400.00	0.00	400.00
Ceremony in the Council Chamber on a Saturday *					600.00	0.00	600.00
Ceremony fee at an approved venue Monday to Thursday before 5pm		460.00	0.00	460.00	500.00	0.00	500.00
Ceremony fee at an approved venue Friday, Saturday, Sunday before 5pm		460.00	0.00	460.00	550.00	0.00	550.00
Ceremony fee at an approved venue Monday to Sunday after 5pm		650.00	0.00	650.00	700.00	0.00	700.00
Ceremony fee on a bank holiday			Price on application		800.00	0.00	800.00
Garden Ceremonies at approved venues before 5pm		550.00	0.00	550.00	650.00	0.00	650.00
<i>Ceremony fees (Renewal of vows, Baby naming)</i>							
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	v	108.33	21.67	130.00	150.00	30.00	180.00
Ceremony in the Admiral's Suite on a Friday before 5pm	v	216.67	43.33	260.00	250.00	50.00	300.00
Ceremony in the Admiral's Suite on a Saturday before 5pm	v	250.00	50.00	300.00	291.67	58.33	350.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	v				458.33	91.67	550.00
Ceremony in the Admiral's Suite on Monday to Thursday after 5pm	v				333.33	66.67	400.00
Ceremony in the Admiral's Suite on a Friday and Saturday after 5pm	v				416.67	83.33	500.00
Ceremony in the Mayors Parlour on a Saturday *	v				333.33	66.67	400.00
Ceremony in the Council Chamber on a Saturday *	v				500.00	100.00	600.00
Ceremony fee at an approved venue Monday to Thursday before 5pm	v	383.33	76.67	460.00	416.67	83.33	500.00
Ceremony fee at an approved venue Friday, Saturday, Sunday before 5pm	v	383.33	76.67	460.00	458.33	91.67	550.00
Ceremony fee at an approved venue Monday to Sunday after 5pm	v	541.67	108.33	650.00	583.33	116.67	700.00
Ceremony fee on a bank holiday	v		Price on application		666.67	133.33	800.00
Garden Ceremonies at approved venues before 5pm	v	458.33	91.67	550.00	541.67	108.33	650.00
Private Citizenship Ceremony	v	83.33	16.67	100.00	104.17	20.83	125.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
DESIGN & PRINT SERVICE							
<i>Highly Creative Design (per hour)</i>	v	48.00	9.60	57.60	48.00	9.60	57.60
A minimum charge of £24 is charged (based on 30 mins of work)							
<i>Print, Photocopying & Finishing (per hour)</i>							
A minimum charge of £13.00 is charged (based on 15 mins of work)	v	50.00	10.00	60.00	52.00	10.40	62.40
PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPING							
VAT charged is dependant on the nature of print requests e.g. books, leaflets, magazines, newsletters are zero rated							
<i>100 to 200 images</i>							
Single sided on 80gsm white paper		12.50	0.00	12.50	13.00	0.00	13.00
Double sided on 80gsm white paper		12.50	0.00	12.50	13.00	0.00	13.00
Single sided on 80gsm tinted paper		12.50	0.00	12.50	13.00	0.00	13.00
Double sided on 80gsm tinted paper		12.50	0.00	12.50	13.00	0.00	13.00
<i>300 to 400 images</i>							
Single sided on 80gsm white paper		12.50	0.00	12.50	13.10	0.00	13.10
Double sided on 80gsm white paper		12.50	0.00	12.50	13.10	0.00	13.10
Single sided on 80gsm tinted paper		14.00	0.00	14.00	14.70	0.00	14.70
Double sided on 80gsm tinted paper		12.50	0.00	12.50	13.10	0.00	13.10
<i>500 images</i>							
Single sided on 80gsm white paper		18.00	0.00	18.00	18.90	0.00	18.90
Double sided on 80gsm white paper		20.00	0.00	20.00	21.00	0.00	21.00
Single sided on 80gsm tinted paper		22.00	0.00	22.00	23.10	0.00	23.10
Double sided on 80gsm tinted paper		24.00	0.00	24.00	25.20	0.00	25.20
<i>600 images</i>							
Single sided on 80gsm white paper		31.00	0.00	31.00	32.60	0.00	32.60
Double sided on 80gsm white paper		30.00	0.00	30.00	31.50	0.00	31.50
Single sided on 80gsm tinted paper		33.00	0.00	33.00	34.70	0.00	34.70
Double sided on 80gsm tinted paper		31.00	0.00	31.00	32.60	0.00	32.60
<i>700 images</i>							
Single sided on 80gsm white paper		32.00	0.00	32.00	33.60	0.00	33.60
Double sided on 80gsm white paper		31.00	0.00	31.00	32.60	0.00	32.60
Single sided on 80gsm tinted paper		34.00	0.00	34.00	35.70	0.00	35.70
Double sided on 80gsm tinted paper		32.00	0.00	32.00	33.60	0.00	33.60
<i>800 images</i>							
Single sided on 80gsm white paper		33.00	0.00	33.00	34.70	0.00	34.70
Double sided on 80gsm white paper		32.00	0.00	32.00	33.60	0.00	33.60
Single sided on 80gsm tinted paper		35.00	0.00	35.00	36.80	0.00	36.80
Double sided on 80gsm tinted paper		33.00	0.00	33.00	34.70	0.00	34.70
<i>900 images</i>							
Single sided on 80gsm white paper		34.00	0.00	34.00	35.70	0.00	35.70

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Double sided on 80gsm white paper		33.00	0.00	33.00	34.70	0.00	34.70
Single sided on 80gsm tinted paper		36.00	0.00	36.00	37.80	0.00	37.80
Double sided on 80gsm tinted paper		34.00	0.00	34.00	35.70	0.00	35.70
1000 images							
Single sided on 80gsm white paper		35.00	0.00	35.00	36.80	0.00	36.80
Double sided on 80gsm white paper		34.00	0.00	34.00	35.70	0.00	35.70
Single sided on 80gsm tinted paper		37.00	0.00	37.00	38.90	0.00	38.90
Double sided on 80gsm tinted paper		35.00	0.00	35.00	36.80	0.00	36.80
1100 images							
Single sided on 80gsm white paper		39.00	0.00	39.00	41.00	0.00	41.00
Double sided on 80gsm white paper		37.00	0.00	37.00	38.90	0.00	38.90
Single sided on 80gsm tinted paper		43.00	0.00	43.00	45.20	0.00	45.20
Double sided on 80gsm tinted paper		39.00	0.00	39.00	41.00	0.00	41.00
1200 images							
Single sided on 80gsm white paper		40.00	0.00	40.00	42.00	0.00	42.00
Double sided on 80gsm white paper		38.00	0.00	38.00	39.90	0.00	39.90
Single sided on 80gsm tinted paper		44.00	0.00	44.00	46.20	0.00	46.20
Double sided on 80gsm tinted paper		40.00	0.00	40.00	42.00	0.00	42.00
1300 images							
Single sided on 80gsm white paper							
Double sided on 80gsm white paper		51.00	0.00	51.00	53.60	0.00	53.60
Single sided on 80gsm tinted paper		49.00	0.00	49.00	51.50	0.00	51.50
Double sided on 80gsm tinted paper		55.00	0.00	55.00	57.80	0.00	57.80
		51.00	0.00	51.00	53.60	0.00	53.60
1400 images							
Single sided on 80gsm white paper		52.00	0.00	52.00	54.60	0.00	54.60
Double sided on 80gsm white paper		50.00	0.00	50.00	52.50	0.00	52.50
Single sided on 80gsm tinted paper		56.00	0.00	56.00	58.80	0.00	58.80
Double sided on 80gsm tinted paper		52.00	0.00	52.00	54.60	0.00	54.60
1500 images							
Single sided on 80gsm white paper		53.00	0.00	53.00	55.70	0.00	55.70
Double sided on 80gsm white paper		51.00	0.00	51.00	53.60	0.00	53.60
Single sided on 80gsm tinted paper		57.00	0.00	57.00	59.90	0.00	59.90
Double sided on 80gsm tinted paper		53.00	0.00	53.00	55.70	0.00	55.70
1600 images							
Single sided on 80gsm white paper		58.00	0.00	58.00	60.90	0.00	60.90
Double sided on 80gsm white paper		55.00	0.00	55.00	57.80	0.00	57.80
Single sided on 80gsm tinted paper		63.00	0.00	63.00	66.20	0.00	66.20
Double sided on 80gsm tinted paper		58.00	0.00	58.00	60.90	0.00	60.90
1700 images							
Single sided on 80gsm white paper		59.00	0.00	59.00	62.00	0.00	62.00
Double sided on 80gsm white paper		56.00	0.00	56.00	58.80	0.00	58.80
Single sided on 80gsm tinted paper		64.00	0.00	64.00	67.20	0.00	67.20

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Double sided on 80gsm tinted paper		59.00	0.00	59.00	62.00	0.00	62.00
1800 images							
Single sided on 80gsm white paper		60.00	0.00	60.00	63.00	0.00	63.00
Double sided on 80gsm white paper		57.00	0.00	57.00	59.90	0.00	59.90
Single sided on 80gsm tinted paper		65.00	0.00	65.00	68.30	0.00	68.30
Double sided on 80gsm tinted paper		60.00	0.00	60.00	63.00	0.00	63.00
1900 images							
Single sided on 80gsm white paper		61.00	0.00	61.00	64.10	0.00	64.10
Double sided on 80gsm white paper		60.00	0.00	60.00	63.00	0.00	63.00
Single sided on 80gsm tinted paper		66.00	0.00	66.00	69.30	0.00	69.30
Double sided on 80gsm tinted paper		61.00	0.00	61.00	64.10	0.00	64.10
2000 images							
Single sided on 80gsm white paper		62.00	0.00	62.00	65.10	0.00	65.10
Double sided on 80gsm white paper		63.00	0.00	63.00	66.20	0.00	66.20
Single sided on 80gsm tinted paper		71.00	0.00	71.00	74.60	0.00	74.60
Double sided on 80gsm tinted paper		66.00	0.00	66.00	69.30	0.00	69.30
2500 images							
Single sided on 80gsm white paper		79.00	0.00	79.00	83.00	0.00	83.00
Double sided on 80gsm white paper		73.00	0.00	73.00	76.70	0.00	76.70
Single sided on 80gsm tinted paper		88.00	0.00	88.00	92.40	0.00	92.40
Double sided on 80gsm tinted paper		89.00	0.00	89.00	93.50	0.00	93.50
3000 images							
Single sided on 80gsm white paper		84.00	0.00	84.00	88.20	0.00	88.20
Double sided on 80gsm white paper		78.00	0.00	78.00	81.90	0.00	81.90
Single sided on 80gsm tinted paper		104.00	0.00	104.00	109.20	0.00	109.20
Double sided on 80gsm tinted paper		94.00	0.00	94.00	98.70	0.00	98.70
3500 images							
Single sided on 80gsm white paper		89.00	0.00	89.00	93.50	0.00	93.50
Double sided on 80gsm white paper		82.00	0.00	82.00	86.10	0.00	86.10
Single sided on 80gsm tinted paper		108.00	0.00	108.00	113.40	0.00	113.40
Double sided on 80gsm tinted paper		99.00	0.00	99.00	104.00	0.00	104.00
4000 images							
Single sided on 80gsm white paper		98.00	0.00	98.00	102.90	0.00	102.90
Double sided on 80gsm white paper		87.00	0.00	87.00	91.40	0.00	91.40
Single sided on 80gsm tinted paper		112.00	0.00	112.00	117.60	0.00	117.60
Double sided on 80gsm tinted paper		104.00	0.00	104.00	109.20	0.00	109.20
4500 images							
Single sided on 80gsm white paper		110.00	0.00	110.00	115.50	0.00	115.50
Double sided on 80gsm white paper		110.00	0.00	110.00	115.50	0.00	115.50
Single sided on 80gsm tinted paper		138.00	0.00	138.00	144.90	0.00	144.90
Double sided on 80gsm tinted paper		110.00	0.00	110.00	115.50	0.00	115.50

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
<i>Over 5000 images</i>		Price on application			Price on application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	£
LIBRARIES							
Overdue Charges							
Books, CDs, Talking Books:							
Full charges (per day)		0.20	0.00	0.20	0.25	0.00	0.25
DVDs (Price Code B/D) :							
Price Code B (per day)		0.50	0.00	0.50	1.00	0.00	1.00
Price Code D (per day)		0.25	0.00	0.25	0.50	0.00	0.50
Concessionary Charge:							
60+/Disabled/Unemployed		0.10	0.00	0.10	0.10	0.00	0.10
Age0-17/Housebound		Free of charge			Free of charge		
A £10 administration fee is added to all account Adult and Concessionary where accounts are referred to a third party to recover unreturned items or money owed.							
The amount customers can owe before their accounts are blocked is reducing from £20 to £10. This is an LLC wide decision.							
DVDS							
Full Charge		0.50	0.00	0.50	0.50	0.00	0.50
Concessionary charge: Age 0-17/60+		0.25	0.00	0.25	0.25	0.00	0.25
DVDs and music recordings: loan charges							
DVD Price code B-1 week loan							
Full Charge		2.50	0.00	2.50	2.50	0.00	2.50
Concessionary charge: Age 0-17/60+/Disabled		2.00	0.00	2.00	2.00	0.00	2.00
DVD Price code C-1 week loan							
Full Charge		1.50	0.00	1.50	1.50	0.00	1.50
Concessionary charge: Age 0-17/60+/Disabled		1.00	0.00	1.00	1.00	0.00	1.00
Compact Discs-2 weeks loan							
Full Charge		0.60	0.00	0.60	0.60	0.00	0.60
Concessionary charge: Age 0-17/60+/Disabled		0.40	0.00	0.40	0.40	0.00	0.40
Housebound and Registered Blind		Free of charge			Free of charge		
Spoken word: loan charges							
Full Charges							
CD /Cassette sets - 3 weeks loan		Free of charge			Free of charge		
Concessionary charge							
CD /Cassette sets: Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound		Free of charge			Free of charge		
Cassette sets-3 weeks loan							
Full Charge		Free of charge			Free of charge		
Concessionary charge							
Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound		Free of charge			Free of charge		
Disabled/Low income/Housebound							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Languages Courses: Loan charges							
Full Charges							
9 weeks loan		2.00	0.00	2.00	2.00	0.00	2.00
3 weeks loan		1.00	0.00	1.00	1.00	0.00	1.00
Concessionary Charge (Age 0-17 / 60+ / Unemployed /Low Income)							
9 weeks loan		1.00	0.00	1.00	1.00	0.00	1.00
3 weeks loan		0.50	0.00	0.50	0.50	0.00	0.50
English Language Courses:		Free of charge			Free of charge		
IT Facilities							
PC use							
First Hour		Free of charge			Free of charge		
Then 25p for 15 mins	√	0.21	0.04	0.25	0.21	0.04	0.25
Introductory Sessions:							
Full Charges	√	4.17	0.83	5.00	4.17	0.83	5.00
Concessionary Charge							
Age 0-17 / 60+ / Unemployed /Low Income/Housebound/Students/Disabled	√	2.08	0.42	2.50	2.08	0.42	2.50
Supported Sessions for Enfield Residents		Free of charge			Free of charge		
Printouts:							
A4 Black and white	√	0.13	0.02	0.15	0.13	0.03	0.16
A4 Colour	√	0.42	0.08	0.50	0.42	0.08	0.50
Reservations:							
Full charge: Books(if copy available in Enfield)		0.80	0.00	0.80	0.80	0.00	0.80
Concessionary Charge: books							
Unemployed/Low income/Disabled/60+		0.40	0.00	0.40	0.40	0.00	0.40
Age 0-17		Free of charge			Free of charge		
Full charge: Books(if copy needs to be purchased)		1.50	0.00	1.50	1.50	0.00	1.50
Concessionary Charge: Age 0-17/Low income/Disabled/60+		1.00	0.00	1.00	1.00	0.00	1.00
On-line Reservations							
Full charge:		0.50	0.00	0.50	0.50	0.00	0.50
Concessionary Charge: Age 0-17/Low income/Disabled/60+		Free of charge			Free of charge		
Audio Visual /Spoken word reservations:							
Full charge:		0.80	0.00	0.80	0.80	0.00	0.80
Concessionary Charge: Unemployed/Low Income/Disabled/60+		0.40	0.00	0.40	0.40	0.00	0.40
Concessionary Charge: Age 0-17		Free of charge			Free of charge		
Replacement Charges							
Membership cards		2.50	0.00	2.50	2.50	0.00	2.50
Lost items		Full replacement cost			Full replacement cost		
Library Market place notice boards							
Per week		2.00	0.00	2.00	2.00	0.00	2.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Photocopies							
Black & White A4	✓	0.13	0.02	0.15	0.13	0.02	0.15
Black & White A3	✓	0.25	0.05	0.30	0.25	0.05	0.30
Colour A4	✓	0.42	0.08	0.50	0.42	0.08	0.50
Colour A3	✓	0.83	0.17	1.00	0.83	0.17	1.00
Faxes							
Outgoing faxes-UK - 1st page	✓	0.83	0.17	1.00	0.83	0.17	1.00
Outgoing faxes-UK per page- subsequent page	✓	0.42	0.08	0.50	0.42	0.08	0.50
Outgoing faxes-Overseas -1st page	✓	1.25	0.25	1.50	1.25	0.25	1.50
Outgoing faxes-Overseas per page-subsequent page	✓	0.83	0.17	1.00	0.83	0.17	1.00
Incoming faxes-UK-1st page	✓	0.42	0.08	0.50	0.42	0.08	0.50
Incoming faxes-UK per page-subsequent page	✓	0.17	0.03	0.20	0.17	0.03	0.20
Community Room hire charges:							
Edmonton Green:							
Room 1		13.50	0.00	13.50	13.50	0.00	13.50
Room1 concessionary		3.50	0.00	3.50	3.50	0.00	3.50
Room 2		22.00	0.00	22.00	22.00	0.00	22.00
Room 2 Concessionary		5.00	0.00	5.00	5.00	0.00	5.00
Office 1		16.00	0.00	16.00	16.00	0.00	16.00
Office 1 concessionary		16.00	0.00	16.00	16.00	0.00	16.00
Office 2		16.00	0.00	16.00	16.00	0.00	16.00
Office 2 concessionary		16.00	0.00	16.00	16.00	0.00	16.00
Office 3		16.00	0.00	16.00	16.00	0.00	16.00
Office 3 concessionary		16.00	0.00	16.00	16.00	0.00	16.00
Office /month introductory price		750.00	0.00	750.00	750.00	0.00	750.00
Office /month introductory price concessionary		750.00	0.00	750.00	750.00	0.00	750.00
Enfield Town:							
Room		13.50	0.00	13.50	13.50	0.00	13.50
Room concessionary		3.50	0.00	3.50	3.50	0.00	3.50
Palmers Green:							
Room		13.50	0.00	13.50	13.50	0.00	13.50
Room concessionary		3.50	0.00	3.50	3.50	0.00	3.50
Ordnance Unity Centre							
Room		13.50	0.00	13.50	13.50	0.00	13.50
Room concessionary		3.50	0.00	3.50	3.50	0.00	3.50
Oakwood							
Room+ kitchenette		13.50	0.00	13.50	13.50	0.00	13.50
Room+ kitchenette concessionary		3.50	0.00	3.50	3.50	0.00	3.50
Enfield Highway							
Room		13.50	0.00	13.50	13.50	0.00	13.50
Room concessionary		3.50	0.00	3.50	3.50	0.00	3.50
Local Studies							

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Photocopies & Printouts							
Black & White A4	✓	0.13	0.02	0.15	0.13	0.02	0.15
Black & White A3	✓	0.21	0.04	0.25	0.21	0.04	0.25
Colour A3	✓	0.25	0.05	0.30	0.25	0.05	0.30
Colour A4	✓	0.50	0.10	0.60	0.50	0.10	0.60
Premium Photographic paper A4	✓	1.08	0.22	1.30	1.13	0.22	1.35
By post (admin fee)	✓	0.92	0.18	1.10	0.96	0.19	1.15
Scanning							
By Email (per image)	✓	0.92	0.18	1.10	0.96	0.19	1.15
CD/Memory Disk (per image)	✓	0.92	0.18	1.10	0.96	0.19	1.15
Photography							
Own equipment (per day)		2.10	0.00	2.10	2.15	0.00	2.15
By staff (per image)		1.10	0.00	1.10	1.15	0.00	1.15
Research Service							
First Hour		Free of charge			Free of charge		
2nd-3rd hour (per hour to a maximum of 2 hours)		15.50	0.00	15.50	15.90	0.00	15.90
Reproduction Charges							
Community website/exhibition (per image)	✓	4.33	0.87	5.20	4.42	0.88	5.30
Commercial website /exhibition (per image)	✓	34.42	6.88	41.30	35.33	7.07	42.40
Commercial publication (per image)	✓	34.42	6.88	41.30	35.33	7.07	42.40
Museums							
Schools Sessions		3.60	0.00	3.60	3.60	0.00	3.60
CONCESSIONARY TRAVEL							
Blue Badge		10.00	0.00	10.00	10.00	0.00	10.00
Disabled Persons' Freedom Pass scheme or the Taxi Card Scheme.		Free of charge			Free of charge		
CATERING							
Primary Schools							
Menu A:without repairs & maintenance			Price on Application			Price on Application	
Menu A:with repairs & maintenance			Price on Application			Price on Application	
Menu B:without repairs & maintenance			Price on Application			Price on Application	
Menu B:with repairs & maintenance			Price on Application			Price on Application	
Adult meal (Duty meal paid by school)			Price on Application			Price on Application	
Adult meal	✓		Price on Application			Price on Application	
After school club meal		As per individual arrangement			As per individual arrangement		
Breakfast Club		As per individual arrangement			As per individual arrangement		
Special Schools							
Meals with repairs & maintenance			Price on Application			Price on Application	

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Meals without repairs & maintenance			Price on Application			Price on Application	
Adult meal (Duty)	✓		Price on Application			Price on Application	
Adult meal	✓		Price on Application			Price on Application	
Secondary schools							
Free school meal			Price on Application			Price on Application	
Adult meal (Duty)	✓		Price on Application			Price on Application	
Adult meal	✓		Price on Application			Price on Application	
MUSIC SERVICES							
<u>Instrumental Programmes (All schools & academies):</u>							
<u>Recorder, Tin Whistle & Ukulele (1 tutor):</u>							
2 terms (1 class)		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
2 terms (2 classes)		2,100.00	0.00	2,100.00	2,100.00	0.00	2,100.00
2 terms (3 classes)		2,950.00	0.00	2,950.00	2,950.00	0.00	2,950.00
2 terms (4 classes)		3,750.00	0.00	3,750.00	3,750.00	0.00	3,750.00
3 terms (1 class)		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
3 terms (2 classes)		3,300.00	0.00	3,300.00	3,300.00	0.00	3,300.00
3 terms (3 classes)		4,550.00	0.00	4,550.00	4,550.00	0.00	4,550.00
3 terms (4 classes)		5,750.00	0.00	5,750.00	5,750.00	0.00	5,750.00
<u>All Other Instruments:</u>							
<u>2 Enfield Music Service Tutors:</u>							
3 terms (1 class)		2,700.00	0.00	2,700.00	2,700.00	0.00	2,700.00
3 terms (2 classes)		4,800.00	0.00	4,800.00	4,800.00	0.00	4,800.00
3 terms (3 classes)		6,850.00	0.00	6,850.00	6,850.00	0.00	6,850.00
3 terms (4 classes)		8,800.00	0.00	8,800.00	8,800.00	0.00	8,800.00
<u>1 Enfield Music Service Tutor+1 specialist member of school staff:</u>							
3 terms (1 class)		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
3 terms (2 classes)		3,300.00	0.00	3,300.00	3,300.00	0.00	3,300.00
3 terms (3 classes)		4,550.00	0.00	4,550.00	4,550.00	0.00	4,550.00
3 terms (4 classes)		5,750.00	0.00	5,750.00	5,750.00	0.00	5,750.00
<u>Partnership Festivals:</u>							
Cost of taking part (per school)		45.00	0.00	45.00	50.00	0.00	50.00
<u>Instrument Hire (All Schools & Academies):</u>							
Cost per term		37.00	0.00	37.00	38.00	0.00	38.00
<u>Tuition (All Schools & Academies):</u>							
Cost per hour		36.00	0.00	36.00	38.00	0.00	38.00
<u>School based ensembles:</u>							
Cost per week(All schools & Academies):							
30 mins rehearsal		40.00	0.00	40.00	40.00	0.00	40.00
45 mins rehearsal		51.00	0.00	51.00	51.00	0.00	51.00
60 mins rehearsal		61.00	0.00	61.00	61.00	0.00	61.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
CHARGES TO PARENTS							
<i>Tuition fees for 10 lessons</i>							
10 x small group lessons		67.00	0.00	67.00	69.00	0.00	69.00
10 x paired lessons (30 minutes)		87.00	0.00	87.00	90.00	0.00	90.00
10 x 20 minutes individual lessons		116.00	0.00	116.00	120.00	0.00	120.00
10 x 30 minutes individual lessons		174.00	0.00	174.00	180.00	0.00	180.00
Additional termly fee for lessons taking place out of school hours		12.50	0.00	12.50	15.00	0.00	15.00
<i>Out of school music groups, charged to parents per term</i>							
Mini Music Makers (30 mins)		35.00	0.00	35.00	36.00	0.00	36.00
All junior groups (1 hr)		52.00	0.00	52.00	54.00	0.00	54.00
Concert Band/Orchestra (1.5 hrs)		70.00	0.00	70.00	72.00	0.00	72.00
Enfield Youth Wind Band (2 hrs)		84.00	0.00	84.00	87.00	0.00	87.00
Enfield Youth Symphony Orchestra (2.5 hrs)		90.00	0.00	90.00	93.00	0.00	93.00
DEPUTYSHIP FEES:							
<i>Remuneration of public authority deputies</i>							
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy. These rates should be applied regardless of who carries out the function within the public authority							
Category 1							
Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs.		An amount not exceeding £745			An amount not exceeding £745		
<i>An amount not exceeding £745</i>							
Category II							
Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order. Management costs are assumed to cover any incidental costs incurred in management of P's affairs with the exception of those mentioned under paragraph 20 below							
<i>20. Public Authorities are allowed to use P's funds to pay for specialist services that P would have normally be expected to pay if he had retained capacity such as conveyancing, obtaining expert valuations and obtaining investment advice</i>							
a) For the first year: <i>An amount not exceeding £775</i>		An amount not exceeding £775			An amount not exceeding £775		
b) For the second and subsequent years: <i>An amount not exceeding £650</i>		An amount not exceeding £650			An amount not exceeding £650		
c) Where the net assets of P are below £16,000, the local authority deputy for property and affairs may take an annual management fee not exceeding 3.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy		An Annual management fee not exceeding 3.5% of net assets			An Annual management fee not exceeding 3.5% of net assets		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
d) Where the court appoints a local authority deputy for health and welfare , the local authority may take an annual management fee not exceeding 2.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £555		An Annual management fee not exceeding 2.5% of net assets up to maximum of £555			An Annual management fee not exceeding 2.5% of net assets up to maximum of £555		
Category III							
Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property or properties where 'P' is a tenant		An amount not exceeding £300			An amount not exceeding £300		
<i>An amount not exceeding £300</i>							
Category IV							
Preparation and lodgement of a report or account to the Public Guardian		An amount not exceeding £216			An amount not exceeding £216		
<i>An amount not exceeding £216</i>							
Category V							
Preparation of a Basic HMRC income tax return (bank or NS&I interest and taxable benefits) on behalf of P		An amount not exceeding £70			An amount not exceeding £70		
<i>An amount not exceeding £70</i>							
Preparation of a Complex HMRC income tax return (bank or NS&I interest, taxable benefits, small investment portfolio) on behalf of P		An amount not exceeding £140			An amount not exceeding £140		
<i>An amount not exceeding £140</i>							
Travel Rates							
Public authority and other third sector deputies are allowed the fixed rate of £40 per hour for travel costs		£40 per hour			£40 per hour		
APPOINTEESHIP FEES: Charge per annum		An amount not exceeding £650			An amount not exceeding £650		
COUNCIL TAX COURT COSTS:							
Council Tax:							
Summons		67.00	0.00	67.00	75.00	0.00	75.00
Liability Order		25.00	0.00	25.00	27.00	0.00	27.00
Magistrates Court costs					0.50	0.00	0.50
Business Rates:							
Summons		87.00	0.00	87.00	150.00	0.00	150.00
Liability Order		45.00	0.00	45.00	50.00	0.00	50.00
Magistrates Court costs					0.50	0.00	0.50
Discount options							
Provision to offer discount to adapt to the market (Where required and appropriate)			New			New	

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT		
		PROPOSED FEES & CHARGES 2019/20			PROPOSED FEES & CHARGES 2020/21		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Online Discount (Provision to provide online discount where appropriate)			New			New	

STATUTORY CALCULATIONS AND RESOLUTIONS

The calculation of the Council's Council Tax Requirement is governed by the Local Government Finance Act 1992 (the Act) as amended by the Localism Act 2011.

Subject to Members agreeing the budget in this report, the following formal resolutions will need to be considered by Council:

- 1) it be noted that at its meeting on 29th January 2020, Council agreed the number of 97,726 as its Council Tax base for 2020/21, in accordance with the Local Authorities (Calculation of Tax base) Regulations.
- 2) the following amounts be now calculated by the Council for the year 2020/21 in accordance with Section 31 to 36 of the Act as amended:
 - (a) **£1,214,367,000** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act (**gross revenue expenditure**),
 - (b) **£1,081,091,000** being the aggregate of the amounts, which the Council estimates for items set out in section 31A(3) of the Act (**revenue income including government grants**),
 - (c) **£133,276,000** being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above (**net revenue expenditure**), calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.
 - (d) **£1,363.77** being the amount at (c) above, all divided by the Council Tax base of **97,726** (1 above) calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of Council Tax for the year 2020/21.

(e)

Valuation Band	Proportion in relation to Band D	Enfield £
A	6/9	909.18
B	7/9	1,060.71
C	8/9	1,212.24
D	9/9	1,363.77
E	11/9	1,666.83
F	13/9	1,969.89
G	15/9	2,272.95
H	18/9	2,727.54

being the amounts given by multiplying the amount at (d) above by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by

STATUTORY CALCULATIONS AND RESOLUTIONS

the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

- f) it will be noted that, for the year 2020/21, the Greater London Authority (GLA) has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below:

Valuation Band	Proportion in relation to Band D	GLA £
A	6/9	221.38
B	7/9	258.28
C	8/9	295.17
D	9/9	332.07
E	11/9	405.86
F	13/9	479.66
G	15/9	553.45
H	18/9	664.14

- g) having calculated the aggregate amount in each case of the amounts at 2(e) and (f) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, sets the following amounts as the amounts of Council Tax for the year 2020/21 for each of the categories of dwellings shown below:

Valuation Band	Proportion in relation to Band D	Total £
A	6/9	1,130.56
B	7/9	1,318.99
C	8/9	1,507.41
D	9/9	1,695.84
E	11/9	2,072.69
F	13/9	2,449.55
G	15/9	2,826.40
H	18/9	3,391.68

STATUTORY CALCULATIONS AND RESOLUTIONS

- 3) The Referendums Relating to Council Tax Increases (Principles) (England) Report 2020/21 sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2020/21.

The Council hereby determines that its relevant basic amount of council tax for the financial year 2020/21 for the London Borough of Enfield element of the Council Tax, is not excessive.